



# YEARLY STATUS REPORT - 2023-2024

## Part A

### Data of the Institution

#### 1. Name of the Institution

Melamora College

- Name of the Head of the institution **Sanjib Kumar Boruah**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **03774291628**
- Mobile No: **8638906075**
- Registered e-mail **sanjibbaruah6107@gmail.com**
- Alternate e-mail **Nil**
- Address **Melamora College, P.o- Melamora**
- City/Town **Melamora**
- State/UT **Assam**
- Pin Code **785702**

#### 2. Institutional status

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**
- Financial Status **Grants-in aid**

- Name of the Affiliating University **Dibrugarh University**
- Name of the IQAC Coordinator **Luhit Nath**
- Phone No. **03774291628**
- Alternate phone No. **7099306300**
- Mobile **9954262297**
- IQAC e-mail address **luhitnath@gmail.com**
- Alternate e-mail address **Nil**

**3. Website address (Web link of the AQAR (Previous Academic Year))** [www.melamoracollege.com](http://www.melamoracollege.com)

**4. Whether Academic Calendar prepared during the year?** **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://melamoracollege.com/class-routine/>

#### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.37</b>	<b>2023</b>	<b>08/07/2023</b>	<b>07/07/2025</b>

**6. Date of Establishment of IQAC** **07/02/2016**

**7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>00</b>

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9. No. of IQAC meetings held during the year** **1**

- Were the minutes of IQAC meeting(s) and **No** compliance to the decisions have been uploaded on the institutional website?

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

1. NAAC Assessment and Accreditation. Awarded Grade- B 2. Proposal submitted for NCC Permission 3. Completion of FYUGP Admission 4. Free Health camp organized 5. World water Day observed

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
1. Completion of admission and Implementation of FYUGP	Admission process completed and FYUGP implemented successfully

**13. Whether the AQAR was placed before statutory body?** **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	14/05/2024

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	Melamora College
• Name of the Head of the institution	Sanjib Kumar Boruah
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03774291628
• Mobile No:	8638906075
• Registered e-mail	sanjibbaruah6107@gmail.com
• Alternate e-mail	Nil
• Address	Melamora College, P.o- Melamora
• City/Town	Melamora
• State/UT	Assam
• Pin Code	785702
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid
• Name of the Affiliating University	Dibrugarh University
• Name of the IQAC Coordinator	Luhit Nath
• Phone No.	03774291628

• Alternate phone No.	7099306300				
• Mobile	9954262297				
• IQAC e-mail address	luhitnath@gmail.com				
• Alternate e-mail address	Nil				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="http://www.melamoracollege.com">www.melamoracollege.com</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://melamoracollege.com/class-routine/">https://melamoracollege.com/class-routine/</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.37	2023	08/07/2023	07/07/2025
<b>6.Date of Establishment of IQAC</b>			07/02/2016		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	00	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>	Yes				
• Upload latest notification of formation of IQAC	<a href="#">View File</a>				
<b>9.No. of IQAC meetings held during the year</b>	1				
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No				

<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
1. NAAC Assessment and Accreditation. Awarded Grade- B 2. Proposal submitted for NCC Permission 3. Completion of FYUGP Admission 4. Free Health camp organized 5. World water Day observed	
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
Plan of Action	Achievements/Outcomes
1. Completion of admission and Implementation of FYUGP	Admission process completed and FYUGP implemented successfully
<b>13. Whether the AQAR was placed before statutory body?</b>	Yes
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Governing Body	14/05/2024
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2023-24	23/01/2025
<b>15. Multidisciplinary / interdisciplinary</b>	
The institution has a clear vision to transform itself into a holistic multidisciplinary institution as guided by the affiliating University i.e. Dibrugarh University, Assam. The institution has been already following CBCS system under Dibrugarh University. Along with the CBCS curriculum, the	

institution is planning to conduct some project works on community-based Education, Environmental Education and Value-based education to impart knowledge about the said issues. As per plan for following a multidisciplinary flexible curriculum, the institution is ready to go forward in accordance with University guideline.

#### **16.Academic bank of credits (ABC):**

Being an affiliated College under Dibrugarh University, Melamora College follows the rules and regulations framed by the affiliating University from time to time. As such, the College has neither registered at NAD nor at Academic bank credits (ABC). However, the College appreciates and welcomes the concept of the ABC and wishes to adopt the same in coming years as per NEP 2020 whenever adopted by the affiliating University in the forthcoming sessions. Till then, the College has motivated its benefits of credit transfer under present CBCS system. Students to register themselves at ABC so that they can avail the benefits of credit transfer under the present CBCS system.

