

Anti- Ragging Committee 5.1.4 **MINUTES OF ANTI RAGGING COMMITTEE** MELAMORA COLLEGE, MELAMORA, GOLAGHAT, ASSAM **SESSION-2017/18 TO** 2021/22







Proof of formation

Office of the Principal MELAMORA COLLEGE

VILL & P.O. MELAMORA DIST. GOLAGHAT, PIN - 785 621 (ASSAM)



Phone No.: 94352 49789 E-mail: sanjibboruah6107@gmail.com

Ref. No. : MMC/ARE/24

Date: 7/02/2016

ANTI-RAGGING COMMITTEE

MELAMORA COLLEGE
MELAMORA, GOLAGHAT, ASSAM-785702

CONVENOR

: MR. LUHIT NATH

MEMBERS

: MR. DURLABH BORI

: MR. BISWAJIT BORA

CHAIRPERSON

: PRINCIPAL

Melamora, Golagna, Golag







Notices of proceedings/minutes

Office of the Principal

MELAMORA COLLEGE

VILL & P.O. MELAMORA DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

Phone No.: 94352 49789

E-mail: sanjibboruah6107@gmail.com

Ref. No. : M.M.C. /ARC / . 2.0.17.

Date: 04-08-2017

NOTICE

This is hereby notified to all the members of Anti Ragging committee that a meeting will be held in the Principal's Room on 08/08/2017 at 3 p.m. All members of the Committee are requested to attend in the meeting without fail.







melamoracollege1987@gmail.com 🕓 03774-291628



Office of the Principal

VILL & P.O. MELAMORA DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

Phone No.: 94352 49789

E-mail: sanjibboruah6107@gmail.com

Ref. No.: MMC. /ARC/ 2018.

Date: 06-08-2018

NOTICE

This is hereby notified to all the members of Anti Ragging committee that a meeting will be held in the Principal's Room on 08/08/2018 at 3 p.m. All members of the Committee are requested to attend in the meeting without fail.









VILL & P.O. MELAMORA DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

ESTED - 1987

Phone No.: 94352 49789

E-mail: sanjibboruah6107@gmail.com

Ref. No.: MMC. (ARC) . 20.19

Date: ... 05-08 - 2019

NOTICE

This is hereby notified to all the members of Anti Ragging committee that a meeting will be held in the Principal's Room on 07/08/2019 at 3 p.m. All members of the Committee are requested to attend in the meeting without fail.







melamoracollege 1987@gmail.com () 03774-291528



Office of the Principal

MELAMORA COLLEGE

VILL & P.O. MELAMORA DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

Phone No.: 94352 49789

E-mail: sanjibboruah6107@gmail.com

Ref. No.: MMC/ARC/ 2020

Date: 07-12-2020.

NOTICE

This is hereby notified to all the members of Anti Ragging committee that a meeting will be held in the Principal's Room on 10/12/2020 at 3 p.m. All members of the Committee are requested to attend in the meeting without fail.







melamoracollege1987@gmail.com 🕓 03774-291628



Office of the Principal

VILL & P.O. MELAMORA DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

Phone No.: 94352 49789

E-mail: sanjibboruah6107@gmail.com



ESTED - 1987

Ref. No. : MMC (ARC/2021...

Date: 22-11-2021...

NOTICE

This is hereby notified to all the members of Anti Ragging committee that a meeting will be held in the Principal's Room on 25/11/2021 at 3 p.m. All members of the Committee are requested to attend in the meeting without fail.







MINUTES OF THE MEETING OF ANTI-RAGGING COMMITTEE MELAMORA COLLEGE, P.O.-MELAMORA, GOLAGHAT.

DATE: - 08-08-2017

AGENDA:

- 1.Seat taking
- 2.Introductory speech
- 3.Discussion
- 4.Resolutions
- 5. Vote of thanks

MEMBERS PRESENT:

1.Mr. Sanjib kr. Boruah-Chairperson, principal

2.Mr. Luhit Nath- Convener

3.Mr. Durlabh Bori- Member

4.Mr. Biswajit Bora- Member.

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A meeting of Grievance Redressal Cell was held in the Principal's Room under the chairmanship of Mr. Sanjib kr. Boruah, Chairperson cum Principal to discuss about the issues relating to ragging.

After detail discussion, the following Actions were taken.

Anti-Ragging members will monitor the activities of the students.

Awareness program will be conducted in the college.

The meeting was ended after the vote of thanks.

Sign of the Convener

Anti Ragging Committee Melamora College Sign of the Principal
Principal
Melamora College

Melamora, Golaghat

Co-ordinator IQAC Melamora College Golaghai







Minutes of the meetings of Anti-Ragging committee 2018

MINUTES OF THE MEETING OF ANTI-RAGGING COMMITTEE MELAMORA COLLEGE, P.O.-MELAMORA, GOLAGHAT.

DATE: - 08-082018

AGENDA:

- 1.Seat taking
- 2.Introductory speech
- 3.Discussion
- 4.Resolutions
- 5. Vote of thanks

MEMBERS PRESENT:

1.Mr. Sanjib kr. Boruah-Chairperson, principal

2.Mr. Luhit Nath-Convener 200

3.Mr. Durlabh Bori-Member

4.Mr. Biswajit Bora- Member.

A meeting of Grievance Redressal Cell was held in the Principal's Room under the chairmanship of Mr. Sanjib kr. Boruah, Chairperson cum Principal to discuss about the issues relating to measures taken to prevent ragging in the college campus.

After detail discussion, the following Actions were taken.

Necessary measures should be taken to prevent ragging in the college campus.

Display the Anti-Ragging Guideline in the college website.

Display the contact Nos of the Members.

The meeting was ended after the vote of thanks.

Anti Ragging Committee Melamora College

Sign of the Principal Principal Melamora College

Melamora, Golaghat

-ordinator IQAC Melamora College Golaghat







Minutes of the meetings of Anti-Ragging committee 2019

MINUTES OF THE MEETING OF ANTI-RAGGING COMMITTEE MELAMORA COLLEGE, P.O.-MELAMORA, GOLAGHAT ESTABLISHMENT DATE:07-02-2016

DATE: - 07-08-2019

AGENDA:

- 1.Seat taking
- 2.Introductory speech
- 3.Discussion
- 4.Resolutions
- 5.Vote of thanks

MEMBERS PRESENT:

1.Mr. Sanjib kr. Boruah-Chairperson, principal

2.Mr. Luhit Nath-

Convener

3.Mr. Durlabh Bori-

Member

4.Mr. Biswajit Bora- Member Brane

MINUTES OF THE MEETING OF ARC

Today a meeting of ARC was convened at Melamora College Principal's Room under the chairperson of the principal cum chairperson of ARC Mr. Sanjib kr. Boruah to discuss about the issues related to measures taken to prevent ragging in the institution.

At the outset, the chairperson welcomed all the members and he briefly highlighted the scope and objective of the meeting.

The following points were discussed-

The committee reviewed the vigilance system for monitoring the movement of the students.

The committee also discussed the necessity of organizing awareness programme of the college.

The meeting was ended with the vote of thanks extended by the convener.

Sign of the Convener

Anti Ragging Committee Melamora College Principal
Principal
Melamora College
Melamora, Golaghat

Co-ordinator IQAC Melamora College Goleania







Minutes of the meetings of Anti-Ragging committee 2020

MINUTES OF THE MEETING OF ANTI-RAGGING COMMITTEE MELAMORA COLLEGE, P.O.-MELAMORA, GOLAGHAT ESTABLISHMENT DATE:07-02-2016

DATE: - 10-12-2020

AGENDA:

- 1.Seat taking
- 2.Introductory speech
- 3.Discussion
- 4.Resolutions
- 5. Vote of thanks

MEMBERS PRESENT:

- 1.Mr. Sanjib kr. Boruah-Chairperson, principal
- 2.Mr. Luhit Nath-3.Mr. Durlabh Bori-
- Convener Member

4.Mr. Biswajit Bora- Member

MINUTES OF THE MEETING OF ARC

Today a meeting of ARC was convened at Melamora College Principal's Room under the chairperson of the principal cum chairperson of ARC Mr. Sanjib kr. Boruah to discuss about the issues related to measures taken to prevent ragging in the institution.

At the outset, the chairperson welcomed all the members and he briefly highlighted the scope and objective of the meeting.

The following points were discussed-

Display the Anti-Ragging circular in the college website.

The committee reviewed the vigilance system for monitoring the movement of the students.

The committee also discussed the necessity of organizing awareness programme at the college.

The meeting was ended with the vote of thanks extended by the convener.

Sign of the Convener

Anti Ragging Committee Melamora College

Sign of the Principal Principal Melamora College Melamora, Golaghat

ardinator IQAC lamora College Golaghat







MINUTES OF THE MEETING OF ANTI-RAGGING COMMITTEE MELAMORA COLLEGE, P.O.-MELAMORA, GOLAGHAT ESTABLISHMENT DATE:07-02-2016

DATE: - 25-11-2021

AGENDA:

1.Seat taking

2.Introductory speech

3. Discussion

4.Resolutions 5.Vote of thanks

MEMBERS PRESENT:

1.Mr. Sanjib kr. Boruah-Chairperson, principal

2.Mr. Luhit Nath-

ath- Convener

3.Mr. Durlabh Bori- Member & 4.Mr. Biswajit Bora- Member . Albus

MINUTES OF THE MEETING OF ARC

Today a meeting of ARC was convened at Melamora College Principal's Room under the chairperson of the principal cum chairperson of ARC Mr. Sanjib kr. Boruah to discuss about the issues related to measures taken to prevent ragging in the institution.

At the outset, the chairperson welcomed all the members and he briefly highlighted the scope and objective of the meeting.

The following points were discussed-

Display of punishment as per court order.

Display the Anti-Ragging circular in the college website.

The committee reviewed the vigilance system for monitoring the movement of the students.

The committee also discussed the necessity of organizing awareness programme at the college.

The meeting was ended with the vote of thanks extended by the convener.

Sign of the Convener

Anti Ragging Committee Melamora College Sign of the Principal

Melamora College Melamora, Golaghat Co-ordinator IQAC Melamora College Golaghat









Report of Anti-Ragging Committee last five years

REPORT OF THE ANTI-RAGGING COMMITTEE MELAMORA COLLEGE

Date: 21-12-2022

Ragging, in its all form is totally prohibited in MELAMORA COLLEGE. It is certified that during last five years no cases of Ragging have been reported in the College premises

YEAR	COMPLAIN AGAINST RAGGING
2017-2018	NIL
2018-2019	NIL
2019-2020	NIL
2020-2021	NIL

Luhit Nath

Anti-Ragging Committee Melamora College

Anti Ragging Committee Melamora College

Principal
Melamora College
Melamora, Golaghat

Co-ordinator
IQAC
Netamora College
Golaghat

ESTED - 1987







Anti-sexual harassment committee

MINUTES OF ANTI- SEXUAL HARASSMENT COMMITTEE SESSION- 2017/18 TO 2021/22







Proof of Committee formation

91528

Office of the Principal

MELAMORA COLLEGE

VILL & P.O. MELAMORA DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

Phone No.: 94352 49789

E-mail: sanjibboruah6107@gmail.com

Ref. No.: MME/ASHE/188/25

Date: 7/02/2016

ANTI-SEXUAL HARASSMENT COMMITTEE

MELAMORA COLLEGE MELAMORA, GOLAGHAT, ASSAM-785702

CONVENOR

: MR. ANANTA KR. BORAH

MEMBERS

: MRS. JURI BARUAH

: MRS. DIPAMONI DUTTA

LEGAL ADVISER

: ADVOCATE MRS. BOBISMITA SAIKIA, BAR

ASSOCIATION,

GOLAHGAT, ASSAM

CHAIRPERSON

: PRINCIPAL









Notices of proceeding/minutes

Office of the Principal **MELAMORA COLLEGE**

VILL & P.O. MELAMORA DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

Phone No.: 94352 49789 E-mail: sanjibboruah6107@gmail.com

Ref. No.: MMC/ASHC/2017

Date: 02-08-2017.

NOTICE

This is hereby notified to all the members of Anti Sexual Harassment committee that a meeting will be held in the Principal's Room on 07/08/2017 at 3 p.m. All members of the Committee are requested to attend in the meeting without fail.







melamoracollege1987@gmail.com 🕓 03774-291628

Office of the Principal

MELAMORA COLLEGE

VILL & P.O. MELAMORA DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

Phone No.: 94352 49789 E-mail: sanjibboruah6107@gmail.com

Ref. No. : MMC/ASHC / 2018.

