

MINUTES OF INTERNAL COMPLAINT COMMITTEE
MELAMORA COLLEGE SESSION- 2017/18 TO 2022/23



Office of the Principal
MELAMORA COLLEGE
VILL & P.O. MELAMORA
DIST. GOLAGHAT, PIN - 785 621 (ASSAM)



Phone No. : 94352 49789

E-mail : sanjibboruah6107@gmail.com

Ref. No. : MMC/ICC/2017...

Date : 03-08-2017...

INTERNAL COMPLAINT COMMITTEE
MELAMORA COLLEGE, MELAMORA, GOLAGHAT,
ASSAM-785702

CHAIRPERSON- MR. SANJIB KR. BORUAH, PRINCIPAL
CONVENOR- MRS. JURI BARUAH, ASSISTANT PROFESSOR
MEMBERS- MR. LUHIT NATH, ASSISTANT PROFESSOR
MR. BISWAJIT BORA, ASSISTANT PROFESSOR

Approved

Principal
Melamora College
Melamora, Golaghat

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E-mail : sanjibboruah6107@gmail.com

F. No. : MMC/ICC/2022....

Date : 13-12-2022.....

NOTICE

This hereby notified to all the members of Internal Complaint Committee, Melamora College that a meeting will be held on 14-12-2022 at 3 P.M. in the Principal's Room. All members of the Committee are requested to attend in the meeting.


Principal
Melamora College
Melamora, Golaghat

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f. No. : MMC/ICC/2021.....

Date : 05-12-2021....

NOTICE

This hereby notified to all the members of Internal Complaint Committee, Melamora College that a meeting will be held on 06-12-2021 at 3 P.M. in the Principal's Room. All members of the Committee are requested to attend in the meeting.


Principal
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Phone No. : 94352 49789

E-mail : sanjibboruah6107@gmail.com

Ref : ...MMC/ICC/2020...

Date : ...14-12-2020...

NOTICE

This hereby notified to all the members of Internal Complaint Committee, Melamora College that a meeting will be held on 17-12-2020 at 3 P.M. in the Principal's Room. All members of the Committee are requested to attend in the meeting.



Principal
Melamora College
Melamora, Golaghat

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Phone No. : 94352 49789

E-mail : sanjibboruah6107@gmail.com

No. : ...MMc/I.C.C./2019

Date : ...26-08-2019..

NOTICE

This hereby notified to all the members of Internal Complaint Committee, Melamora College that a meeting will be held on 28-08-2019 at 3 P.M. in the Principal's Room. All members of the Committee are requested to attend in the meeting.



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Melamora College
Melamora, Golaghat

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Phone No. : 94352 49789

E-mail : sanjibboruah6107@gmail.com

Ref : ...MMC/IEC/2018..

Date : ...27-09-2018.

NOTICE

This hereby notified to all the members of Internal Complaint Committee, Melamora College that a meeting will be held on 28-09-2018 at 3 P.M. in the Principal's Room. All members of the Committee are requested to attend in the meeting.



Principal
Melamora College
Melamora, Golaghat

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Phone No. : 94352 49789

E-mail : sanjibboruah6107@gmail.com

Ref : ...MMC/ICC/2017...

Date : ...14-09-2017...

NOTICE

This hereby notified to all the members of Internal Complaint Committee, Melamora College that a meeting will be held on 16-09-2017 at 3 P.M. in the Principal's Room. All members of the Committee are requested to attend in the meeting.



Principal
Melamora College
Melamora, Golaghat

**INTERNAL COMPLAINT COMMITTEE
MELAMORA COLLEGE
SESSION: 2017-18**

DATE:

VENUE: PRINCIPAL'S ROOM

AGENDA

1. Seat Taking
2. Inaugural Speech
3. Discussion and decision taken
4. Vote of Thanks

Minutes of Internal Complaints Committee





The meeting of Internal Complaints Committee was held in the Principal's room on at 3 P.M. to discuss about the gender sensitization and equity. Before the meeting the Principal of the college welcomed the members and appreciated the efforts taken by the members. Discussion on gender sensitization and equity was fruitful and valuable.

Following points were discussed in the meeting


- : to arrange more meeting to make the students and faculties aware.
- : decision taken to emphasis on gender sensitization and equity.

The meeting was ended after vote of thanks.

Members Present

1. Mr. Sanjib Kr Boruah 
2. Mrs. Juri Baruah
3. Mr. Luhit Nath  
4. Mr. Biswajit Bora 


Sing of Convenor


Sign. Of the Chairperson
Principal
Melamora College
Melamora, Golaghat


Co-ordinator
IQAC
Melamora College
Golaghat

INTERNAL COMPLAINT COMMITTEE
MELAMORA COLLEGE
SESSION: 2018-19

DATE: 28/09/2018

VENUE: PRINCIPAL'S ROOM

AGENDA

1. Seat Taking
2. Inaugural Speech
3. Discussion and decision taken
4. Vote of Thanks

Minutes of Internal Complaints Committee





The meeting of Internal Complaints Committee was held in the Principal Room on 28/09/2018 at 3:00 P.M. to discuss about the sexual harassment and other related issues. Before the meeting the Principal welcomed the members and appreciated the efforts taken by the members. Discussion on sexual harassment was successful.

Following points were discussed in the meeting

- : To arrange more meeting to aware the students and faculties.
- : Not received any complaint on the topic as the good sign of the institution.

The meeting was ended after vote of thanks extended by the convenor.