#### **17.Skill development:**

The College has introduced four numbers of Add-on courses i.e. Spoken English, Yoga and Meditation, Tourism in North East India and Human Right in India for skill development of the students. Moreover, skill enhancement courses like Library and information science, Travel and Tourism, Communicative English, Communicative Assamese have been offering for skill-enhancement, employability to create 'Atmanirbhar citizens'. The institution recognizes the importance of vocational and career oriented education for the selfemployment of the student. Introduction of vocational courses are included in College perspective plan as short term goal of the institution.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The curricular in the CBCS syllabus incorporates papers on Ancient and Modern Indian Political Thought, Indian Classical Literature and Modern Indian Literature, Indian Philosophy etc. to instill a sense of rootedness and pride among the students regarding rich traditions of Indian knowledge system. The use of Assamese language as a major mode of communication in the classroom except English enables the native learners to understand the topics clearly. In the Social Science subjects, Assamese is a medium of instruction in the examinations. The College conducts workshops, Add-on course and Yoga programmes.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

After attaining autonomy, curriculum will be redesigned with greater emphasis on Outcome Based education (OBE). Introduction of additional vocational course in each semester with focus on OBE is planned. Workshops and faculty Development programs on development of materials for OBE will be conducted. Regular assessment of the course-based students' feedback will be institutionalized.

**20.Distance education/online education:**

The College will start two centres for distance education Krishna Kanta Handique State Open University (KKHSOU) which operates the undergraduate course and the Dibrugarh University Open Learning (DDOL) Centre for postgraduate courses in near future.

**Extended Profile****1.Programme**

1.1

8

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**

2.1

239

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2

159

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>



2.3	66
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	23
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	23
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	11
Total number of Classrooms and Seminar halls	
4.2	1219215
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	1
Total number of computers on campus for academic purposes	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
Melamora College is affiliated to Dibrugarh University and the	

entire course curriculum for degree programme is designed by the University. The planning and documentation is done accordingly. Prospectus: Melamora College prepares its prospectus. All the information related to curriculum delivery is included in this prospectus. Academic Calendar: Melamora College prepares and follows an Academic Calendar based on the Dibrugarh University Academic Calendar. All the important dates related to curriculum delivery, admission, Sessional examination, field tour, seminar, group discussion, examination form fill up, final examination, IA marks notification, result declaration etc. are included in the Academic Calendar. It includes major programmes and activities to be organized by the College. Class Routine: The Academic Council prepares the central class routines considering the syllabus. The departments prepare the Departmental Class Routines and allot classes to the teachers based on the central routine. During the lockdown period, a flexible routine was followed so that students can attend the online classes conveniently. Orientation: The College organizes orientation programme for the students. The Principal, Vice Principal, IQAC Co-ordinator and HoDs of the departments and teachers oriented the students about the course, syllabus, different facilities in the College and rules and regulations.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://www.melamoracollege.com">www.melamoracollege.com</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Continuous Internal Evaluation (CIE) is conducted basically in the following ways 2 Sessional examinations in each semester -total 10 marks. Home Assignments, Seminars, Group discussions, field study etc. -5 marks. Attendance- 5 marks. Details of Sessional examinations are included in academic calendar. Such measures help the students to know in advance all the components of Internal Evaluation & time of holding it. The College maintains detail record of attendance of all students. Any student whose attendance is less than the rate fixed by the affiliating University is debarred from appearing in end semester exam. There is a mechanism to solve grievance relating to internal evaluation. Any student who is not satisfied with the evaluation may approach the appropriate authority to solve his/her grievance. There is a

time line to solve evaluation related grievances.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="http://www.melamoracollege.com">www.melamoracollege.com</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**D. Any 1 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

8

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

0

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The institution integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional ethics into the Curriculum as per the Syllabus laid down by the University (Dibrugarh University) which the institution is affiliated to. The College integrates the crosscutting issues through the following ways: Awareness programmes. Orientation programmes. Observing important days. Field trips. Educational tours. Adopting gender sensitization programme. Uploading Code of professional Ethics in Institutional Website. Publishing Hand Book of Code of Professional Ethics. The syllabus of different programmes offered at Melamora College deals in cross cutting issues.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

50

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>D. Any 1 of the above</b>
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File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>B. Feedback collected, analyzed and action has been taken</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://www.melamoracollege.com">www.melamoracollege.com</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

300

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

53

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**Programmes for Slow Learners:** Individual care by their mentors even outside the class to clear doubts, if necessary. Engaged with hand-on training and encouraged to participate in club activities like Population club, Nature club, Red Ribbon club etc & to participate in programmes like yoga and meditation to enhance their concentration and understanding skills. Tutorial class, extra class test held to enhance their learning level. The students who perform poorly are short listed by the subject teachers to discuss their difficulties. The teacher concerned gives additional input and conduct additional test ,provide assignment or project to such students in order to improve their academic performance.