Date: 13-09-2018.

NOTICE

This is hereby notified to all the members of Anti Sexual Harassment committee that a meeting will be held in the Principal's Room on 24/09/2018 at 3 p.m. All members of the Committee are requested to attend in the meeting without fail.







melamoracollege1987@gmail.com 🕓 03774-291628



Office of the Principal

MELAMORA COLLEGE

VILL & P.O. MELAMORA DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

ESTED - 1987

Phone No.: 94352 49789

E-mail: sanjibboruah6107@gmail.com

Ref. No. : MMC./ASHC. (2019.

Date: 16-08-2019...

NOTICE

This is hereby notified to all the members of Anti Sexual Harassment committee that a meeting will be held in the Principal's Room on 19/08/2019 at 3 p.m. All members of the Committee are requested to attend in the meeting without fail.

> Melamora College Melamora, Golaghat







Office of the Principal **MELAMORA COLLEGE**

> VILL & P.O. MELAMORA DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

ESTED - 1987

Phone No.: 94352 49789

E-mail: sanjibboruah6107@gmail.com

Ref. No.: MMC/ASHC/.2020.

Date: 03-11-2020

NOTICE

This is hereby notified to all the members of Anti Sexual Harassment committee that a meeting will be held in the Principal's Room on 09/11/2020 at 3 p.m. All members of the Committee are requested to attend in the meeting without fail.







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Office of the Principal **MELAMORA COLLEGE**

VILL & P.O. MELAMORA DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

ESTED - 1987

Phone No.: 94352 49789

E-mail: sanjibboruah6107@gmail.com

Ref. No. : MMC/ASHC (2021

Date: 22-10-2021

NOTICE

This is hereby notified to all the members of Anti Sexual Harassment committee that a meeting will be held in the Principal's Room on 25/10/2021 at 3 p.m. All members of the Committee are requested to attend in the meeting without fail.

> Melamora College Melamora, Golaghat







MELAMORA COLLEGE, P.O.- MELAMORA COLLEGE. GOLAGHAT

DATE-07-08-2017

AGENDA:

- 1. Seat taking
- 2. Introductory Speech
- 3. Discussion
- 4. Resolutions.

Member Present:

- 1. Mr. Sanjib Kr. Boruah
- 2. Mr. Ananta kumar Borah
- 3. Mrs. Juri Baruah
- 4. Mrs Dipamoni Dutta.

Bramah

A meeting of the Anti-Sexual Harassment Committee was held in the Principal's Room under the chairmanship of Mr. Sanjib kumar Boruah, Chairperson Cum Principal in the presence of the above members.

In the meeting the following decision was taken.

Decision:

The Committee will Monitor Gender Equity Environment in the College Premises.

Sign of the Convener

Sign of the Principal

Principal Melamora College Melamora, Golaghat

Co-ordinator IQAC Melamora College Goleghat







MINUTES OF THE MEETING OF ANTI SEXUAL HARASSMENT COMMITTEE. MELAMORA COLLEGE, P.O.- MELAMORA COLLEGE. GOLAGHAT

DATE-24-09-2018

AGENDA:

- 1.Seat taking
- 2.Introductory Speech
- 3.Discussion
- 4. Resolutions.

Member Present:

1.Mr. Sanjib Kr. Boruah

2.Mr. Ananta kumar Borah

3.Mrs. Juri Baruah

4.Mrs Dipamoni Dutta.

A meeting of the Anti-sexual Harassment Committee was held in the Principal's Room under the chairmanship of Mr. Sanjib kumar Boruah, Chairperson Cum Principal in the presence of the above members.

In the meeting the following decision was taken.

Decision:

On different occasion the boy students should be advised to maintain cordial relationship with Girls Students.

Sign of the Convener

Sign of the Principal Principal Melamora College Melamora, Golaghat

Co-ordinator IQAC lamora College Goleghat







Minutes of Anti-sexual harassment committee 2019

MINUTES OF THE MEETING OF ANTI SEXUAL HARASSMENT COMMITTEE. MELAMORA COLLEGE, P.O.- MELAMORA COLLEGE, GOLAGHAT

DATE-19-08-2019

AGENDA:

- 1.Seat taking
- 2.Introductory Speech
- 3.Discussion
- 4. Resolutions.

Member Present:

1.Mr. Sanjib Kr. Boruah

2.Mr. Ananta kumar Borah

3.Mrs. Juri Baruah

4.Mrs Dipamoni Dutta.

A meeting of the Anti-sexual Harassment Committee was held in the Principal's Room under the chairmanship of Mr. Sanjib kumar Boruah, Chairperson Cum Principal in the presence of the above members.

In the meeting the following decisions were taken.

Decisions:

- 1. Discussion regarding conducting awareness programme in the academic session.
- 2. Taking necessary measures for fair working and academic environment in the college

Sign of the Convener

Sign of the Principal Principal Melamora College Melamora, Golagha!

IQAC amora College Golaghat







MINUTES OF THE MEETING OF ANTI SEXUAL HARASSMENT COMMITTEE. MELAMORA COLLEGE, P.O.- MELAMORA COLLEGE. GOLAGHAT

DATE-03-11-2020

AGENDA:

- 1.Seat taking
- 2.Introductory Speech
- 3.Discussion
- 4. Resolutions.

Member Present:

1.Mr. Sanjib Kr. Boruah- Chairperson, Principal

2.Mr. Ananta kumar Borah- Convener

3.Mrs. Juri Baruah-

4.Mrs Dipamoni Dutta.-

Member State

A meeting of the Anti-sexual Harassment Committee was held in the Principal's Room under the chairmanship of Mr. Sanjib kumar Boruah, Chairperson Cum Principal to discuss about the UGC notification of prevention, prohibition and redressal of sexual harassment of women employees and students in the college campus.

In the meeting the following decisions were taken.

Decisions:

- 1. Strict vigilance of the activities of students and employees to prevent any form of harassment.
- 2. Organization of awareness program among the students and employees.

The meeting was ended after the vote of thanks.

Sign of the Convener

Sign of the Principal Principal Melamora College Melamora, Golagha

Co-ordinator IQAC amora College Golaghat







Minutes of Anti-sexual harassment committee 2021

MINUTES OF THE MEETING OF ANTI SEXUAL HARASSMENT COMMITTEE. MELAMORA COLLEGE, P.O.- MELAMORA COLLEGE. GOLAGHAT

DATE-25-10-2021

AGENDA:

- 1.Seat taking
- 2.Introductory Speech
- 3.Discussion
- 4. Resolutions.

Member Present:

1.Mr. Sanjib Kr. Boruah- Chairperson, Principal

2.Mr. Ananta kumar Borah- Convener

3.Mrs. Juri Baruah-

Member

4.Mrs Dipamoni Dutta-

Member "

A meeting of the Anti-sexual Harassment Committee was held in the Principal's Room under the chairmanship of Mr. Sanjib kumar Boruah, Chairperson Cum Principal to discuss about the issues relating to measures taken to prevent sexual harassment in the college campus.

In the meeting the following decisions were taken.

Decisions:

- The committee reviewed the vigilance system for monitoring the movements of the students specifically the new comers.
- The committee also discussed on the awareness program about issues coming under sexual harassment.

The meeting was ended after the vote of thanks.

Sign of the Convener

Sign of the Principal

Principal

Melamora College

Melamora, Golaghar

Co-ordinator
IQAC

Melamora College
Golaghat







REPORT OF THE ANTI SEXUAL HARASSMENT COMMITTEE MELAMORA COLLEGE

Date: 20-12-2022

It is hereby reported that Anti Sexual Harassment Committee of Melamora College has not received any complaints from Students and Staff members regarding sexual harassment in the last five years.

YEAR	COMPLAIN
2017-2018	NIL
2018-2019	NIL
2019-2020	NIL
2020-2021	NIL
2021-2022	NIL

ANANTA KUMAR BORAH

CONVENOR

Anti-Sexual Harassment Committee

Melamora College

Principal
Melamora College
Melamora, Golanha

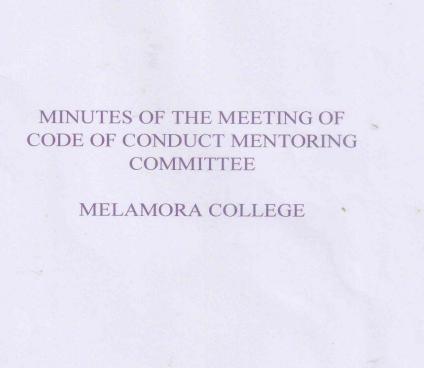
Co-ordinator IQAC Melamora College Golaghat







Code of conduct mentoring committee









Proof of formation

28

Office of the Principal

MELAMORA COLLEGE

VILL & P.O. MELAMORA DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

Phone No.: 94352 49789

E-mail: sanjibboruah6107@gmail.com

Ref. No. : MMc/copyzoit

Date: 7/02/2016

CODE OF CONDUCT MENTORING COMMITTEE

CHAIRPERSON

Mr Sanjib Kumar Boruah, Principal

MEMBER SECRETARY

Mr Luhit Nath, Asst. Professor

MEMBER

1. Mr Biswajit Bora, Asst. Professor

2. President / Secretary

Student's Union







Office of the Principal

MELAMORA COLLEGE

VILL & P.O. MELAMORA DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

Phone No.: 94352 49789 E-mail: sanjibboruah6107@gmail.com

Ref. No. : MMC/CCM-C/2017

Date: 20-09 - 2017

NOTICE

This hereby notified to all the members of Code of Conduct Mentoring Committee, Melamora College that a meeting will be held on 22/09/2017 at 3.P.M. P.M. in the Principal's Room. All members of the Committee are requested to attend in the meeting.







মেলামৰা, গোলাঘাট, অসম।।

melamoracollege 1987@gmail.com () 03774-291528



Office of the Principal **AMORA COLLEGE**

> VILL & P.O. MELAMORA DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

ESTED - 1987

Phone No.: 94352 49789

E-mail: sanjibboruah6107@gmail.com

Ref. No. MMC/CCMC/2018.

Date: 13-09-2018.

NOTICE

This hereby notified to all the members of Code of Conduct Mentoring Committee, Melamora College that a meeting will be held on 14/09/2018 at 3.P.M. P.M. in the Principal's Room. All members of the Committee are requested to attend in the meeting.







Office of the Principal MELAMORA COLLEGE

DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

Phone No.: 94352 49789 E-mail: sanjibboruah6107@gmail.com

f. No. : MMC/CCMC/2019

Date: 16-08-2019.

NOTICE

This hereby notified to all the members of Code of Conduct Mentoring Committee, Melamora College that a meeting will be held on 17/08/2019 at 3.P.M. P.M. in the Principal's Room. All members of the Committee are requested to attend in the meeting.









melamoracollege1987@gmail.com 303774-291528



Office of the Principal

AMORA COLLEGE

DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

Phone No.: 94352 49789

E-mail: sanjibboruah6107@gmail.com

Ref. No. :MHC/CCMC/2020

Date: 24-12-2020

NOTICE

This hereby notified to all the members of Code of Conduct Mentoring Committee, Melamora College that a meeting will be held on 28/12/2020 at 3.P.M. P.M. in the Principal's Room. All members of the Committee are requested to attend in the meeting.







Office of the Principal **MELAMORA COLLEGE**

VILL & P.O. MELAMORA DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

ESTED - 1987

Phone No.: 94352 49789

E-mail: sanjibboruah6107@gmail.com

Ref. No.: M.M.C.f.C.C.M.C. 1.20.21

Date: 09-11-2021

NOTICE

This hereby notified to all the members of Code of Conduct Mentoring Committee, Melamora College that a meeting will be held on 11/11/2021 at 3.P.M. P.M. in the Principal's Room. All members of the Committee are requested to attend in the meeting.







Minutes of the meetings of Code of conduct mentoring committee2017

MINUTES OF THE MEETING OF CODE OF CONDUCT MENTORING COMMITTEE MELAMORA COLLEGE, GOLAGHAT

DATE: 22/09/2017

AGENDA

- 1. Seat taking
- 2. Introductory speech
- 3. Discussion
- 4. Resolutions
- 5. Adjourned

MEMBERS PRESENT

1. Mr.Sanjib Kr. Boruah: 2. Mr.Luhit Nath:

3. Mr. Biswajit Bora: Brauh

Chairperson, Principal Member secretary

Member.

