

E-PROSPECTUS

Year: 2019-20

Affiliated to Dibrugarh University



MELAMORA COLLEGE

P.O. MELAMORA
GOLAGHAT-785702, ASSAM


ESTABLISHMENT YEAR : 1987

Website: www.melamoracollege.com

Email : melamoracollege1987@gmail.com

Prepared by -

Mr. Biswajit Bora
Assistant Professor
Mr. Pranab Saikia


Principal
Melamora College
Melamora, Golaghat

Approved by-

Mr. Sanjib Kr. Boruah, Principal
Mrs. Juri Baruah, Vice-Principal
Mr. Protim Saikia, IQAC, Coordinator.

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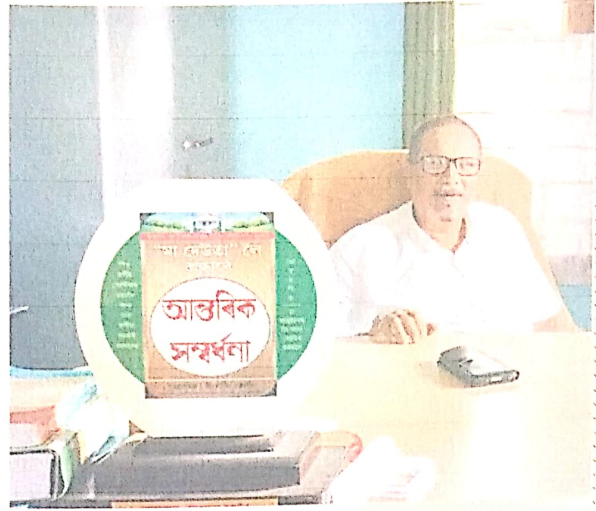
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Principal
Melamora College
Melamora, Golaghat

MESSAGE FROM THE PRINCIPAL'S DESK:

Melamora College is a premier seat of learning in upper Assam, situated in a rural area of Golaghat District. It was established under the leadership of Late Gangadhar Saikia with the full support of the people of greater Melamora in 1987. The college received permission from Dibrugarh University on 30th Oct, 1987. The college is affiliated to Dibrugarh University and received provincialization from Govt. of Assam on 14-08-2013. Since the time of establishment the college, with tired less effort team of experienced, well qualified and enthusiastic teaching and non-teaching staff has been able to occupy a place of pride in the field of higher education. The college received UGC 2F recognition on 20th September 2012 under UGC ACT 1956. The college is able to provide quality education to the students in A. level.




wish every success of the college in future.

THE INSTITUTION

A) About the College:

Melamora College is a pioneer coeducational institution of higher education located in a rural environment surrounded by tea garden community. Melamora college was established in 1987 representing the mass populated rural area of greater Melamora of Golaghat, Assam. It is located at a distance of 15 k.m away from Golaghat town, 11 k.m away from N.H 37. and 25 k.m away from Dergaon town. The people of Melamora and its adjoining area with great enthusiasm and co-operation resolved to establish an institution of Higher Education at Melamora under the leadership of Late Gangadhar Saikia. The land for the college was donated by an Agarwal family known as Bhimraj-Debraj Agarwal family. The college was started at "Bhimraj-Debraj Natyamancha" and later it was shifted to its own building. The college is affiliated to Dibrugarh university w.e.f 31/12/1998. It has been offering BA Honours and Non-Honours programme in Arts stream. After a long year of persistent effort and sacrifice of a group of well-wishers and dedicated teachers, non-teaching staff, the college was provincialised on 14-08-2013. Presently with the guidance of present principal, a group of dedicated teaching staff, energetic office staff, the college is educating a number of pupils of this rural area under graduate level. The college is always thankful to Late Kiron Ch. Bora, Mr Romesh saikia and all the well-wishers of this locality and the president of the Governing Body including members of this college.

We the college authority always tries to develop the college in all sides with the help of the locality.


Principal
Melamora College
Melamora, Golaghat

A. Departments:

- Department of Assamese.
- Department of English.
- Department of Political Science.
- Department of Education.
- Department of Economics.
- Department of History.
- Department of Sociology.
- Department of Philosophy.

B. Mission:

Melamora College was established with a mission to impart quality Higher Education for all sections of society especially to the socially, economically and educationally disadvantage students of rural areas and TGL (Tea Garden Labourers) communities. We aspire to equip students for life, making them not only competent job seekers but also to be self-employed socially committed citizens well equipped with a sense of tolerance and justice by making them aware of their rights and duties for the betterment of the society.

- ✓ To create an academic environment for promotion of quality education.
- ✓ To arrange for periodic assessment of students' progression and development.
- ✓ To promote quality research and innovate practices.
- ✓ To work together with the other stake holders for quality evaluation, promotion and sustenance.

C. Vision:

To bring an overall improvement in the society by imparting quality higher education (value based and skill based education) to make our students responsible, knowledgeable and competent citizens of society.