**Programmes for Advanced Learners :** Given exposure through invited lectures, field visits and workshops etc Further reference materials are given for better understanding. Hand-on training arranged and encouraged to participate in club activities like Population club, Nature club, Red Ribbon club etc., department level activities and dramas. Soft skill, employability skill, exposure to industry ,career guidance & counselling ,debate, quiz competition etc are organized . Motivated to prepare for the competitive examinations

File Description	Documents
Link for additional Information	<a href="http://www.melamoracollege.com">www.melamoracollege.com</a>
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
239	23

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences. The College provides teaching methodologies which focuses on imparting education through a student centric approach. The aim of this approach is to make student active learners instead of passive recipients and to boost their confidence level. Teachers allow students to directly involve in class activities so that they can absorb and grasp information at their own pace. Course objectives and programme outcomes are clearly defined in syllabus for giving opportunity of selfevaluation and to understand the primary focus of the course.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://www.melamoracollege.com">www.melamoracollege.com</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Use of ICT tools in teaching-learning process is a demand of the situation. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. The teachers of Melamora College use online educational resources, social networking sites, blended learning platform like Google classroom to effectively deliver teaching and provide enhanced learning experience to the students. Teachers prepare modules on important topics which are produced and reproduced and make available to the students for the creation of a student centric approach. You tube, Emails, WhatsApp group, Zoom, Google meet etc. are used to communicate and provide online learning materials to the students. Student can download their



syllabus and CBCS course structure from the College website. WI FI facility, smart classroom, projector is available in the College premises. Every teacher is necessarily uploaded their ICT classes in the College website. During pandemic situation, online video conferencing through Google Meet, Zoom App etc. were used for teaching. Through WhatsApp groups, course materials has been provided. The evaluation process was also done through these tools

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="http://www.melamoracollege.com">www.melamoracollege.com</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

2

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

20

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Melamora College follows the rules and regulations laid down by Dibrugarh University for internal and external (End semester) assessment. 20 marks in each paper taught by the College are earmarked for internal assessment score. This 20 mark is divided as follows 10 marks- For two Sessional examinations, 5 marks for Home Assignment, Group Discussion, seminar, Field study. 5 marks for Attendance. The Sessional examinations are conducted either by the internal Exam. Committee or by the concerned Departments. Dates of the Sessional Examinations are fixed in compliance with the Academic Calendar of the University. The setting of question paper, invigilation duty and evaluation of answer scripts for each paper are done by the concerned teacher(s) as a part of their normal duty. The notices of the Sessional Examination are displayed in the Notice Boards, Website and shared in instant messaging groups well in advance for the information of the students. The examinations are conducted in hall with strict compliance to the rules and regulations of the University. A student who has less than 80% attendance in average is not to be permitted to sit for the End (external) semester examinations.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://www.melamoracollege.com">www.melamoracollege.com</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Departments of the College maintains a thoroughly transparent mechanism during the evaluation process for internal assessment. However, if any student in any capacity is not satisfied the way the examination was conducted, the answer scripts were evaluated, or the scores were assigned, he/she may contact the faculty concerned for that particular examination. If the faculty believes that the grievance expressed by the student is legitimate, then it is rectified immediately. If the grievance is of complex nature or cannot be resolved immediately, then it is deferred to the Head of the concerned Department. If the Head is unable to resolve it, then it is forwarded to the Principal. The decision of the Principal in terms of the grievance is final and binding.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://www.melamoracollege.com">www.melamoracollege.com</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Melamora College follows a systematic method to develop POs and COs so that it can achieve a coherent teaching learning environment. The Programme Outcomes and the Programme Specific Outcomes of the College are developed by Internal Quality Assurance Cell in consultation with the academic Vice Principal and HODs of different departments. These outcomes are regularly revised to cope with the changing needs of employment opportunities and real-life scenarios. The Programme Outcomes and Programme Specific Outcomes are displayed at the College website for the students. The Course Outcomes are formulated by the respective Departments in alignment with the Programme Outcomes and Programme Specific Outcomes, while catering to the specific needs of the Department Page 27/64 22-03-2023 10:39:11 Self Study Report of MELAMORA COLLEGE concerned. The Course Outcomes are displayed at the College website for the students. In addition, these are also communicated to the teachers and the students at the beginning of every academic session during the orientation programmes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://www.melamoracollege.com">www.melamoracollege.com</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Melamora College adopts some suitable methods to assess the attainment of Programme Outcomes and Course Outcomes. Through Interaction: - The range of interaction and communication as expressed by a student allow teachers to measure whether they have benefited from learning environment or not. Performance of the

students in Internal Assessment: - This consists of standardized written tests, as well as more flexible evaluative tools such as Seminars and Groups Discussions. This allows assessing groups of students with diverse aptitude, learning pace and needs.

Performance of the student in End-Semester examinations: - This popular method is used by all the teachers for a quantitative and objective evaluation of the attainment. In addition to the curriculum, .