A meeting of the Code of conduct mentoring committee was held in the College under the chairmanship of Mr Sanjib Kr. Boruah, Chairperson cum Principal. The Chairperson welcomed the members. The Member Secretary emphasized to make newly admitted students aware about the different issues related ID card and others.

The following decisions have been taken as action:

- 1.All the students must wear ID card compulsory
- 2. Students must report to the class as per programme
- 3. Students should maintain integrity, honesty, in all activities.

Code of Conduct Committee Melamora College

Sign. of the Principal Principal

Melamora College Melamora, Golagha

lamora College Golaghai







Minutes of the meetings of Code of conduct mentoring committee 2018

MINUTES OF THE MEETING OF CODE OF CONDUCT MENTORING **COMMITTEE** MELAMORA COLLEGE, GOLAGHAT

DATE:14/09/2018

AGENDA

- 1. Seat taking
- 2. Introductory speech
- 3. Discussion
- 4. Resolutions
- 5. Adjourned

MEMBERS PRESENT

1. Mr.Sanjib Kr. Boruah:

2. Mr.Luhit Nath:

3. Mr.Biswajit Bora:

Chairperson, Principal Member secretary

Member.

A meeting of the Code of conduct mentoring committee was held in Principal's room under the Chairpersonship of Principal, Sanjib Kr. Baruah. The Chairperson cum Principal welcomed the members of the committee. The Member Secretary emphasized to make newly admitted students aware about the use of leisure time.

The following decisions have been taken as action:

- 1.All the students must use library in leisure time.
- 2. The use of mobile phone is strictly prohibited during class hours.
- 3. Students should handle the furniture, electrical items and other properties with care.

Sign. of the Member secretary

Code of Conduct Committee Melamora College

Sign. of the Principal

Melamora College Melamora, Golaghat

IQAC Melamora College Golaghat







Minutes of the meetings of Code of conduct mentoring committee 2019

MINUTES OF THE MEETING OF CODE OF CONDUCT MENTORING COMMITTEE

MELAMORA COLLEGE

DATE: 17/08/2019

AGENDA

- 1. Seat taking
- 2. Introductory speech
- 3. Discussion 4. Resolutions
- 5. Adjourned

MEMBERS PRESENT

1 Mr. Sanjib Kr Boruah
Chairperson, Principal
2. Mr.Luhit Nath

Convener

3. Mr.Biswajit Bora, Member

Brare

A meeting of the Code of conduct mentoring committee was held in the College under the chairmanship of Mr Sanjib Kr. Boruah, chairperson cum principal. The chairperson welcomed the members. The member secretary requested all the members to make newly admitted students aware about the college code of conduct.

After detail discussion, the following decisions have been taken as action...

- Students should engage themselves during all College functions and extracurricular activities in a manner befitting the occasion.
- > Students should be respectful to fellow students, teachers, non-teaching staff, library

staff and college authority.

Students should keep silence in college library. The meeting was ended after the vote of thanks.

Sign of the Member secretary

Code of Conduct Committee

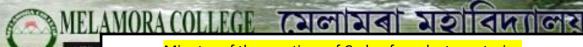
Sign of the Principal Principal Melamora College Melamora, Golaghai

Co-ordinator IQAC Nelamora College Golanbat









Minutes of the meetings of Code of conduct mentoring committee2020

MINUTES OF THE MEETING OF CODE OF CONDUCT MENTORING COMMITTEE

MELAMORA COLLEGE

DATE: 28/12/2020

AGENDA

ESTED - 1987

- 1. Seat taking
- 2. Introductory speech
- 3. Discussion
- 4 Resolutions
- 5. Adjourned

MEMBERS PRESENT

1. Mr. Sanjib Kr. Boruah Chairperson. Principal



2. Mr. Luhit Nath



Convener

Aust

3. Mr. Biswajit Bora Member

A meeting of the Code of conduct mentoring committee was held in the College under the chairmanship of Mr Sanjib kr. Boruah, chairperson cum principal. The chairperson welcomed the members and requested all the members to make newly admitted students aware about the college code of conduct.

After detail discussion, the following decisions have been taken as action...

- > Students must maintain the standard code of conduct.
- > Students must help the College authority to keep the College clean.
- Students should not enter the classes without permission while the classes are going on.
- > Students should be mutually respectful.

The meeting was ended after the vote of thanks.

Sign of the Member secretary

Code of Conduct Committee
Melamora College

Sign of the Principal Principal Melamora College Melamora, Golaghat

Co-ordinator IQAC telamora College Goleghat







Minutes of the meetings of Code of conduct mentoring committee2021

MINUTES OF THE MEETING OF CODE OF CONDUCT

MENTORING COMMITTEE, MELAMORA COLLEGE

DATE: 11/11/2021

AGENDA

- 1. Seat taking
- 2. Introductory speech
- 3. Discussion
- 4. Resolutions

MEMBERS PRESENT

- 1. Mr.Sanjib Kr. Boruah: Chairperson, Principal
- 2. Mr.Luhit Nath Member Secretary

man

3. Mr.Biswajit Bora, Member

Brara

A meeting was held for monitoring code of conduct of the College. The Principal welcomed the members and request them to instruct the newly admitted students about the code of conduct

The following points were proposed by the Committee for students

1. Students must maintain the standard code of conducts. Breach of discipline may lead

to expulsion from the College. 2. Ragging in any form in College campus is strictly prohibited.

- 3. Wearing of ID cards and College uniform are compulsory
- 4. Students should fairly deal with the furnitures and other electrical items of the college.

The meeting was ended after the vote of thanks by the member secretary.

Sign. of the Member secretary

Code of Conduct Committee
Melamora College

Sign of the Principal Principal Melamora College Melamora, Golaghat

Co-ordinator
IQAC
Telamora College
Golaghat







Handbook

melamoracollege1987@gmail.com 🕓 03774-291528



HANDBOOK FOR CODE OF CONDUCT AND PROFESSIONAL ETHICS

Melamora College Melamora, Golaghat, Assam, Pin-78702







Code of conduct:

The code of conduct for students, teachers and non teaching staff is characterised by integrity. Melamora college has set the following code of conduct.

For students:

- 1. Regularity and punctuality.
- 2. Every student must carry his/her I card
- 3. Student must help to keep the institution campus neat and clean.
- 4. Student must wear institute uniform.
- 5. Students are expected read notice/circular displayed on the notice board and
- 6. Spitting, smoking and throwing nits of papers must be avoided.
- 7. Violations of these will be considered as punishable crime.

For teachers:

- 1. All faculty members must maintain high standard of punctuality, honesty and professional ethics.
- 2. Every faculty member shall discharge his/her duties efficiently and effectively as per the norms laid down by the authority.
- 3. Every faculty member shall respect the rights and dignities of the students in expressing his/her views.
- 4. Maintenance of impartiality.
- 5. Responsible for regular classes and extra curricular activities.
- 6. Must be socially responsible.

For non teaching staff:

- 1. Discharge of duties timely, efficiently and deligently.
- 2. Maintaining professional ethics.
- 3. Keeping appropriate level of confidence regarding the maintenance of records.
- 4. Must be co operative to the students, colleagues and faculties.







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PROFESSIONAL ETHICS

Introduction

Professional ethics are personal and corporate rules that govern behavior with the context of a particular profession. As prescribed by UGC the professional ethics for teaching profession is as follows:

TEACHERS AND THEIR RESPONSIBILITIES

A teacher is constantly under the scrutiny of his students and society at large. Therefore every teacher should see that there is no incompatibility between his precepts and practice. The national ideals of education which have already been set forth and which he/she should seek to inculcate among the students must be his/ her own ideals. The profession further requires that the teachers should be calm, patient and communicative by temperament amiable in disposition.

Teachers should:

- · Adhere to responsible pattern of conduct and demeanor expected of them by community.
- Manage their private affairs in a manner consistent with dignity of profession.
- Seek to make professional growth continuous through study and research.
- Express free and frank opinion by participation in professional meetings, seminars, conferences towards contribution of knowledge.
- Maintain active membership of professional organizations and strive to improve education and profession through them.
- Perform their duties in form of teaching, tutorial, practical, seminar and research work conscientiously and with dedication.
- Cooperate and assist in carrying out functions relating to educational responsibilities of the college and the university such as assisting in appraising applications for admission, advising and counseling students as well as assisting the conduct of university and college examination including supervision, invigilation and evaluation.
- · Participate in extension, co circular and extra circular activities including community service.







TEACHERS AND STUDENTS

Teachers should:

- Respect the right and dignity of the student in expressing his/ her opinion.
- Deal justly and impartially, with students regardless of their religion, caste, political, economic, social and physical characteristics.
- · Recognize the difference in aptitude and capabilities among students and strive to meet their individual needs.
- Encourage the students to improve their attainments, develop their personalities and at same time contribute to community welfare.
- · Inculcate among students scientific outlook and respect for physical labor and ideals of democracy, patriotism and peace.
- · Be affectionate to students and not behave in a vindictive manner towards any of them for any reason.
- Pay attention to only the attainment of the student in the assessment of merit.
- Make themselves available to the students even beyond their class hours and help and guide the students without any remuneration or reward.
- · Aid students to develop an understanding of our national heritage and national goals.
- · Refrain from inciting students against other students, colleagues or administration.

TEACHERS AND COLLEAGUES

- Treat other members of the profession in the same manner as they themselves wish to be treated.
- · Speak respectfully to other teachers.
- Refrain from lodging unsubstantiated allegations against colleagues to higher authorities.
- · Refrain from allowing considerations of caste, creed, religion, race or sex in their professional endeavor.







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TEACHERS AND AUTHORITIES

- · Discharge their professional responsibilities according to existing rules and adhere to procedures and methods consistent with their profession in initiating steps through their own institutional bodies and professional organizations for change of any such rule detrimental to the professional interest.
- · Refrain from taking any other employment and commitment including private tuitions and coaching classes which are likely to interfere with their professional responsibilities.
- · Cooperate in formation of policies of the institution by accepting various offices and discharge responsibilities which offices may demand.
- · Cooperate through their organization in the formulation of policies of other institutions and accept offices.
- Cooperate with authorities in betterment of the institution keeping in view the interest and in conformity with dignity of profession.
- · Should adhere to conditions of contract.
- Give and expect due notice before change of position is made.
- Refrain from availing themselves of leave except on unavoidable grounds and as far as practicable with prior intimation keeping in view their particular responsibility for completion of academic schedule.

TEACHERS AND NON TEACHING STAFF

- Teachers should treat non teaching staff as colleagues and equal partners in a cooperative undertaking within every educational institution.
- Teachers should help in the function of joint staff councils covering both teachers and non teaching staff.

TEACHERS AND GUARDIAN

• Try to see through teachers bodies and organizations that institutions maintain contact with guardians, their students, send reports of their performances to the guardians whenever necessary and meet the guardians in meeting convened for the purpose of mutual exchange of ideas and for the benefit of institution.







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TEACHERS AND SOCIETY

- Recognize that education is a public service and strive to keep the public informed of the educational programmes which are being provided.
- Work to improve education in the community and strengthen the community moral and intellectual life.
- · Be aware of social problem and take part in such activities as would be conducive to progress of society and country as a whole.
- Perform duties of citizenship, participate in community activities and shoulder responsibility of public offices.
- Refrain from taking part in or subscribing to or assisting in any way activities which tend to promote feeling of hatred or enmity among different communities, religions or linguistic groups but actively work for national integration.

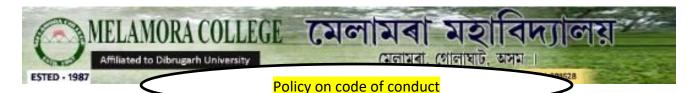
Code of Conduct Committee Melamora College

Principal Melamora Collega Melamora, Golaghat













POLICY ON CODE OF CONDUCT

MELAMORA COLLEGE

Melamora, Golaghat, Assam -785702

Website - www.melamoracollege.com







melamoracollege1987@gmail.com 🔇 03774-291528

POLICY ON CODE OF CONDUCT

Introduction:

Since its inception in 1987, Melamora College has been sincerely invested in pursuing excellence and integrity in all its endeavors. The administrators, employees and students of Melamora College are expected to act in accordance with the highest standards of personal and professional integrity, honesty and ethical conduct. The Policy on Code of Conduct has been formulated to lay down guidelines and norms to be followed by all stakeholders to ensure good conduct and ethical practices in the College. All the staff and students enrolled in the college shall positively engage in the college activities within this Code of Conduct framework along with the general code of conduct prescribed by the Statutory Regulatory Authorities. This Code may be amended or supplemented from time to time by the administrative body of the College. The Code of Conduct shall be incorporated for the various stakeholders on campus in the form of dedicated Handbooks. The document shall also be available for access on the official website of the college.