D. Internal Quality Assurance Cell (IQAC):

The Internal Assurance Cell(IQAC) has been setup in the college in order to trigger action plan for quality evaluation, quality sustenance and quality up gradation of the institution. Accordingly, the cell has been making untiring effort to motivate and guide the students, teacher, non-teaching staff of college to achieve quality excellence.

ACADEMIC INFORMATION

A. COURSE OFFERED:

The college offers three years Degree Course of study in streams Arts.(NON-CBCS)

B. ARTS STREAM:

Assamese, English, Political Science, Education, Economics, History, Sociology, Philosophy.

A. Programme Registration:

- The candidates shall have to register themselves to the University at the time of admission clearly mentioning their course/ subject combinations.
- The colleges/ institutes concerned shall submit to the University the detailed Registration List of their enrolled students using the software provided by the University within one month from the date of admission or as prescribed in the University Academic Calendar.
- The students registered by the University as per the information provided by the college shall be treated as final. In circumstances, change of subject combination and switching from major programme to general programme and vice versa shall be allowed.
- There shall be no provision for giving permission by the University for admission after submission of detailed Registration List of their enrolled students by the colleges concerned to the University.

B. ATTENDANCE:

- A student who has less than 80% attendance shall not be permitted to sit for the End semester examination in the course in which the short fall exists, provided that it shall be open to the University to grant exemption to a student who has attended a minimum of 70% classes but failed to obtain the prescribed 80% attendance for valid reasons on recommendation on the Head of the Department on payment of a prescribed fee(s).
- The Principal of the college with recommendation of the Heads of the Departments shall announce the names, of all students who shall not be eligible to appear in the End semester examinations in the various courses due to non-fulfillment of the criteria of internal assessment and attendance, and send a copy of the same to the University. In such cases, the student shall have to re-enroll in the relevant course(s) with the next batch.

C. Examination and Evaluation:

- Examination and evaluation shall be done on a continuous basis, at least three times during each semester.
- There shall be 20% marks for internal assessment and 80% marks for End-semester.
- There shall be no provision for re-evaluation of the answer-scripts of the end semester examinations. However, a candidate may apply for re-scrutiny.

D. Internal Assessment:

- Internal assessment, different assessment tools such as objectives tests, written assignments, paper presentation etc. may be employed suitable to the courses. The Procedure for Internal Assessment is prescribed in Annexure V.
- The students shall be informed in advance about the nature of assessment. Students shall compulsorily attend internal assessment, failing which they will not be allowed to appear for the End-semester examination. A Student cannot repeat In-semester examinations. The department may arrange special in-semester examination whenever necessary.

E. End Semester Examination:

- There shall be one End semester examination carrying 80% Marks in each course of a Semester covering the entire syllabus prescribed for the course. The end semester examination is normally a written /laboratory-based examination /Project Work/ Dissertation.
- The Controller of Examinations shall then make necessary arrangements for notifying the dates of the end semester examinations and other procedures as per Dibrugarh University Rules (at least 20 days in advance) and the Academic Calendar notified by the University.
- Normally, the end-semester examination for each course shall be of three hours' duration.

F. QUESTION PAPERS:

- Setting of question papers, moderation of question papers, evaluation of answer scripts, scrutiny, tabulation of marks, etc. and announcement of results, shall be governed by the Dibrugarh University Examination Ordinance 1972 (as amended up to date).



G. PRACTICAL EXAMINATION:

- Practical Examinations of Semester shall normally be held prior to the End Semester Examinations.

H. BETTERMENT EXAMINATIONS:

- A student shall be entitled to take the "betterment examinations" in any two theory courses of any of the six semesters after passing the Sixth Semester examination only once. In this case, the higher marks secured by the student shall be retained. The candidates shall have to apply for betterment examination within one year of passing the Sixth Semester examination.
- No betterment shall be allowed in the practical examinations.
- Any difficulty which may arise in the course of operation of these regulations relating to holding of examinations shall be removed by the Examination Committee of the Dibrugarh University.

I. RESULTS AND PROGRESSION:

- A candidate, shall be declared as passed a course, provided he/she secures.
- At least 40% marks in each course in the end semester examinations.
- At least 40% marks in each course in aggregate in the in-and end-semester examinations.
- A candidate shall be declared as passed a semester, provided he/she passes all the courses of a semester independently.
- The marks of in-semester examinations obtained by the candidate shall be carried over for declaring any result.
- A candidate who fails or does not appear in one or more courses of any end semester reexamination up to Sixth Semester shall be provisionally promoted to the next higher semester with the failed course as carry over course (s). Such candidates will be eligible to appear in the carry over course in the next regular examinations of those courses. However, the following restrictions shall be applicable.
- The degrees shall be offered to each candidate, who has passed the Six-Semester Degree B.A. programme in the following manner semester examination before clearing all the courses of the previous semesters, the result of the sixth semester examination of that candidate shall be withheld and his/her results shall be announced only after he/ she clears the courses of the previous semesters.