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://www.melamoracollege.com">www.melamoracollege.com</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

66

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="http://dibruonline.in:8080/duar/reportGenerate/report/viewAll/2022.html">http://dibruonline.in:8080/duar/reportGenerate/report/viewAll/2022.html</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://melamoracollege.com/wp-content/uploads/2025/02/Students\\_Data\\_20251.pdf](https://melamoracollege.com/wp-content/uploads/2025/02/Students_Data_20251.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research

**projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

2

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

38

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College organizes a number of extension activities to promote institute neighborhood community to sensitize the students towards community needs. The students of our College actively participate

in social service activities leading to their overall development. The IQAC, women Cell, Mental health and hygiene Committee, Health awareness Committee, NSS, Student's Union etc. are active groups through which the College undertakes various extension activities in neighbourhood community. The College organizes vaccination camp of Covid 19, vaccination camp for Japanese Encephalitis, Mental health and hygiene programme, plantation programmes, street drama on public lynching, women empowerment, Swacha Bharat Abhijan, Napkin distribution, plastic free campaign, tobacco free initiative etc. as preventive measures for sound health as well as consciousness creation among the public.

File Description	Documents
Paste link for additional information	<a href="http://www.melamoracollege.com">www.melamoracollege.com</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0



File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College accentuates on the formation and ameliorates of infrastructure as per its concern to meet ever increasing needs of the students. To ensure it, the College tries to assemble maximum possible fund from its internal sources. The campus spread over 1B 3K 10L has enough space to house the College building and an area of 7B 1K 05L for open ground. Classrooms: The institution has sufficient numbers of well-furnished classrooms to fulfill the needs of teaching-learning process. Fans, lights and proper ventilations are available in all the classrooms. All the classrooms equipped with traditional blackboards. In addition to that one smart classroom, one projector has been provided to make the teaching-learning process more effectual.

Library facilities: The institution has a central library named Gangadhar Saikia Library and also Departmental libraries in all the departments of the institution. The central library has a good collection of books and newspapers. Facilities for in-house reading both for teachers and students are provided in a separate reading corner. It has free Wi-Fi facilities with SOUL 3.0 software. The institution provides one computer for internet browsing and accessing E-resources. Administrative building: The Administrative building consists of Principal's room, separate rooms for official work.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.melamoracollege.com">www.melamoracollege.com</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Facilities for Sports and Cultural activities** The institution has a playground with total area of 11099. 13sqm. Different outdoor activities are held here during annual College sports week. Most of the facilities required for organizing the outdoor activities are provided by the College. The institution provides some facilities for indoor College. Indoor activities like carom, chess etc. are organized in the College during annual sports week with the help of sports equipment's furnished by the institute. The institution organizes different cultural activities in various occasions. Cultural competitions are organized by the institute during annual College sports week. Necessary arrangements are done in a hall using as auditorium. The facilities required to organize cultural activities are provided by the institution. Yoga classes are done in a classroom by preparing for the student's convenience. Canteen: The College canteen for teachers and students caters the need for refreshment during leisure time with tea, snacks etc. Lunch also provided occasionally.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.melamoracollege.com">www.melamoracollege.com</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

1

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

1

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.melamoracollege.com">www.melamoracollege.com</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

414150

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

A library is a heart and soul of an educational institution. It is also the most conducive and effective learning resources. Melamora College library which is known as Ganghadhar Saika Library was started with the College establishment. In the beginning it had few books. Gradually the number of collections as well as services has been improved. Students, faculties and office staff have membership in the College library. The objectives of the College library are to ensure easy access to its resources. In order to cope with challenges of present days, new procedures and technologies have been deployed. To promote reading habits among the users, the library Committee has introduced the Best library user prize which is distributed at the end of the academic session. The library also publishes 'Granthakuti', a handwritten magazine with collection from students and faculty members.

Library has over 5000 books including text books and reference books. The library also uses SOUL 3.0 software of INFLIBNET in library management. There is free WI FI facility too. Considering the fact that majority of the users belong to economically poor family, the library takes extra care of them.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://www.melamoracollege.com">www.melamoracollege.com</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**E. None of the above**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**12329**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

80

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The existing IT facilities in the College are updated at regular intervals. The College reviews its IT resources periodically and fulfills the necessities. New IT equipment like Computer, Printer, LCD, Projector, Software etc. are provided. The College has available bandwidth of internet connection I.e. leased line connectivity from BSNL. Internet speed in the range of <5MBPS. The College checks & updates its resources regularly. Free Wi-Fi facility and LAN facility available in the College. Total 5 computers are provided from the College. Two smart classrooms with audio-visual and projector facilities are available in the College. One Computer is provided by the College for students. A desktop for the use of IQAC. Scanner has been provided. There is one Generator to ensure uninterrupted power supply. UPS made available with the desktop. CCTV Camera is installed in the classrooms. CCTV Cameras installed to monitor the campus. Licensed software included.SOUL Software in library management Disk Operating system. Windows. MS office. Data Entry Software developed by Dibrugarh University. K7 Total Security Antivirus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.melamoracollege.com">www.melamoracollege.com</a>