Members Present

1. Mr. Sanjib Kr. Boruah 
2. Mrs. Juri Baruah 
3. Mr. Luhit Nath 
4. Mr. Biswajit Bora 


Sing of Convenor


Sign. Of the Chairperson
Principal
Melamora College
Melamora, Golaghat


Co-ordinator
IQAC
Melamora College
Golaghat

INTERNAL COMPLAINT COMMITTEE
MELAMORA COLLEGE
SESSION: 2019-20

DATE: 28/08/2019

VENUE: PRINCIPAL'S ROOM

AGENDA

1. Seat Taking
2. Inaugural Speech
3. Discussion and decision taken
4. Vote of Thanks

Minutes of Internal Complaints Committee

The meeting of Internal Complaints Committee was held in Principal's Room on 28/08/2019 at 3 P.M. to discuss about the gender sensitization and equity. Before the meeting the Principal of the college welcomed the members and appreciated the efforts taken by the members. Discussion on gender sensitization and equity was successful.

Following points were discussed in the meeting

: to arrange meeting to make the students and faculties aware regarding the topic.

: decision taken to emphasis on gender sensitization and equity.

The meeting was ended after vote of thank

Members Present

1. Sanjib Kr. Baruah



2. Juri Baruah



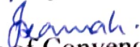
3. Luhit Nath



4. Biswajit Bora



Sing of Convenor



Sign. Of the Chairperson

Principal
Melamora College
Melamora, Golaghat



Co-ordinator
IQAC
Melamora College
Golaghat

INTERNAL COMPLAINT COMMITTEE
MELAMORA COLLEGE
SESSION: 2020-21

DATE: 17/12/2020

VENUE: PRINCIPAL'S ROOM

AGENDA

1. Seat Taking
2. Inaugural Speech
3. Discussion and decision taken
4. Vote of Thanks

Minutes of Internal Complaints Committee



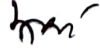

The meeting of ICC was held in Principal's Room on 17/12/2020 at 3:00 P.M. to discuss about the sexual harassment and other related issues. Before the meeting the Principal welcomed the members and appreciated the efforts taken by the members. Discussion on sexual harassment was fruitful and valuable.

Following points were discussed in the meeting

- : to arrange meeting among the students and faculties aware.
- : not received any complaint on the topic till date.


The meeting was ended after vote of thanks extended by the convenor.

Members Present

1. Sanjib Kr. Baruah 
2. Juri Baruah 
3. Mr. Luhit Nath 
4. Biswajit Bora 


Sing of Convenor


Sign. Of the Chairperson
Principal
Melamora College
Melamora, Golaghat


Co-ordinator
IQAC
Melamora College
Golaghat

INTERNAL COMPLAINT COMMITTEE MELAMORA COLLEGE

Date: 06/12/2021

AGENDA

1. Seat taking
2. Inaugural speech
- 3 Discussion and decision
4. Vote of thanks

MINUTES OF THE MEETING OF ICC

Today a meeting of ICC was convened at Melamora college teacher's Common Room under the of the Principal cum chairperson of ICC Mr. Sanjib Kr.Boruah to discuss about the issues related to measures taken to prevent sexual harassment in the institution.

At the outset, the chairperson welcomed all the members and he briefly highlighted the scoop and objective of the meeting. The following points were discussed-

The committee reviewed the vigilance system for monitoring the movement of the students

The committee also discussed the necessity of organizing awareness programme at the college

The meeting was ended with the vote of thanks extended by the convener.

MEMBERS PRESENT

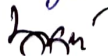
1. Mr. Sanjib Kr. Boruah- Chairperson:



2. Mrs. Juri Baruah-Convener



3. Mr. Luhit Nath



4. Mr. Biswajit Bora



Sign of convener



Sign, of the chairperson

Principal
Melamora College
Melamora, Golaghat



Co-ordinator
IQAC
Melamora College
Golaghat

INTERNAL COMPLAINT COMMITTEE

MELAMORA COLLEGE

SESSION-2022/23

DATE: 14/12/2022

VENUE: Principal's Room

TIME :3.30 P.M.

AGENDA:

1. SEAT TAKING
2. INAUGRAL SPEECH
3. DISCUSSION
4. ADJOURNED

MINUTES OF THE MEETING

Today on 14/12/2022 the Internal Complaint Committee of Melamora College has organized a meeting at Principal's Room. The meeting was chaired by the principal cum chairperson Mr. Sanjib Kr. Boruah.

The meeting was started with the welcome speech delivered by the chairperson.

FOLLOWING POINTS WERE DISCUSSED IN THE MEETING:

- The committee members noted that no complaint of sexual harassment has been lodged till date.
- To create more consciousness among the women faculties and girl students, the committee will organize awareness programme in the College premises.

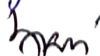
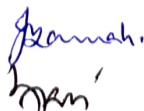
The meeting was adjourned after the vote of thanks extended by the convener.

Following members were present in the meeting:

1. Mr.Sanjib Kr. Boruah

2. Mrs. Juri Baruah

3. Mr. Luhit Nath



Principal
Melamora College
Melamora, Golaghat



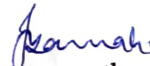
Co-ordinator
IQAC
Melamora College
Golaghat

ACTION TAKEN REPORT
INTERNAL COMPLAINT COMMITTEE, MELAMORA COLLEGE
SESSION- 2017/18 TO 2021/22

No complaint has been lodged for sexual harassment in college premises till date. The Anti sexual harassment policy has been prepared and it is uploaded in college website. The Committee has been keeping a sharp eye about all such type of activities which may lead harassment to women and girl students. Different awareness programmes have been organised in college premises as well as outside of it.



Principal
Melamora College
Melamora, Golaghat



Signature o the convenor

ICC, Melamora College



Co-ordinator
IQAC
Melamora College
Golaghat