Scope:

The College code of conduct will be incumbent upon all students, teachers and nonteaching staff of Melamora College. They shall follow and abide by the policies and regulations of Melamora College and act according to the vision and mission of the college.

Purpose:

The college code of conduct serves to:

- · Clarify the mission, values and principles of Melamora College andlink them with standards of professional conduct.
- Create a safe and structured learning environment that will promote the college's goals for learning.
- Serve as a guiding principle about ethical and professional conduct for students, teachers and non-teaching staff affiliated within the institute.

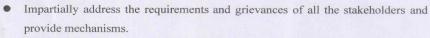








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Help prevent and detect ethical or legal violations.

Implementation:

Enforcement of the Code of Conduct shall be ensured through the Code of Conduct Monitoring Committee. The committee shall be responsible for:

- Identifying and incorporating the Code of Conduct for the students, teachers, librarian, administrators and other college staff in dedicated handbooks.
- Reviewing the Codes at specific intervals and reprinting the Handbooks whenever necessary.
- Monitor adherence to the Code of Conduct by periodic announcements to the stakeholders in the form of notices, circulars etc.
- Periodically organize various programmes to sensitize the various stakeholders on ethics and responsibilities.

Melamora College Melamora, Golagha







Grievance redressal cell

MINUTES OF GRIEVANCE REDRESSAL CELL MELAMORA COLLEGE, MELAMORA, GOLAGHAT, ASSAM

SESSION- 2017/18 TO 2021/22









মেলামৰা, গোলাঘাট, অসম।

melamoracollege1987@gmail.com 🕓 03774-291528



Proof of formation

Office of the Principal **MELAMORA COLLEGE**

DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

ESTED - 1987

Phone No.: 94352 49789

E-mail: sanjibboruah6107@gmail.com

Ref. No. : MMC/GRC/24

Date: 7/02/2016

GRIEVANCE REDRESSAL CELL

MELAMORA COLLEGE MELAMORA, GOLAGHAT, ASSAM-785702

CONVENOR

: MR. LUHIT NATH

MEMBERS

: MRS. MITALI BORA

: MRS. DIPAMONI DUTTA

CHAIRPERSON

: PRINCIPAL









মেলামৰা, গোলাঘাট, অসম।

Notices

Office of the Principal

MELAMORA COLLEGE

DIST. GOLAGHAT, PIN - 785 621 (ASSAM)



Phone No.: 94352 49789

E-mail: sanjibboruah6107@gmail.com

Ref. No. : MMC/GRO/2017...

Date: 11-09-2017

NOTICE

This is hereby notified to all the members of Grievance Redressal Cell that a meeting will be held in the Principal's Room on 15/09/2017 at 3 p.m. All members of the Cell are requested to attend in the meeting without fail.

> Melamora College Melamora, Golaghat









Office of the Principal **MELAMORA COLLEGE**

VILL & P.O. MELAMORA DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

ESTED - 1987

Phone No. 94352 49789

E-mail sanjibboruah6107@gmail.com

Ref. No. : MMC/GRC/2018.

Date: ... 04-08-2018

NOTICE

This is hereby notified to all the members of Grievance Redressal Cell that a meeting will be held in the Principal's Room on 07/08/2018 at 3 p.m. All members of the Cell are requested to attend in the meeting without fail.







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Office of the Principal **MELAMORA COLLEGE**

VILL & P.O. MELAMORA DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

94352 49789 Phone No.

E-mail . sanjibboruah6107@gmail.com

Ref. No. : Mete/GRE/2019.

Date: 03-09-2019

NOTICE

This is hereby notified to all the members of Grievance Redressal Cell that a meeting will be held in the Principal's Room on 07/09/2019 at 3 p.m. All members of the Cell are requested to attend in the meeting without fail.

> Melamora College Melamora, Golagha







মেলামৰা, গোলাঘাট, অসম।

melamoracollege 1987@gmail.com () 03774-291528

Office of the Principal

IELAMORA COLLEGE

VILL & P.O. MELAMORA DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

Phone No. 94352 49789

E-mail: sanjibboruah6107@gmail.com

Ref. No. : MM.C/QRe 1.2020 ..

Date: 21-12 - 2020

NOTICE

This is hereby notified to all the members of Grievance Redressal Cell that a meeting will be held in the Principal's Room on 24/12/2020 at 3 p.m. All members of the Cell are requested to attend in the meeting without fail.





Affiliated to Dibrugarh University

melamoracollege 1987@gmail.com (3) 03774-291528



Office of the Principal **MELAMORA COLLEGE**

VILL & P.O. MELAMORA DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

ESTED - 1987

Phone No 94352 49789

E-mail sanjibboruah6107@gmail.com

Ref. No.: MMC/GRC/ 2021

Date: ...08-10-2021

NOTICE

This is hereby notified to all the members of Grievance Redressal Cell that a meeting will be held in the Principal's Room on 10/11/2021 at 3 p.m. All members of the Cell are requested to attend in the meeting without fail.







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Minutes of grievance redressal cell 2017

MINUTES OF THE MEETING OF THE GRIEVANCE REDRESSAL CELL MELAMORA COLLEGE, P.O.-MELAMORA, GOLAGHAT.

DATE: - 15-09-2017

AGENDA:

- 1. Seat taking
- 2. Introductory speech
- 3. Discussion
- 4. Resolutions
- 5. Vote of thanks

MEMBERS PRESENT:

1. Mr. Sanjib kr. Boruah-Chairperson, principal

2. Mr. Luhit Nath-

Convener Member

3. Mrs. Mitali Borah-4. Mrs. Dipamoni Dutta- Member .

A meeting of Grievance Redressal Cell was held in the Principal's Room under the chairmanship of Mr. Sanjib kr. Boruah, Chairperson cum Principal to discuss about the issues relating to grievances.

After detail discussion, the following decisions were taken.

- 1. Grievance Redressal Cell members will monitor the activities of the students.
- 2. Maintenance of classrooms infrastructures such as door latch, window stoppers, fan regulators, sufficient lighting and broken floor.

After vote of thanks extended by the convener, the meeting was adjourned.

Sign of the Principal







Minutes of grievance redressal cell 2018

MINUTES OF THE MEETING OF THE GRIEVANCE REDRESSAL CELL METAMORA COLLEGE, P.O.-MELAMORA, GOLAGHAT.

DATE: -07-08-2018

AGENDA

- 1.Seat taking
- 2.Introductory speech
- 3.Discussion
- 4.Resolutions
- 5. Vote of thanks

MEMBERS PRESENT:

1.Mr. Sanjib kr. Boruah-Chairperson, principal

2.Mr. Luhit Nath- Convener

3.Mrs. Mitali Borah- Member mitali Borah

4.Mrs. Dipamoni Dutta- Member . Whatta

A meeting of Grievance Redressal Cell was held in the Principal's Room under the chairmanship of Mr. Sanjib kr. Boruah, Chairperson cum Principal to discuss about the issues relating to grievances.

After detail discussion, the following decisions were taken.

- 1.Grievance Redressal Cell members will monitor the activities of the students.
- 2. Awareness program will be conducted in the college.

The meeting was ended after the vote of thanks.

Sign of the Convener

Sign of the P

Sign of the Principal Principal Melamora College Melamora, Golaghat

Co-ordinator
IQAC
Letamora College
Goleg







Minutes of grievance redressal cell 2019

MINUTES OF THE MEETING OF THE GRIEVANCE REDRESSALCELL. METAMORA COLLEGE, P.O. MELAMORA, GOLAGHAT

DATE: - 07-09-2019

AGENDA:

- 1.Seat taking
- 2.Introductory speech
- 3.Discussion
- 4. Resolutions
- 5. Vote of thanks

MEMBERS PRESENT:

1.Mr. Sanjib kr. Boruah-Chairperson, principal

2.Mr. Luhit Nath- Convener

3. Mrs. Mitali Borah- Member Mitali Borah

4.Mrs. Dipamoni Dutta- Member . Santa

A meeting of Grievance Redressal Cell was held in the Principal's Room under the chairmanship of Mr. Sanjib kr. Boruah, Chairperson cum Principal.

The meeting reviewed the previous action taken regarding grievance of the students.

It was unanimously decide that the shortage of sports facilities in the college will be resolved very soon.

The meeting was ended after the vote of thanks.

Sign of the Convener

Sign of the Principal
Principal
Melamora College

Melamora College Melamora, Golaghat

Co-ordinator
IQAC
Melamora College
Goleghat







Minutes of grievance redressal cell 2020

MINUTES OF THE MEETING OF THE GRIEVANCE REDRESSAL CELL MELAMORA COLLEGE, P.O.-MELAMORA, GOLAGHAT

DATE: - 24-12-2020

AGENDA:

- 1.Seat taking
- 2.Introductory speech
- 3.Discussion
- 4.Resolutions
- 5. Vote of thanks

MEMBERS PRESENT:

1.Mr. Sanjib kr. Boruah-Chairperson, principal

2.Mr. Luhit Nath-

3.Mrs. Mitali Borah-

Convener

Member

4.Mrs. Dipamoni Dutta- Member .

A meeting of Grievance Redressal Cell was held in the Principal's Room under the chairmanship of Mr. Sanjib kr. Boruah, Chairperson cum Principal to discuss about the issues relating to grievances of the students on various issues.

The meeting decided to resolved the drinking water facility problem after discussing with the authority.

The meeting was ended after the vote of thanks.

Sign of the Convener

Sign of the Principal Principal Melamora College Melamora, Golagha:

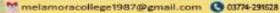
mora College Goleghat







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Minutes of grievance redressal cell 2021

MINUTES OF THE MEETING OF THE GRIEVANCE REDRESSAL CELL MELAMORA COLLEGE, P.O.-MELAMORA, GOLAGHAT

DATE: - 10-11-2021

AGENDA

- 1. Seat taking
- 2.Introductory speech
- 3.Discussion
- 4.Resolutions
- 5. Vote of thanks

MEMBERS PRESENT:

1.Mr. Sanjib kr. Boruah-Chairperson, principal

2.Mr. Luhit Nath-Convener

3.Mrs. Mitali Borah-Member

4.Mrs. Dipamoni Dutta- Member

A meeting of Grievance Redressal Cell was held in the Principal's Room under the chairmanship of Mr. Sanjib kr. Boruah, Chairperson cum Principal to discuss about the issues relating to grievances of the students on various issues.

The meeting decided to resolved the Boy's common problem after discussing with the authority.

The meeting was ended after the vote of thanks.

Sign of the Principal Principal Melamora College Melamora, Golaghat

atamora College Golaghat







Report on the Activities of Grievance Redressal Cell MELAMORA COLLEGE

The Grievances Redressal Cell is an important unit of any institution, particularly in an higher education This Cell arranges to redress the grievances of its stakeholders, if there are any such issues among them. Therefore, main aim of the Cell is to find out solution to the grievances

Some of the Grievances Redressal Cell of our institution during last five years are mentioned below:

2017-18:

The problem of defective fans in some classroom was reported to the authority for solution and accordingly authority took necessary steps in this regard

2018-19

Grievance relating to shortage of Girls' Common Room was reported to the authority for solution and accordingly authority took necessary steps in this regard.

2019-2020

Grievance relating to shortage of Boys Common Room was reported to the authority

for solution and accordingly authority took necessary steps in this regard.

2020-21:

The problem of drinking was reported to the authority for solution and accordingly authority took necessary steps in this regard.

2021-22

The shortage of indoor and outdoor sports facilities was reported to the in charge and accordingly the College authority taken the initiative to provide facilities.