**4.3.2 - Number of Computers**

4

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

648236

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has well prepared procedures & policies for maintaining and utilizing physical, academic and support facilities. Some of the purposes of its procedures & policies are as follows. To ensure effective utilization of the facilities. To keep the facilities under constant monitor & supervision. To make sure that facilities last for longer period.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.melamoracollege.com">www.melamoracollege.com</a>
<b>STUDENT SUPPORT AND PROGRESSION</b>	
<b>5.1 - Student Support</b>	
<b>5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
<b>5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
177	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>
<b>5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year</b>	
<b>5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year</b>	
0	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>



<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>D. 1 of the above</b>
<b>File Description</b>	<b>Documents</b>
Link to institutional website	<a href="http://www.melamoracollege.com">www.melamoracollege.com</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>0</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>0</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<b>No File Uploaded</b>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

1

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

3

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

1

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

1

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**Engagement in co-curricular and extracurricular activities :** The College engages students' in co-curricular and extracurricular activities through a democratically elected Students' Union Body as per the recommendations and guidelines laid down in the LyngdohCommittee. The Student Union Body consists of a President, Vice-President, General Secretary, Assistant General Secretary, Cultural Secretary, Major Games Secretary, Minor Games Secretary, Magazine Secretary, Debating Secretary, Girls Common Room Secretary, Boys Common Room Secretary and Social Service Secretary. The members of the Student Union Body promote co-

curricular and extracurricular activities among the students & lead them in attending tournaments at different levels..Some of the co-curricular and extracurricular activities in which students'of the college get engaged can be listed as follows. The Annual College Week. Participation in various sports & cultural events organized by the affiliating university & other State & National level events. Saraswati Puja. Freshmen Social Publication of College Megazine. Celebration of Alumni Day & College Foundation day National Festivals such as Independence Day, Republic Day, Gandhi Jayanti etc.

File Description	Documents
Paste link for additional information	<a href="http://www.melamoracollege.com">www.melamoracollege.com</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

9

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The reputation of an educational institution primarily lies on its students- past and present. The reputation grows when it keeps producing successful graduates continuously. Alumni can help an institution sustain through donations and volunteer assistance.

The Melamora College Alumni Association was constituted in the year 2021 keeping this view in mind. The Association is under the process of registration under the society Act 1864. Since its inception, the Alumni Association has been extending support to the students and institution through interaction, guidance and text book donating to the central Library. Alumni meet Page 44/64 22-03-2023 10:39:11 Self Study Report of MELAMORA COLLEGE has been successfully organized on 10th day of January 2022 Moreover twelve (12) Nos of notable alumni of Melamora College have been rendering their valuable service as faculty members as well as nonteaching staff. This type of engagement is an ideal and great inspirational source for the present students as well as for the future generation.

File Description	Documents
Paste link for additional information	<a href="http://www.melamoracollege.com">www.melamoracollege.com</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College reflects the academic and administrative pursuits in line with its mission and vision. In keeping view with our founder Late Gangadhar Saikia and the institution's vision of promoting the core values of justice, freedom, sincerity, and truth, Melamora College has always given priority to the education of underprivileged classes to empower them. The institution stresses on outreach programmes and inculcates in its students an awareness of the value of a holistic development and empathy for the less privileged sections of the society. For this there is an active women Cell, NSS, Social service and health and hygiene Committee to mentor and encourage the students to meet their needs. As far as the mission and vision is concerned, the College

always tries to function uniquely, innovatively and delicately. The College offers courses like Generic Electives, Skill Enhancement and Ability Enhancement course for enhancing professionalism, humanism and social responsibility. The vision of the institution focuses on four aspects essentially-global standards, value-based education, interdisciplinary research and sustainable development. The positive outcomes are achieved by designing the curriculum to meet the global requirements and through teaching-learning methods blended with ethical values.

File Description	Documents
Paste link for additional information	<a href="http://www.melamoracollege.com">www.melamoracollege.com</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The top management gives generous freedom and flexibility to the Principal together with the academic council to lead all the academic activities of the College. They regularly meet and take necessary steps to formulate and implement the perspective plans of the institution. As part of quality improvement and quality initiatives, the institution, the IQAC and other statutory Committees continuously work on quality improvement. In the beginning of the academic year, all the faculty members conduct a meeting and discuss the smooth functioning of the institution. Various Committees are constituted and responsibilities are assigned to them. Committee's convener and members report to the IQAC about the planning and implementation of the decisions. They get the feedback from all the stakeholders of the institution and takes steps for future improvement. The administrative duties are controlled by the Principal. Academic duties are controlled by the Vice Principal. Head of the departments work under academic Principal and IQAC. The Governing Body conducts the regular meets and discusses the issues and challenges for the development of the institution. The G.B encourages the teachers, students, Non-teaching staff, Alumni and Co-ordinator to share their ideas, opinions and suggestions through the proper channel.

