

ACTION TAKEN REPORT

FEEDBACK ANALYSIS

Session- 2021-22

**MELAMORA COLLEGE, MELAMORA, GOLAGHAT,
ASSAM**



Principal
Melamora College
Melamora, Golaghat



INTRODUCTION

To create a quality culture in an institution, the stakeholder's feedback plays an important role. Their observations from time to time and their constructive feedback in the overall development of an institution help in improving the drawbacks lying leading the institution to achieve its goal.

The stakeholders are involved in this exercise either directly or indirectly. The students, teachers, parents, alumni, and employers all play a role in guiding the institution.

Students remain the foremost stakeholders of an institution and as they are directly involved to the institution their feedback are invaluable. **Teachers** who are connected in the entire process of curriculum delivery also remain another significant stakeholder of an institution alongside the students to guide the institution for its holistic development keeping ahead the students' welfare. The observation and suggestion of the **Alumni** of a college is indispensable to any institution as it can better reflect the overall performance and development of an institution from their perspective as a part of it once. The views and opinions of parents are equally indispensable as stakeholders who serve as another major driving force of an institution.

Considering the significance of the views and opinions of all these stakeholders, the college initiated the process of taking feedback both formally and informally from time to time and the feedback were forwarded to the higher authority of the college for actions to be taken. The questions were basically designed with yes/No pattern and seeking suggestions in the last 1 or 2 questions depending upon the questionnaire of the stakeholder.

The responses were then analyzed and actions were taken accordingly.



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ACTION TAKEN ON THE FEEDBACK REPORT OF STUDENTS

SL NO	FEEDBACK REPORT	ACTION TAKEN
1	Introduce more Skill-based Courses for Employability	Proposal has been sent to the G.B.
2	Suggestions for introduction of vocational Programmes	Under consideration.
3	To use more developed ICT for Curriculum delivery	Smart boards, projectors installed in classrooms. Wi-Fi facility has been provided.
4	The curriculum should be designed to overcome both academic and competitive examinations.	Feedback report forwarded to the G.B. for action to be taken.
5	The design of the syllabus should cater to the present –day context.	Feedback report forwarded to the G.B. for action to be taken.
6	Demand for Boys' hostel and increase in the accommodation for girls.	Boy's hostel facility is made with 20 intake capacity.
7	Suggestions received for additional books/journals/references in the library for the course and competitive examinations.	Additional reference books for all the department have provided.
8	E-learning facilities should be available in the college library.	Library has provided facilities like computers automation, N-list for online E-resources.
9	The space for the reading room in the library should be increased.	Separate reading rooms provided for reference section and periodical section.
10	The curriculum should have more elective subjects scope of practical training/internship for all existing subjects should be more application based.	Practical equipments have been purchased.
11	Suggestions received to introduce sports as a separate subject.	Preparation of action plane under process.
12	The curriculum should be more student-centric than subject-centric.	Special focus has been emphasized on student centric methods.
13	Provide clean drinking water.	Facilities provided.



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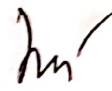


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ACTION TAKEN ON THE FEEDBACK REPORT OF ALUMNI

SL NO	FEEDBACK REPORT	ACTION TAKEN
1	The course content of the syllabus should have relevance in the present-day context with new an innovative approaches, new courses and papers.	Different courses have been offering under CBCS to cope with the present day context.
2	Introduce more skill-based certificate courses to help them in their practical life.	Skill based courses have been offering like Library and Information science, Tourism and Travel.
3	Facilitate courses like SSC coaching, IAS coaching and personality development course.	The college has initiated the process through coaching classes and workshop with the help of resource persons and teaching faculty from the institution.
4	Developed Technology in the Library.	Available facility a) Barcode Scanner.
5	Suggestions for UG programme	KKH programme Proposal has been taken.
6	Introduce self-finance and elective subjects related to cultural aspects like music and drama.	Proposal preparing.
7	Introduce vocational education/ job-oriented courses	Proposal preparing.


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ACTION TAKEN ON THE FEEDBACK REPORT OF TEACHERS

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1	Syllabus should be designed inculcate ethical and human values, practical based courses, psychology to be introduce in the curriculum as a part of the subject of education.	Feedback report is preparing to forwarded to the affiliating university.
2	Introduce Skill-based programme	Preparation of action plane under process.
3	Suggestions to introduce psychology and home science .	Preparation of action plane under process.
4	Introduce PG and B.ED programme	Proposal preparation.
5	Suggestions for more employability-based courses and programmes.	Preparation of action plane under process.
6	Suggestions to introduce new courses like Film appreciation, cultural studies, Literature of the Third World and Archeological study as a part of the course content.	Preparation of action plane under process.
7	Introduce new programmes like Mass Communication & Journalism, Health Economics, Industrial Economics. Conflict Resolution, Gender Studies, Local/ Rural Administration.	Preparation of action plane under process.
8	Introduce diploma course in various Disciplines	Preparation of action plane under process.
9	Suggestions for more books and journals and more E-learning facilities to be made available in the library.	(a) Textbooks on curriculum and Reference books made available. (b) High speed internet facilities made available.



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