Principal
Melamora College
Melamora, Golaghat

Luhit Nath Convener Grievance Redressal Cell

Co-ordinator IQAC Melamora College Golaghat



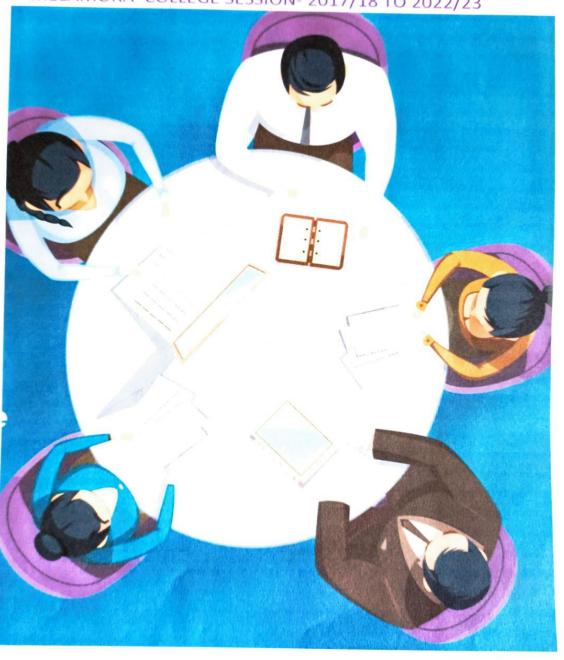






Internal complaint committee

MINUTES OF INTERNAL COMPLAINT COMMITTEE MELAMORA COLLEGE SESSION- 2017/18 TO 2022/23









Affiliated to Dibrugarh University

Proof of formation

Office of the Principal

MELAMORA COLLEGE

DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

Phone No.: 94352 49789

E-mail: sanjibboruah6107@gmail.com

Ref. No.: MMC/ICC/2017.

Date:03-08-2017

INTERNAL COMPLAINT COMMITTEE MELAMORA COLLEGE, MELAMORA, GOLAGHAT, ASSAM-785702

CHAIRPERSON- MR. SANJIB KR. BORUAH, PRINCIPAL CONVENOR- MRS. JURI BARUAH, ASSISTANT PROFESSOR MEMBERS- MR. LUHIT NATH, ASSISTANT PROFESSOR MR. BISWAJIT BORA, ASSISTANT PROFESSOR

Melamora College Melamora, Golagha:







Office of the Principal MELAMORA COLLEGE

VILL & P.O. MELAMORA DIST. GOLAGHAT, PIN - 785 621 (ASSAM)



Phone No.: 94352 49789

E-mail: sanjibboruah6107@gmail.com

f. Na : MMC/ICC/ 2022...

Date: ..13-12-2022

NOTICE

This hereby notified to all the members of Internal Complaint Committee, Melamora College that a meeting will be held on 14-12-2022 at 3 P.M. in the Principal's Room. All members of the Committee are requested to attend in the meeting.







Office of the Principal

MELAMORA COLLEGE

DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

Phone No.: 94352 49789 E-mail: sanjibboruah6107@gmail.com

f. No. : MMC/ LCC /2021

Date: 05-12-2021...

NOTICE

This hereby notified to all the members of Internal Complaint Committee, Melamora College that a meeting will be held on 06-12-2021 at 3 P.M. in the Principal's Room. All members of the Committee are requested to attend in the meeting.

> Melamora College Melamora, Golaghat







Office of the Principal

VILL & P.O. MELAMORA DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

ESTED - 1987

Phone No.: 94352 49789

E-mail: sanjibboruah6107@gmail.com

a: MMc/1cc/2020.

Date: 14-12-2020

NOTICE

This hereby notified to all the members of Internal Complaint Committee, Melamora College that a meeting will be held on 17-12-2020 at 3 P.M. in the Principal's Room. All members of the Committee are requested to attend in the meeting.







melamoracollege1987@gmail.com 303774-291528

Office of the Principal

VILL & P.O. MELAMORA DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

Phone No.: 94352 49789

E-mail: sanjibboruah6107@gmail.com

a: MMC/1CC/2019

ESTED - 1987

Date: 26-08-2019

NOTICE

This hereby notified to all the members of Internal Complaint Committee, Melamora College that a meeting will be held on 28-08-2019 at 3 P.M. in the Principal's Room. All members of the Committee are requested to attend in the meeting.







Office of the Principal

VILL & P.O. MELAMORA DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

Phone No.: 94352 49789

E-mail: sanjibboruah6107@gmail.com

a: MMC/100/2018.

ESTED - 1987

Date: 27-09-2018

NOTICE

This hereby notified to all the members of Internal Complaint Committee, Melamora College that a meeting will be held on 28-09-2018 at 3 P.M. in the Principal's Room. All members of the Committee are requested to attend in the meeting.







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Office of the Principal

DIST. GOLAGHAT, PIN - 786 621 (ASSAM)

Phone No.: 94352 49789

E-mail: sanjibboruah6107@gmail.com

a: MMC/ 1CC / 2017

ESTED - 1987

Date: 14-09 - 2017

NOTICE

This hereby notified to all the members of Internal Complaint Committee, Melamora College that a meeting will be held on 16-09-2017 at 3 P.M. in the Principal's Room. All members of the Committee are requested to attend in the meeting.







INTERNAL COMPLAINT COMMITTEE MELAMORA COLLEGE SESSION: 2017-18

VENUE: PRINCIPAL'S ROOM DATE:

AGENDA

- 1.Seat Taking
- 2.Inaugural Speech
- 3. Discussion and decision taken
- 4. Vote of Thanks

Minutes of Internal Complaints Committee

The meeting of Internal Complaints Committee was held in the Principal's room on at 3 P.M. to discuss about the gender sensitization and equity. Before the meeting the Principal of the college welcomed the members and appreciated the efforts taken by the members. Discussion on gender sensitization and equity was fruitful and valuable.

Following points were discussed in the meeting

- : to arrange more meeting to make the students and faculties aware.
- : decision taken to emphasis on gender sensitization and equity.

The meeting was ended after vote of thanks.

Members Present

1. Mr. Sanjib Kr Boruah

3. Mr. Luhit Nath James A. Mr. Biswajit Bora Pasar

Barmah. Sing of Convenor

Sign. Of the Chairperson Principal Melamora College Melamora, Golaghat

IQAC mora College Golaghat



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Minutes of Internal complaint committee 2018-19

INTERNAL COMPLAINT COMMITTEE MELAMORA COLLEGE

SESSION: 2018-19

DATE: 28/09/2018 VENUE: PRINCIPAL'S ROOM

AGENDA

- 1.Seat Taking
- 2.Inaugural Speech
- 3. Discussion and decision taken
- 4. Vote of Thanks

Minutes of Internal Complaints Committee

The meeting of Internal Complaints Committee was held in the Principal Room on 28/09/2018 at 3:00 P.M. to discuss about the sexual harassment and other related issues. Before the meeting the Principal welcomed the members and appreciated the efforts taken by the members. Discussion on sexual harassment was successful.

Following points were discussed in the meeting

- : To arrange more meeting to aware the students and faculties.
- : Not received any complaint on the topic as the good sign of the institution.

The meeting was ended after vote of thanks extended by the convenor.

Members Present

1.Mr. Sanjib Kr. Boruah

2.Mrs. Juri Baruah

4.Mr. Biswajit Bora

Somah.

3. Mr. Luhit Nath

Sign. Of the Chairperson Principal Melamora College Melamora, Golaghat

Co-ordinator
IQAC
letamora College
Goleghat

Co-ordinator IQAC Metamora College Goleghat



Minutes of Internal complaint committee 2019-20

INTERNAL COMPLAINT COMMITTEE MELAMORA COLLEGE SESSION: 2019-20

VENUE: PRINCIPAL'S ROOM DATE: 28/08/2019

AGENDA

- 1.Seat Taking
- 2.Inaugural Speech
- 3. Discussion and decision taken
- 4. Vote of Thanks

Minutes of Internal Complaints Committee

The meeting of Internal Complaints Committee was held in Principal's Room on 28/08/2019 at 3 P.M. to discuss about the gender sensitization and equity. Before the meeting the Principal of the college welcomed the members and appreciated the efforts taken by the members. Discussion on gender sensitization and equity was successful.

Following points were discussed in the meeting

: to arrange meeting to make the students and faculties aware regarding the topic.

:decision taken to emphasis on gender sensitization and equity.

The meeting was ended after vote of thank

Members Present

1.Sanjib Kr. Baruah

2 Juri Baruah

3.Luhit Nath

4.Bishwajit Bora

Sing of Convenor

Sign. Of the Chairperson

Principal Melamora College Melamora, Golaghat

mora College







Minutes of Internal complaint committee 2020-21

INTERNAL COMPLAINT COMMITTEE MELAMORA COLLEGE SESSION: 2020-21

DATE: 17/12/2020 VENUE: PRINCIPAL'S ROOM

AGENDA

- 1.Seat Taking
- 2.Inaugural Speech
- 3. Discussion and decision taken
- 4. Vote of Thanks

Minutes of Internal Complaints Committee

The meeting of ICC was held in Principal's Room on 17/12/2020 at 3:00 P.M. to discuss about the sexual harassment and other related issues. Before the meeting the Principal welcomed the members and appreciated the efforts taken by the members. Discussion on sexual harassment was fruitful and valuable.

Following points were discussed in the meeting

- : to arrange meeting among the students and faculties aware.
- : not received any complaint on the topic till date.

The meeting was ended after vote of thanks extended by the convenor.

Members Present

1. Sanjib Kr. Baruah

2. Juri Baruah

Mr.Luhit Nath
 Bishwajit Bora

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Sing of Convenor

Sign. Of the Chairperson

Principal Melamora College Melamora, Golagha:

Co-ordinator

Melamora College Goleghat







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ESTED - 1987

Minutes of Internal complaint committee 2021

INTERNAL COMPLAINT COMMITTEE MELAMORA COLLEGE

Date: 06/12/2021

AGENDA

- 1. Seat taking
- 2. Inaugural speech
- 3 Discussion and decision
- 4. Vote of thanks

MINUTES OF THE MEETING OF ICC

Today a meeting of ICC was convened at Melamora college teacher's Common Room under the of the Principal cum chairperson of ICC Mr. Sanjib Kr.Boruah to discuss about the issues related to measures taken to prevent sexual harassment in the institution.

At the outset, the chairperson welcomed all the members and he briefly highlighted the scoop

and objective of the meeting. The following points were discussed-

The committee reviewed the vigilance system for monitoring the movement of the students

The committee also discussed the necessity of organizing awareness programme at the college

The meeting was ended with the vote of thanks extended by the convener.

MEMBERS PRESENT

1. Mr. Sanjib Kr. Boruah- Chairperson:

2. Mrs. Juri Baruah-Convener

3. Mr. Luhit Nath

4. Mr. Biswajit Bora

Sign of convener

Brans

Sign, of the chairperson Principal Melamora College Melamora, Golaghat

Co-ordinate

IQAC
Metamora College
Golaghat

Co-ordinator IQAC Metamora College Goleghat





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ESTED - 1987

Minutes of Internal complaint committee 2022

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INTERNAL COMPLAINT COMMITTEE

MELAMORA COLLEGE SESSION-2022/23

DATE: 14/12/2022

VENUE: Principal's Room

TIME: 3.30 P.M.

AGENDA:

- 1. SEAT TAKING
- 2. INAUGRAL SPEECH
- 3. DISCUSSION
- 4. ADJOURNED

MINUTES OF THE MEETING

Today on 14/12/2022 the Internal Complaint Committee of Melamora College has organized a meeting at Principal's Room. The meeting was chaired by the principal cum chairperson Mr. Sanjib Kr. Boruah.

The meeting was started with the welcome speech delivered by the chairperson.

FOLLOWING POINTS WERE DISCUSSED IN THE MEETING:

- The committee members noted that no complaint of sexual harassment has been lodged till date.
- To create more consciousness among the women faculties and girl students, the committee will organize awareness programme in the College premises.

The meeting was adjourned after the vote of thanks extended by the convener.

Following members were present in the meeting:

1. Mr.Sanjib Kr. Boruah

2. Mrs. Juri Baruah

3. Mr. Luhit Nath

Jeamah.

Melamora, Golagha.

Co-ordinator IQAC Actamora College Goleghat







Report of ICC last five years

ACTION TAKEN REPORT INTERNAL COMPLAINT COMMITTEE, MELAMORA COLLEGE SESSION- 2017/18 TO 2021/22

No complaint has been lodged for sexual harassment in college premises till date. The Anti sexual harassment policy has been prepared and it is uploaded in college website. The Committee has been keeping a sharp eye about all such type of activities which may lead harassment to women and girl students. Different awareness programmes have been organised in college premises as well as outside of it.