File Description	Documents
Paste link for additional information	<a href="http://www.melamoracollege.com">www.melamoracollege.com</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

A Perspective Plan of the College has been prepared for 5 years which includes both short-term and longterm goals and effort is made to ensure that the plans are fulfilled. The plan is both learner-centric and faculty oriented inclusive of teaching-learning, Infrastructure, Research-oriented and Supportive of students in their holistic development. Emphasis is given on the implementation of the plan in the stipulated time period. Of the several aspects of Perspective plans which have been deployed so far, special emphasis is on one activity which has been successfully implemented is B.A Major courses for English, Economics and Sociology from the session 2021-22.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.melamoracollege.com">www.melamoracollege.com</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Organizational structure of the College is planned according to the guidelines of the DHE, Govt. of Assam. However, the College has introduced its own mechanism of governance by inclusion of Academic VicePrincipal and IQAC Co-ordinator for smooth functioning. It helps in planning of Academic activities like admission, examinations, and results and facilitates the coordination between HODs and the Office of the Principal. The College Librarian is assisted by Assistant Librarian and the Library Assistant and Library Bearer. College office is headed by Senior Assistants and they are helped by Junior Assistants and Gradeiv employees. Governing Body is the main decision taking body

of the institution. It consists of a president, Principal (Secretary), the vice-Principal (ex-officio member), the Librarian, two University nominees, two teacher representatives, one office representative, three guardian members including one women member, one donor member, local M.L.A as invitee member, respectively. President of the Governing Body is appointed for 5 years. All major decisions including appointment of staff are taken by the Governing Body.

File Description	Documents
Paste link for additional information	<a href="http://www.melamoracollege.com">www.melamoracollege.com</a>
Link to Organogram of the Institution webpage	<a href="http://www.melamoracollege.com">www.melamoracollege.com</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution undertakes various welfare measures for both the teaching and non-teaching staff. Welfare Measures for financial benefit: Group Insurance Scheme: Monthly premium under this scheme is deducted by the Treasury releasing salary to guarantee insurance cover to the employees of the College. New Pension Scheme: The teaching and non-teaching staff of the College joined after 2005 get the benefit of New Pension Scheme. Provision of



Allowances such as Dearness Allowance, House rent allowance and Medical allowance for both teaching and non-teaching staff. Supportive Measures: There is the provision of the following leave to its employees as per the Govt. of Assam Rules. 1. Casual leave for teaching and non-teaching staff. 2. Earned Leave. 3. Duty leave to faculty members for participating in professional development programs. 4. There exist regular government welfare schemes like medical leave, maternity leave, child care leaves etc. Measures for Academic & Intellectual Development: 1. The College gives permission to teaching and non-teaching staff for joining in any professional development /training programs. 2. Promotion under Career Advancement Schemes. 3. Provision of representation in various bodies/ Cells of the College. 4. Promotes research activities by encouraging the faculty members to carry out research work.

File Description	Documents
Paste link for additional information	<a href="http://www.melamoracollege.com">www.melamoracollege.com</a>
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**84**

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**Institution has performance Appraisal System for teaching and non-teaching staff.**

**The Objectives of Performance Appraisal System are: To assess**

performance of each employee and to identify prospective for improvement. To encourage each employee to self-assess and improve the areas in which they are lagging behind. To assist authorities to take corrective measures of those employees whose performance is found unsatisfactory. The Process of faculty appraisal:

1. Student Appraisal of their teacher: The students carry out and submit feedback/teacher evaluation and these feedbacks are analyzed by the IQAC and the Principal and is judiciously addressed for the betterment of the teaching learning process.
2. Process of performance Appraisal of teaching and Non-teaching staff: 3. The teaching and non-teaching staff is assessed through the analysis of their entrusted routine duties and contribution to the corporate life of the institution by the Principal and Governing Body. After assessment, they are felicitated in the annual meeting to uplift their morale.

File Description	Documents
Paste link for additional information	<a href="http://www.melamoracollege.com">www.melamoracollege.com</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts external audits regularly. It has conducted audit up to the current financial year. External sources of fund of the institution comprise of Scholarship from state government and other funds from government. Internal sources of fund comprise tuition fee, library fee, examination fee, center fee, Students' union body fee, etc. The entire fund received from external and internal sources are audited by a Chartered Accountant. All the statements relating to income and expenditure along with supporting documents are submitted to the Chartered Accountant who prepares Utilization Certificate and income -expenditure statement. After receipt of Audit Report, it is placed before G.B of the College for consideration.

File Description	Documents
Paste link for additional information	<a href="http://www.melamoracollege.com">www.melamoracollege.com</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College has a determination to grow and for this purpose, it requires sufficient fund and needs to identify its sources of fund and to widen the resource base for attainment of its determination to grow. Some of the sources of fund are Students' Fee, fund received from Govt. of Assam. To meet its growing requirement, the institution has no sufficient fund. Taking into account limitation of the institution to mobilize sufficient fund from its internal sources, efforts are made to mobilize fund from external sources like Local M.L.A and from the Corporate Body like Numaligarh Refinery Limited. Proposals for fund have already been submitted. All fees collected by the College administration are deposited under the respective heads of accounts through bank challans. To look after all construction related works, the College has formed a construction Committee. The plans and estimates of the constructions are prepared by the appointed Engineer by the College. Similarly, to ensure transparency in financial transaction, the College emphasizes on internal and external audit of fund and submits utilization to the funding authorities within time limit. The College stresses on online financial transaction

as far as possible. The College uses Online Software of Affiliating University at the time of admission and in respect of salary the College uses FINASSAM of Govt. of Assam.

File Description	Documents
Paste link for additional information	<a href="http://www.melamoracollege.com">www.melamoracollege.com</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has devised several mechanisms to review the effectiveness of the teaching learning process. It has adopted a number of quality strategies to make the overall teaching-learning experience more interesting, absorbing and student-centric. These academic, administrative and infrastructural strategies include encouraging the students to use ICT in seminar presentations, increasing the number of books in the library, procurement of equipment in the laboratory of education department, classroom teaching supplemented with field studies, educational tours, introducing awards for teachers, students and officials, development of the mentoring system that promotes interactions between the student and the faculty members, etc. Class tests are taken by the respective departments to assess the students. The class test and Sessional examinations help the students in preparing themselves for the Final Exam. thoroughly. Orientation programmes are regularly organized to orient the students about the courses, syllabus, examination, different facilities and rules and regulations, code of conduct etc. The IQAC asks all the departments at the beginning of the academic session to submit their teaching plan. The IQAC Coordinator along with the Vice Principal looks after all these affairs and act accordingly. It has introduced Departmental Audit system as an internal academic audit .

File Description	Documents
Paste link for additional information	<a href="http://www.melamoracollege.com">www.melamoracollege.com</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

As post-accreditation quality initiatives after the 1st cycle of assessment the IQAC has devised several strategies to review the effectiveness of the teaching-learning process. To ensure adequate classrooms, ICT tools in classroom teaching, timely declaration of result, measures for advance & slow learners ,adequate books in the library, adequate number of computers in the lab, internet facility, development of communication skills in students, introducing more and more certificate courses, guiding students in the preparation of project etc. are some of the initiatives taken by the institution for assuring quality in the teaching-learning process. The IQAC reviews the activities carried out by different committees in its monthly Appraisal Meetings and suggests changes if any, so that the effectiveness of teaching-learning process is further enhanced.

File Description	Documents
Paste link for additional information	<a href="http://www.melamoracollege.com">www.melamoracollege.com</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://dibruonline.in:8080/duar/reportGenerate/report/viewAll/2022.html">http://dibruonline.in:8080/duar/reportGenerate/report/viewAll/2022.html</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

As a co- educational institution Melamora College has given equal excess to the support facilities by the College. The institution has conducted various programmes to the students acquainted with gender related issues in last five years. Girls and boys are given equal status in College students, union election and likewise the Cells and Committees are represented by both male and female teachers. The women Cell of the College has been looking after woman issues and activities like woman hygiene problems and measures related to safety and security of the students. The class common room safeguards the safety and privacy of the girls' students. Through CCTV the Principal of the College can monitor different activities and happenings inside the College.

File Description	Documents
Annual gender sensitization action plan	<p><u><a href="#">ANNUAL GENDER SENSITIZATION ACTION PLAN MELAMORA COLLEGE, MELAMORA, GOLAGHAT, ASSAM-785702</a></u> All efforts towards gender issues are made to change the attitude of students towards the opposite sex. In this regard teachers counsel them to respect each other. Towards this goal our college has formed various committees/cells such as Sexual Harassment cell, Grievances redressal committees to resolve grievances related issues. The college has prepared a gender sensitization action plan as follows- (1) To sensitize newly admitted students, the different cells arrange a special counselling session to promote positive values relating to all genders and their rights. (2) For women, empowerment and gender programmes are taken from time to time. (3) CCTV cameras are installed in all academic and administrative blocks. (4) All committees are formed including appropriate representation of both male and female. Classes are conducted for gender, women's rights and empowerment for students by the departmental faculty and women cells. (5) International women's day is celebrated with the programme of discussion and different competitions.</p>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<p><u><a href="#">1. cctv 2. Coomon Room 3. ICC Committee</a></u></p>
<p><b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b></p>	<p><b>C. Any 2 of the above</b></p>



File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p> <p>Placing Dry and Wet dustbins in different locations of the college and then taken away for proper disposal. A MoU has been signed with Furkating tea Estate to collect waste from the college campus. To reduce non-biodegradable wastes, plastic cups, plates, disposable bottles, are replaced by paper made items.</p>	
File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">Dustbin placed in college premises.</a>
Any other relevant information	<a href="#">View File</a>
<p><b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b></p>	<p><b>C. Any 2 of the above</b></p>
File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<p><b>7.1.5 - Green campus initiatives include</b></p>	
<p><b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b></p> <p><b>1. Restricted entry of automobiles</b>  <b>2. Use of Bicycles/ Battery powered</b></p>	<p><b>B. Any 3 of the above</b></p>