Principal
Melamora College
Melamora, Golagha:

Signature o the convenor

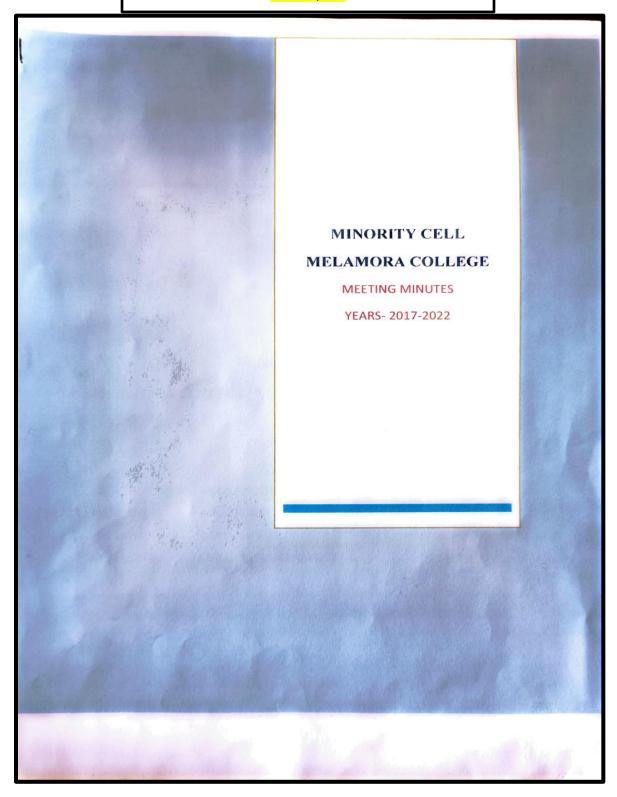
ICC, Melamora College

Co-ordinator IQAC Metamora College Golaghat















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Proof of formation

Office of the Principal

MELAMORA COLLEGE

VILL & P.O. MELAMORA
DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

Phone No.: 94352 49789

E-mail: sanjibboruah6107@gmail.com

Ref. No.: MMC/MC/2017

Date: ...03-08-2017.....

MINORITY CELL

MELAMORA COLLEGE, MELAMORA, GOLAGHAT, ASSAM

1. CHAIRPERSON- MR SANJIB KR. BORUAH, PRINCIPAL

2. CONVENOR-

MRS. JURI BARUAH

3. MEMBER -

MRS. MITALI BORA

4. MEMBER-

MRS. DIPAMONI DUTTA









Minutes of Minority cell 2017-18

MINORITY CELL MELAMORA COLLEGE SESSION-2017/18

DATE: 22/09/2017

VENUE- Principal's Room

TIME 2.30 P.M.

MINUTES OF THE MEETING

Today on 22/09/2017 the Minority Cell of Melamora College has organized a meeting at Principal's Room. The meeting was chaired by the principal.

FOLLOWING POINTS WERE DISCUSSED IN THE MEETING:

- The committee members decided to collect all the minority students name list from current enrolled students.
- The minority cell will help students and faculties belonging minority for their academic development.
- The committee will educate all the students to avail the scholarship and other benefits provided by the state and central Govt.

The meeting was adjourned after the vote of thanks extended by the convener.

Following members were present in the meeting:

Mr.Sanjib Kr. Boruah- Chairperson

2. Mrs. Juri Baruah- Convener

3. Mrs. Mitali Bora- Member

Mrs. Dipamoni Dutta- Member

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Co-ordinator IQAC emora Col Golegha







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Minutes of Minority cell 2018-19

MINUTES OF THE MET HING

MINORITY CLLL, MITAMORA COLLEGE, MI ALAMORA, GOLAGHAT, ASSAM SESSION 2018-19

DATE: 09/09/2018

VENUE- PRINCIPAL'S ROOM

TIME- 3.00 PM

AGENDA:

- 1. SEAT TAKING
- 2. INAUGRAL SPEECH
- 3. DISCUSSION
- 4. ANY OTHER MATTER
- 5. ADJOURNED

POINTS DISCUSSED:

- The committee will help students belonging to minority groups to get the governmental and non-governmental scholarships.
- The committee will monitor the activities to establish integrity and secular atmosphere in the college premises.

The meeting was started with the inaugural speech delivered by the chairperson and ended with the vote of thanks extended by the convenor.

MEMBERS PRESENT:

1. Mr.Sanjib Kr. Boruah- Chairperson

2. Mrs. Juri Baruah- Convenor

3. Mrs. Mitali Bora- Member

Jeannah. Milali Borah

4. Mrs. Dipamoni Dutta- Member

Strolly

Co-ordinator
IQAC
Melamora College
Goleghat







Minutes of Minority cell 2019-20

MINUTES OF THE MEETING

MINORITY CELL, MELAMORA COLLEGE, MEALAMORA, GOLAGHAT, ASSAM SESSION-2019-20

DATE- 04/09/2019

VENUE- PRINCIPAL'S ROOM

TIME- 3.00 PM

AGENDA:

- 1. SEAT TAKING
- 2. INAUGRAL SPEECH
- 3. DISCUSSION
- 4. ANY OTHER MATTER
- 5. ADJOURNED

POINTS DISCUSSED:

- The committee has decided to celebrate the religious festivals.
- The committee will help students belonging to minority groups to get the governmental and non-governmental scholarships.
- The committee has decided to collect the minority students name list.

The meeting was started with the inaugural speech delivered by the chairperson and ended with the vote of thanks extended by the convener.

MEMBER PRESENT:

1. Mr.Sanjib Kr. Boruah- Chairperson

2. Mrs. Juri Baruah- Convener

3. Mrs. Mitali Bora- Member

4. Mrs. Dipamoni Dutta- Member

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Co-ordinator

IQAC

Melamora College

Goleghat







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Minutes of Minority cell 2020-21

MINUTES OF THE MEETING

MINORITY CELL, MELAMORA COLLEGE, MEALAMORA, GOLAGHAT, ASSAM

SESSION-2020-21

DA11 28 12 2020

VINUE PRINCIPAL'S ROOM

TIME- 3.00 PM

AGENDA

- 1. SEAT TAKING
- 2. INAUGRAL SPEECH
- 3. DISCUSSION
- 4. ANY OTHER MATTER
- 5. ADJOURNED

POINTS DISCUSSED:

- The committee has decided to collect the minority students name list from newly published merit
- The committee has decided to celebrate the religious festivals.
- The committee will help students belonging to minority groups to get the governmental and nongovernmental scholarships.

The meeting was started with the inaugural speech delivered by the chairperson and ended with the vote of thanks extended by the convener.

MEMBER PRESENT:

1. Mr.Sanjib Kr. Boruah- Chairperson

Mrs. Juri Baruah- Convener

3. Mrs. Mitali Bora- Member

4. Mrs. Dipamoni Dutta- Member Work MU

mitale Borah

Co-ordinator IOAC mora Colleg Goleghat







MINUTES OF THE MELLING.

MINORITY CLLL MELAMORA COLLEGE MEALAMORA GOLAGIAT ASSAM

SESSION 2021 22

DATE 03 11 2021

VI NUL- PRINCIPAL'S ROOM

TIME - 3.00 PM

AGENDA

- 1. SEAT TAKING
- 2. INAUGRAL SPEECH
- 3. DISCUSSION
- 4. ANY OTHER MATTER
- 5. ADJOURNED

POINTS DISCUSSED:

- The committee will help students and faculties belonging to minority groups for academic development.
- The committee has decided to collect the minority students name list from newly published merit list.
- The committee has decided to celebrate the religious festivals.

The meeting was started with the inaugural speech delivered by the chairperson and ended with the vote of thanks extended by the convener.

MEMBER PRESENT:

1. Mr.Sanjib Kr. Boruah- Chairperson

2. Mrs. Juri Baruah- Convener

3. Mrs. Mitali Bora- Member Mil

4. Mrs. Dipamoni Dutta- Member

Milali Borah

Co-ordinator IQAC

Melamora College Goleghat Principal
Melamora College
Melamora, Golaghat

Co-ordinator IQAC Melamora College Goleghat





MINUTES OF THE MEETING.

MINORITY CELL, MELAMORA COLLEGE, MEALAMORA, GOLAGHAT, ASSAM SESSION-2022-23

DATE- 19/12/2022

VENUE- PRINCIPAL'S ROOM

11ME-3.00 PM

AGENDA:

- SEAT TAKING
- 2. INAUGRAL SPEECH
- 3. DISCUSSION
- 4. ANY OTHER MATTER
- 5. ADJOURNED

POINTS DISCUSSED:

- The committee has decided to maintain a database of candidates belonging to minority to help for co curricular development.
- The committee has decided to celebrate the religious festivals.

The meeting was started with the inaugural speech delivered by the chairperson and ended with the vote of thanks extended by the convener.

MEMBER PRESENT:

1. Mr.Sanjib Kr. Boruah- Chairperson

2. Mrs. Juri Baruah- Convener

3. Mrs. Mitali Bora- Member

Jeamah.

4. Mrs. Dipamoni Dutta- Member

Co-ordinator IQAC mora College Golaghat







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ESTED - 198

Report of minority cell last five years

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ACTION TAKEN REPORT

MINORITY CELL

For the session- 2017/18 to -2021/22

In the last 5 years total No of students enrolled in minority category. These minority students have been guided to enhance their academic excellence. As the college belongs to rural background, it is desperate to strengthen knowledge, skills and attitude. For this the college organises coaching programs for the students belonging to minority too.

By considering the need of English communication in the world, the orientation programs in soft skill has been arranged with a view to improve academic skill in English language.

Financial support has been extended to some minority students for academic as well as sports purposes.

Jamah.

Principal
Melamora College
Melamora, Golaghat

Co-ordinator
IQAC
Melemora College
Goleghat







Notices

Office of the Principal MELAMORA COLLEGE

DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

Phone No.: 94352 49789

E-mail: sanjibborueh6107@gmeil.com

ENa: MMC/MC/2022

Date: ...17-12-2022

NOTICE

This hereby notified to all the members of Minority Cell, Melamora College that a meeting will be held on 19/12/2022 in the Principal's Room. All members of the Cell are requested to attend in the meeting.







মেলামৰা, গোলাঘাট, অসম।

melamoracollege1987@gmail.com (3 03774-291528





VILL & P.O. MELAMORA DIST. GOLAGHAT, PIN - 785 821 (ASSAM)

Phone No.: 94352 49789

E-mail: sanjibborueh6107@gmeil.com

1. Na: MMC/MC/2021

Date: 02-11-2021

NOTICE

This hereby notified to all the members of Minority Cell, Melamora College that a meeting will be held on 03/11/2021 in the Principal's Room. All members of the Cell are requested to attend in the meeting.







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melamoracollege 1987@gmail.com () 03774-291528

Office of the Principal

VILL & P.O. MELAMORA DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

Phone No.: 94352 49789

E-mail: sanjibboruah6107@gmail.com

1. Na : MMC/MC/2020

ESTED - 1987

Date: 24-12-2020

NOTICE

This hereby notified to all the members of Minority Cell, Melamora College that a meeting will be held on 28/12/2020 in the Principal's Room. All members of the Cell are requested to attend in the meeting.









DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

Phone No.: 94352 49789

E-mail: sanjibboruah6107@gmail.com

(Na: MMC/MC/2019.

ESTED - 1987

Date: 02-09-2019

NOTICE

This hereby notified to all the members of Minority Cell, Melamora College that a meeting will be held on 04/09/2019 in the Principal's Room. All members of the Cell are requested to attend in the meeting.







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Office of the Principal

VILL & P.O. MELAMORA DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

Phone No.: 94352 49789

E-mail: sanjibborueh6107@gmeil.com

1. 20 : MMC/MC/2018.

Date: 8-9-2018

NOTICE

This hereby notified to all the members of Minority Cell, Melamora College that a meeting will be held on 09/09/2018 in the Principal's Room. All members of the Cell are requested to attend in the meeting.







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Office of the Principal

VILL & P.O. MELAMORA

DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

ESTED - 1987

Phone No.: 94352 49789

E-mail: sanjibborueh6107@gmail.com

1. Na: MMC/MC/2017.

Date: 21-09-2017

NOTICE

This hereby notified to all the members of Minority Cell, Melamora College that a meeting will be held on 22/09/2017 in the Principal's Room. All members of the Cell are requested to attend in the meeting.