<p><b>vehicles</b></p> <p><b>3. Pedestrian Friendly pathways</b></p> <p><b>4. Ban on use of Plastic</b></p> <p><b>5. Landscaping with trees and plants</b></p>	
File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<p><b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b></p>	<b>E. None of the above</b>
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<b>No File Uploaded</b>
Certification by the auditing agency	<b>No File Uploaded</b>
Certificates of the awards received	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>
<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</b></p> <p><b>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<b>C. Any 2 of the above</b>

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College has tolerance and harmony towards diversities of regional and cultural, linguistic, communal and socio-economic dimensions of the society. Unity in diversity has given the institution an ideal institution of higher education. Core values are displayed in the campus. The code of conduct has been uploaded in the institutional website so as all students as well as others irrespective of their diversities need to follow. Different sport activities organized by the institution also play an important role to eradicate diversities among the College community. Again celebration of national, international commemorative days in the College provide an inclusive environment for all with diverse background. These activities can increase interactions among the people coming from different social, cultural and religious background. Students also get benefit and can develop tolerance and harmony towards different regional and linguistic diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our College has given importance to make the students aware of rights, duties, values and responsibilities of the constitution. Different activities are organized to enable the students to

understand Indian politics. By observing 'National Voters' Day' the awareness is created among the students regarding the importance of voting rights. Swachh Bharat Abhijan Cleanliness Drives in and around the campus are held to make the surroundings clean and to make the students aware of cleanliness. The students' Union Election is held every to make the students impress to the democratic values and the importance of participation in the democracy. We honour the National flag and National anthem. The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website and Hand books are distributed among the stakeholders. There is a Committee to monitor adherence to the Code of Conduct too.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

A number of national, international, commemorative days, festivals are celebrated to inculcate value and sense of nationalism and patriotism in the minds of young students of the College. Every year on 15th August Independence Day is observed with the hoisting of national flag and singing of National Anthem. Republic Day is observed on 26th January showing respect towards our constitution and country. On the occasion of International Women's Day on 8th March, sanitary napkins are distributed in adopted village in presence of lady's staff and girls' students to make aware of health and hygiene. Likewise, Gandhi Jayanti on 2nd October, International Yoga Days are observed. On 5th June World Environment Day is celebrated to make students and teachers aware to protect our environment. Again on 21st February International Mother Language Day is celebrated on the importance of preservation and protection of mother language.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practices 1** Title of the practice: Plastic -free campaign for eco-friendly atmosphere Objective of the practice Melamora College believes in green and pollution free environment to provide an effective learning. Therefore, the College takes plastic -free campaign in and around the campus. The institution has left no stone unturned to free the zone from plastic to provide enrichment to the mind, heart and soul of the students. The institution is located in a pollution and plastic free environment which is essential for ecofriendly atmosphere. Our College is committed to plastic free movement in and around the campus so that eco-friendly atmosphere could be recognized by the students as well as College staff.

**Best practice-2** Title of The Practice: Human for human being (Manuhe Manuhar Babe) The philosophy of the song ` Manuhe manuhar babe ` by the great cultural icon Dr. Bhupen Hazarika is to think for human being by human being .Our College initiates to help down-trodden people of the area , the students and differently abled persons. The institution has encouraged them helping financially. It strives to bring them forward in society from down-trodden environment. Some other differently abled persons are given chance to focus their hidden talent.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Vision of the Institution is to bring an overall improvement in the society by imparting quality of higher education (value based and skill based education) and makes our students responsible, knowledgeable and competent citizens of society. With this view our College has its own mission which is distinctive and exceptional. The College has a diverse demographic set up where in the girl students are almost equal to boy's students. The College considers them an asset which has made the institution to bring holistic development. Most of the students are from rural areas and economically poor background. In this context, education of girl's is a challenge in these remote areas. There are prevailing other barriers like early marriage, unacceptable customs, social

prejudices, gender stereotype that often a co-educational institution, our College has set distinctive approach to identify their talents and encourage them to bring the girl students into main stream of higher education by breaking all the odds prevailing in the way of academic excellence. The College gives exposure to the girl students to get an opportunity to participate in every curricular and extra-curricular activity very effectively. The numbers of girl students are quite remarkable.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

For the next plan, we shall make the surroundings more green by taking the plantation program . Moreover fruits and medicine plants will be planted. Moreover, needy people and poor students will be helped in this period. Some organisations will also be helped as the program of ' Manuhe Manuhar Babe'. Some areas of Golaghat District are always affected during floods. The affected people will be relieved during flood time.