> Melamora College Melamora, Golaghat







OBC CELL

MINUTES OF THE MEETING

OBC CELL, MELAMORA COLLEGE, MEALAMORA,
GOLAGHAT, ASSAM

· Faren

SESSION-2017/18 TO 2022/23







Proof of formation

Office of the Principal

MELAMORA COLLEGE

VILL & P.O. MELAMORA DIST. GOLAGHAT, PIN - 785 621 (ASSAM)



Phone No.: 94352 49789

E-mail: sanjibboruah6107@gmail.com

Ref. No.: MMC/OBC/2017

Date: 03-08-2017

OBC CELL

MELAMORA COLLEGE, MELAMORA, GOLAGHAT, ASSAM

1. CHAIRPERSON- MR SANJIB KR. BORUAH, PRINCIPAL

2. CONVENOR-

MR. MR. BHASKAR JYOTI NATH

3. MEMBER -

MR. MOHENDRA NATH

4. MEMBER-

MR. DIBAKAR BARMAN-









VILL & P.O. MELAMORA DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

Phone No.: 94352 49789

E-mail: sanjibboruah6107@gmail.com

F. No. : MMC/OBCRELL/2017

Date: 20-09-2017

NOTICE

This hereby notified to all the members of OBC Cell, Melamora College that a meeting will be held on 21/09/2017 at 3 P.M. in the Principal's Room. All members of the Cell are requested to attend in the meeting.







melamoracollege 1987@gmail.com () 03774-291528



Office of the Principal

VILL & P.O. MELAMORA DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

Phone No.: 94352 49789 E-mail: sanjibboruah6107@gmail.com

F. No.: MMC/OBCCELL /2018

Date: 13-09-2018

NOTICE

This hereby notified to all the members of OBC Cell, Melamora College that a meeting will be held on 14/09/2018 at 3 P.M. in the Principal's Room. All members of the Cell are requested to attend in the meeting.







melamoracollege 1987@gmail.com () 03774-291528

Office of the Principal

VILL & P.O. MELAMORA DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

Phone No.: 94352 49789 E-mail: sanjibboruah6107@gmail.com

F. No. : MMC/OBC. CELL 2019

Date: .23-09-2019

NOTICE

This hereby notified to all the members of OBC Cell, Melamora College that a meeting will be held on 24/09/2019 at 3 P.M. in the Principal's Room. All members of the Cell are requested to attend in the meeting.







melamoracollege 1987@gmail.com () 03774-291528

Office of the Principal

VILL & P.O. MELAMORA DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

Phone No.: 94352 49789 E-mail : sanjibboruah6107@gmail.com

F. No.: MMC/OBC.CELY/2020

Date: 28-12-2020

NOTICE

This hereby notified to all the members of OBC Cell, Melamora College that a meeting will be held on 29/12/2020 at 3 P.M. in the Principal's Room. All members of the Cell are requested to attend in the meeting.







Office of the Principal

VILL & P.O. MELANORA DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

Phone No.: 94352 49789 E-mail: sanjibboruah6107@gmail.com

F. No. : MMC/OBCCELL/2021

Date: .11/11/2021....

NOTICE

This hereby notified to all the members of OBC Cell, Melamora College that a meeting will be held on 12/11/2021 at 3 P.M. in the Principal's Room. All members of the Cell are requested to attend in the meeting.







melamoracollege 1987@gmail.com () 03774-291528

Office of the Principal

VILL & P.O. MELAMORA DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

Phone No.: 94352 49789 E-mail: sanjibboruah6107@gmail.com

F. No.: MMC/DBC.CEU/2022

Date: ...13 - 12 - 2022

NOTICE

This hereby notified to all the members of OBC Cell, Melamora College that a meeting will be held on 16/12/2022 at 3 P.M. in the Principal's Room. All members of the Cell are requested to attend in the meeting.







Minutes of OBC Cell 2017-18

MINUTES OF THE MEETING OBC CELL, MELAMORA COLLEGE, MEALAMORA, GOLAGHAT, ASSAM SESSION-2017-18

DATE- 21/09/2017

VENUE- PRINCIPAL'S ROOM

TIME- 3.00 PM

AGENDA:

- 1. SEAT TAKING
- 2. INAUGRAL SPEECH
- 3. DISCUSSION
- 4. ADJOURNED

POINTS DISCUSSED:

- The OBC Cell convener put forth the aims and objectives of the cell.
- Discussed about the schemes and scholarships provisions provided by the Governments for the OBC students
- Resolved to collect necessary documents from the students for availing the OBC scholarships for the students.

MEMBER PRESENT:

- 1. Mr. Sanjib Kr Boruah- Chairperson
- 2. Mr. Bhaskar Jyoti Nath- Convener
- 3. Mr. Mohendra Nath- Member

4. Mr. Dibakar Barman- Member

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Principal Melamora College Melamora, Golaghat

Co-ordinator IQAC Melamora College Golaghat







Minutes of OBC Cell 2018-19

MINUTES OF THE MEETING

OBC CELL, MELAMORA COLLEGE, MEALAMORA, GOLAGHAT, ASSAM SESSION-2018-19

DATE- 14/09/2018

VENUE- PRINCIPAL'S ROOM

TIME- 3.00 PM

AGENDA:

- 1. SEAT TAKING
- 2. INAUGRAL SPEECH
- 3. DISCUSSION
- 4. ANY OTHER MATTER
- 5. ADJOURNED

POINTS DISCUSSED:

- The scholarship regarding OBC was communicated to the students and necessary guidance was provided.
- Discussed about the schemes and scholarships provided by the Government for the OBC Students.
- Discussed about the representations received from OBC students regarding their admission, scholarships and other similar matters in the College.

MEMBER PRESENT:

1. Mr. Sanjib Kr Boruah- Chairperson

2. Mr. Bhaskar Jyoti Nath- Convener

3. Mr. Mohendra Nath- Member -

4. Mr. Dibakar Barman- Member

Principal
Melamora College
Melamora, Golaghal

Co-ordinator IQAC Melamora College Golaghat







মেলামৰা, গোলাঘাট, অসম

Minutes of OBC Cell 2019-20

MINUTES OF THE MEETING

OBC CELL, MELAMORA COLLEGE, MEALAMORA, GOLAGHAT, ASSAM SESSION-2019-20

DATE- 24/09/2019

VENUE-PRINCIPAL'S ROOM

TIME- 3.00 PM

AGENDA:

- 1. SEAT TAKING
- 2. INAUGRAL SPEECH
- 3. DISCUSSION
- 4. ANY OTHER MATTER
- 5. ADJOURNED

POINTS DISCUSSED:

- · Discussed about the schemes and scholarships provided by the Government for the OBC Students.
- Discussed about the representations received from OBC students regarding their admission, scholarships and other similar matters in the College.
- The scholarship regarding OBC will be communicated to the students and necessary guidance would be provided.
- Resolved to display scholarship portal in College website.

MEMBER PRESENT:

1. Mr. Sanjib Kr Boruah- Chairperson

2. Mr. Bhaskar Jyoti Nath- Convener

3. Mr. Mohendra Nath- Member

4. Mr. Dibakar Barman- Member

Principal Melamora College Melamora, Golaghat

Co-ordinator IOAC mora College Golaghat







Minutes of OBC Cell 2020-21

MINUTES OF THE MEETING

OBC CELL, MELAMORA COLLEGE, MEALAMORA, GOLAGHAT, ASSAM SESSION-2020-21

DATE- 29/12/2020

VENUE- PRINCIPAL'S ROOM

TIME- 3.00 PM

AGENDA:

- 1. SEAT TAKING
- 2. INAUGRAL SPEECH
- 3. DISCUSSION
- 4. ANY OTHER MATTER
- 5. ADJOURNED

POINTS DISCUSSED:

- The representation from the OBC students were taken into consideration and necessary guided for availing OBC scholarships for the academic session 2020-21.
- Decided to give information regarding OBC Scholarships to the students for the academic session 2020-21.
- Suggested to inform the list of various web sites links of Government and Non Government scholarships for the betterment of the OBC students.

MEMBER PRESENT:

- 1. Mr. Sanjib Kr Boruah- Chairperson
- 2. Mr. Bhaskar Jyoti Nath- Convener
- 3. Mr. Mohendra Nath- Member

4. Mr. Dibakar Barman- Member

Principal
Melamora College
Melamora, Golaghat

Co-ordinator IQAC Melamora College Goleghat







MINUTES OF THE MEETING

OBC CELL, MELAMORA COLLEGE, MEALAMORA, GOLAGHAT, ASSAM

SESSION-2021-22

DATE- 12/11/2021

VENUE- PRINCIPAL'S ROOM

TIME- 3.00 PM

AGENDA:

- 1. SEAT TAKING
- 2. INAUGRAL SPEECH
- 3. DISCUSSION
- 4. ANY OTHER MATTER
- 5. ADJOURNED

POINTS DISCUSSED:

- The representation from the OBC students were taken into consideration and necessary guided for availing OBC scholarships for the academic session 2020-21.
- Decided to give information regarding OBC Scholarships to the students for the academic session 2020-21.
- Suggested to inform the list of various web sites links of Government and Non Government scholarships for the betterment of the OBC students.

MEMBER PRESENT:

- 1. Mr. Sanjib Kr Boruah- Chairperson
- 2. Mr. Bhaskar Jyoti Nath- Convener
- 3. Mr. Mohendra Nath- Member
- 4. Mr. Dibakar Barman- Member

Principal
Melamora College
Melamora, Golaghat

Co-ordinator
IQAC
Melamora College
Golaghat







MINUTES OF THE MEETING

OBC CELL, MELAMORA COLLEGE, MEALAMORA, GOLAGHAT, ASSAM

SESSION-2022-23

DATE- 16/12/2022

VENUE- PRINCIPAL'S ROOM

TIME- 3.00 PM

AGENDA:

- 1. SEAT TAKING
- 2. INAUGRAL SPEECH
- 3. DISCUSSION
- 4. ANY OTHER MATTER
- 5. ADJOURNED

The meeting was started with the inaugural speech delivered by the chairperson and ended with the vote of thanks extended by the convener.

POINTS DISCUSSED:

- The representation from the OBC students were taken into consideration and necessary guided for availing OBC scholarships for the academic session 2022-23.
- Decided to give information regarding OBC Scholarships to the students for the academic session 2022-23.
- Suggested to inform the list of various web sites links of Government and Non Government scholarships for the betterment of the OBC students.

MEMBER PRESENT:

1. Mr. Sanjib Kr Boruah- Chairperson

2. Mr. Bhaskar Jyoti Nath- Convener

3. Mr. Mohendra Nath- Member

4. Mr. Dibakar Barman- Member

Principal
Melamora College
Melamora, Golagha

Co-ordinator IQAC Melamora College Golaghat







Report of OBC Cell last five years

ACTION TAKEN REPORT OBC CELL, MELAMORA COLLEGE

SESSION-2017/18 TO 2022/23

In last five years' total No. 728 of students belonging to OBC admitted into the college. The OBC cell has been taking initiatives for the academic betterment of them. Specifically, Personal guidance has been extended to avail the scholarships opportunities under the various scholarships schemes provided by the central and state Governments. National scholarship portal link uploaded in college website. The students whose scholarships forms were rejected, the OBC cell verified those forms and helped to fill up properly. Moreover, reservation policy has been strictly followed in every admission procedure as per rules set by the state and central government. The reservation policy has been displayed in college website.

Signature of the convenor

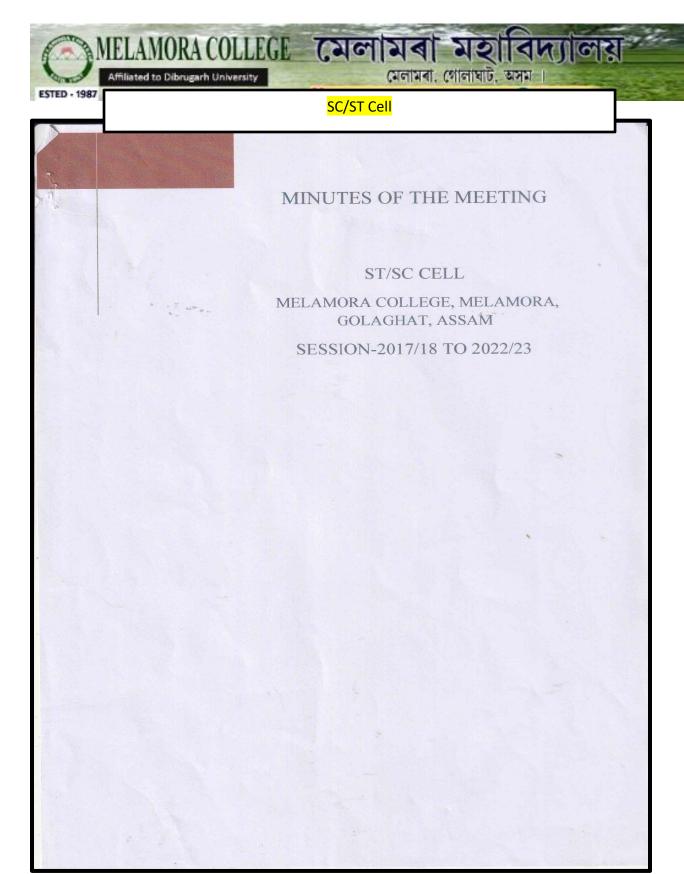
OBC Cell, Melamora College

Co-ordinator IQAC Melamora College Golaghat

















MELAMORA COLLEGE মেলামৰা মহাবিদ্যালয়

Proof of formation

Office of the Principal MELAMORA COLLEGE

VILL & P.O. MELAMORA DIST. GOLAGHAT, PIN - 785 621 (ASSAM)



Phone No.: 94352 49789
E-mail: sanjibboruah6107@gmail.com

Ref. No.: MMC/ST/SC/2017.

Date:03-08-2017...

ST/SC CELL

MELAMORA COLLEGE, MELAMORA, GOLAGHAT, ASSAM

- 1. MR. SANJIB KR BORUAH- CHAIRPERSON
- 2. MR. DURLABHBORI. CONVENOR
- 3. MR. ROMESH BORI- MEMBER
- 4. MR. AJIT BORI- MEMBER







Notices

Office of the Principal

VILL & P.O. MELANORA DIST. GOLAGHAT, PIN - 785 821 (ASSAM)

> Phone No.: 94352 49789 E-mail: sanjibborueh6107@gmail.com

6. :MMC/SCLST / CELL / 2017

Date: 04/10/2017

NOTICE

This hereby notified to all the members of SC/ST Cell, Melamora College that a meeting will be held on 09/10/2017 at 3 P.M. in the Principal's Room. All members of the Cell are requested to attend in the meeting.







melamoracollege 1987@gmail.com () 03774-291528



Office of the Principal

DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

Phone No.: 94352 49789 E-mail: sanjibboruah6107@gmail.com

o. : MMC/.SC/ST/CELL/2018

Date: 20-08-2018

NOTICE

This hereby notified to all the members of SC/ST Cell, Melamora College that a meeting will be held on 21/08/2018 at 3 P.M. in the Principal's Room. All members of the Cell are requested to attend in the meeting.

> Melamora College Melamora, Golaghat







Office of the Principal

VILL & P.O. MELAMORA DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

Phone No.: 94352 49789

E-mail: sanjibboruah6107@gmail.com

o. : MMC/SC/ST/CEU/2019

Date: 17-09-2019

NOTICE

This hereby notified to all the members of SC/ST Cell, Melamora College that a meeting will be held on 23/09/2019 at 3 P.M. in the Principal's Room. All members of the Cell are requested to attend in the meeting.

> Melamora College Melamora, Golaghat







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melamoracollege 1987@gmail.com () 03774-291528



Office of the Principal

VILL & P.O. MELAMORA DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

> Phone No.: 94352 49789 E-mail: sanjibborueh6107@gmail.com

a: MMC/SCISTICELY2020

Date: 19-11-2020

NOTICE

This hereby notified to all the members of SC/ST Cell, Melamora College that a meeting will be held on 23/11/2020 at 3 P.M. in the Principal's Room. All members of the Cell are requested to attend in the meeting.

> Principal Melamora College Melamora







melamoracollege 1987@gmail.com () 03774-291528



Office of the Principal

VILL & P.O. MELAMORA DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

Phone No.: 94352 49789

E-mail: sanjibboruah6107@gmail.com

0 : MMC/BC/ST/CFH/2021

Date: 23-11-2021

NOTICE

This hereby notified to all the members of SC/ST Cell, Melamora College that a meeting will be held on 26/11/2021 at 3 P.M. in the Principal's Room. All members of the Cell are requested to attend in the meeting.







Office of the Principal

VILL & P.O. MELAMORA DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

> Phone No.: 94352 49789 E-mail: sanjibboruah6107@gmail.com

o. : MMC/ST/SC/CELL/2022

Date: 13-12-2022

NOTICE

This hereby notified to all the members of SC/ST Cell, Melamora College that a meeting will be held on 15/12/2022 at 3 P.M. in the Principal's Room. All members of the Cell are requested to attend in the meeting.







Minutes of SC/ST Cell 2017-18

MINUTES OF THE MEETING

ST/SC CELL, MELAMORA COLLEGE, MEALAMORA, GOLAGHAT, ASSAM

SESSION-2017-18

DATE- 09/10/2017

VENUE- PRINCIPAL'S ROOM

TIME- 3.00 PM

AGENDA:

- 1. SEAT TAKING
- 2. INAUGRAL SPEECH
- 3. DISCUSSION
- 4. ADJOURNED

POINTS DISCUSSED:

- The ST/SC Cell convener put forth the aims and objectives of the cell.
- Discussed about the schemes and scholarships provisions provided by the Governments for the ST/SC students.
- Resolved to collect necessary documents from the students for availing the ST/SC scholarships for the students.

The meeting was started with the inaugural speech delivered by the chairperson and ended with the vote of thanks of the convener.

MEMBER PRESENT IN THE MEETING:

1. Mr. Sanjib Kr Boruah- Chairperson

2. Mr DurlabhBori. - Convener Am

3. Mr. Romesh Bori- Member

4. Mr. Ajit Bori- Member - Aborn

Principal
Melamora College
Melamora, Golaghat

Co-ordinator IQAC Metamora College Golaghat







Minutes of SC/ST Cell 2018-19

MINUTES OF THE MEETING

ST/SC CELL, MELAMORA COLLEGE, MEALAMORA, GOLAGHAT, ASSAM SESSION-2018-19

DATE- 21/08/2018

VENUE- PRINCIPAL'S ROOM

TIME- 3.00 PM

AGENDA:

- 1. SEAT TAKING
- 2. INAUGRAL SPEECH
- 3. DISCUSSION
- 4. ANY OTHER MATTER
- 5. ADJOURNED

POINTS DISCUSSED:

- The scholarship regarding ST/SC was communicated to the students and necessary guidance was provided.
- Discussed about the schemes and scholarships provided by the Government for the ST/SC Students.
- Discussed about the representations received from ST/SC students regarding their admission, scholarships and other similar matters in the College.
 The meeting was started with the inaugural speech delivered by the chairperson and ended with the vote of thanks extended by the convener.

MEMBER PRESENT:

1. Mr. Sanjib Kr Boruah- Chairperson

2. Mr DurlabhBori. - Convener

3. Mr. Romesh Bori- Member

4. Mr. Ajit Bori- Member - Apr

Principal
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Minutes of SC/ST Cell 2019-20

MINUTES OF THE MEETING

ST/SC CELL, MELAMORA COLLEGE, MEALAMORA, GOLAGHAT, ASSAM SESSION-2019-20

DATE- 23/09/2019

VENUE- PRINCIPAL'S ROOM

TIME- 3.00 PM

AGENDA:

- 1. SEAT TAKING
- 2. INAUGRAL SPEECH
- 3. DISCUSSION
- 4. ANY OTHER MATTER
- 5. ADJOURNED
- POINTS DISCUSSED:
- The scholarship regarding ST/SC will be communicated to the students and necessary guidance would be provided.
- Discussed about the schemes and scholarships provided by the Government for the ST/SC Students.
- Discussed about the representations received from ST/SC students regarding their admission, scholarships and other similar matters in the College.
- Resolved to display scholarship portal for ST/ST students in the College website.

MEMBER PRESENT:

1. Mr. Sanjib Kr Boruah- Chairperson

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Mr DurlabhBori. - Convener
 Mr. Romesh Bori- Member

5. WII. Kolliesii Boli- Mellit

4. Mr. Ajit Bori- Member

Principal
Melamora College
Melamora, Golaghat

Co-ordinator
IQAC
Melamora College
Golaghat







melamoracollege1987@gmail.com 🕓 03774-291628

Minutes of SC/ST Cell 2020-21

MINUTES OF THE MEETING

ST/SC CELL, MELAMORA COLLEGE, MEALAMORA, GOLAGHAT, ASSAM SESSION-2020-21

DATE- 23/11/2020

VENUE-PRINCIPAL'S ROOM

TIME- 3.00 PM

AGENDA:

- 1. SEAT TAKING
- 2. INAUGRAL SPEECH
- 3. DISCUSSION
- 4. ANY OTHER MATTER
- 5. ADJOURNED

POINTS DISCUSSED:

- Suggested to inform the list of various web sites links of Government and Non Government scholarships for the betterment of the ST/SC students.
- The representation from the ST/SC students were taken into consideration and necessary guided for availing ST/SC scholarships for the academic session 2020-21.
- Decided to give information regarding ST/SC Scholarships to the students for the academic session 2020-21.

The meeting was ended with vote of thanks.

MEMBER PRESENT:

1. Mr. Sanjib Kr Boruah- Chairperson

2. Mr DurlabhBori. - Convener

3. Mr. Romesh Bori- Member

4. Mr. Ajit Bori- Member _ A3-

Principal Melamora College Melamora, Golaghat

Melamora College Golaghat







Minutes of SC/ST Cell 2021-22

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MINUTES OF THE MEETING

ST/SC CELL, MELAMORA COLLEGE, MEALAMORA, GOLAGHAT, ASSAM

SESSION-2021-22

DATE- 16/11/2021

VENUE- PRINCIPAL'S ROOM

TIME-3.00 PM

AGENDA:

- 1. SEAT TAKING
- 2. INAUGRAL SPEECH
- 3. DISCUSSION
- 4. ANY OTHER MATTER
- 5. ADJOURNED

POINTS DISCUSSED:

- It was decided to maintain a database of ST/SC students enrolled in current semesters
- The representation from the ST/SC students were taken into consideration and guided for availing ST/SC scholarships for the academic session 2020-21.
- Decided to give information regarding ST/SC Scholarships to the students for the academic session 2020-21.
- Suggested to inform the list of various web sites links of Government and Non Government scholarships for the betterment of the ST/SC students.

MEMBER PRESENT IN THE MEETING:

1. Mr. Sanjib Kr Boruah- Chairperson

2. Mr DurlabhBori. - Convener

3. Mr. Romesh Bori- Member 4. Mr. Ajit Bori- Member Abour

The meeting was started with the inaugural speech of the chairperson and ended with the vote of thanks from the convener of ST/SC cell.

Co-ordinator IQAC islamora College Golaghat







MINUTES OF THE MEETING

ST/SC CELL, MELAMORA COLLEGE, MEALAMORA, GOLAGHAT, ASSAM

SESSION-2022-23

DATE- 15/12/2022

VENUE- PRINCIPAL'S ROOM

TIME- 3.00 PM

AGENDA:

- 1. SEAT TAKING
- 2. INAUGRAL SPEECH
- 3. DISCUSSION
- 4. ANY OTHER MATTER
- 5. ADJOURNED

The meeting was started with the inaugural speech delivered by the chairperson and ended with the vote of thanks extended by the convener Mr. Durlabh Bori.

POINTS DISCUSSED:

- Decided to give information regarding ST/SC Scholarships to the students for the academic session 2022-23.
- Suggested to inform the list of various web sites links of Government and Non Government scholarships for the betterment of the ST/SC students.
- The representation from the ST/SC students were taken into consideration and necessary guided for availing ST/SC scholarships for the academic session 2022-23.

MEMBER PRESENT IN THE MEETING:

1. Mr. Sanjib Kr Boruah- Chairperson

2. Mr DurlabhBori. - Convener

3. Mr. Romesh Bori- Member

4. Mr. Ajit Bori- Member - A3m

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Co-ordinator IQAC Melamora College Golaghat