Principal
Melamora College
Melamora, Golaghat

Student must pass all his/her semester examinations within Six (6) years from the admission to the First Semester of any programme.

- Since the Semester system involves continuous assessment, there shall be no scope for a student to appear as a private candidate in any programme in this system.
- A candidate shall be declared to have passed the Six-Semester Degree B. A. programme provided he/ she has passed all the Semesters and in all the Courses separately.

Course Structure of Bachelor of Arts (B.A)

Programme in the Semester System

- 1) The syllabus for each course will be divided into modules or units and questions shall be set from each unit and students shall be required to answer questions in each unit. Unit-wise distribution of marks shall be shown in the syllabus.
- 2) In case of major/non-major courses having practical components, marks shall be divided in to two courses as-60 marks for theory and 40 marks for practical.
- 3) The Theory and Practical courses of a particular subject shall be separate and independent.
- 4) The allocation of marks for the practical components in all subjects may not be exactly 40% of the total marks of the course. However, such allocations shall be complied with the main course structure of the programme.
- 5) The General Course Structure for the Bachelor of Arts(B.A.) Programmes

Rules for Internal Assessment in B.A./B.Sc./ B.Com.

Programmes in Semester System



OFFICE OF THE REGISTRAR, DIBRUGARH UNIVERSITY, DIBRUGARH

Memo No.: DU/DR-A/8-1/12/1552

Date: 18.01.2013

NOTIFICATION

As recommended by the 110th meeting of the Under Graduate Board, Dibrugarh University held on 07.12.2012 the 101st Meeting of the Academic Council, Dibrugarh University held on 24.12.2012 vide Resolution No. (7) has approved the following modifications in the Annexure: V of the Dibrugarh University Regulations for the B.A. / B.Sc. / B.Com. Programmes in the Semester System, 2010:

Clause 1:

The marks allotted for Internal Assessment (20%) in each course shall be based on the following:

- (a) *Sessional Examination I (Written): 25% of the marks allotted for Internal Assessment*
- (b) *Sessional Examination II (Written): 25% of the marks allotted for Internal Assessment*
- (c) *Sessional Group Discussion etc.: 25% of the marks allotted for Internal Assessment*
- (d) *Attendance : 25% of the marks allotted for Internal Assessment*

The marks of Internal Assessment for Attendance shall be awarded as below:

Range of % of Attendance	Marks to be awarded
80% to less than 85%	2
85% to less than 90%	3
90% to less than 95%	4
95% to 100%	5

Provided that one (1) mark for attendance shall be awarded to the candidates falling under Non-collegiate category within the range of 70% to less than 80% attendance, who are allowed to appear in the end semester examination of the concerned semester. The above shall be effective from 2013-14 academic session.

**Principal
Melamora College
Melamora, Golaghat**

(B. C. Bora)
Deputy Registrar (Academic)

- 1) After evaluation, the answer scripts should be shown to the students and corrections should be made if necessary. After this, the answer scripts should be collected back from the students.
- 2) There shall be no provision for "repeat"/"betterment" in the sessional examination. If a student misses any sessional examination for an avoidable reasons, the concerned teacher may allow the student to appear in a separate examination at his/her own discretion.
- 3) The marks of internal assessment secured by a candidate shall be carried over to next legitimate chances.
- 4) If a course is taught by more than one teacher, then the concerned teachers shall combine conduct the process of internal assessment.
- 5) If any student fails to appearing internal assessment, he/she shall not be eligible to appear in the end semester examinations of the course(s)concerned. The colleges/institutes shall notify the same prior to filling up forms for examinations

At the end of the semester (before the end-semester examinations begin) the concerned College shall submit the internal assessment marks in proper marksheets to the University. The University may call the answer scripts from the colleges/ institute at any time during the academic sessions

GENERAL INFORMATION:

Admission:

Application for admission into the college should be made in prescribed form issued by the college office.

Eligibility:

For admission to the Six Semester Degree Course a student must have duly passed the Higher Secondary Examination conducted by AHSEC/CBSE or any equivalent examinations.


Students passing the qualifying examination earlier than the current year will have to submit court affidavit for the gap period. Students having more than three years' gap will not be eligible for admission.

Identity card:

An identity card will be issued to each student at the time of admission in the college. The identity card will have information of the student with a recent passport size photograph duly endorsed by the Principal. The student must carry the card while coming to the college.

Rules and Regulations:

The following rules and regulations of the college must be followed by all the students—


Principal
Melamora College
Melamora, Golaghat

1. The students must be of well-behaved towards the Principal, Vice-Principal, teachers and the staffs of the college inside and outside the college.
2. The student must be in full uniform with the college badge and the identity card with in the college campus.
3. The students must take proper care of the college properties. They must not damage college properties, furniture and any fittings.
4. The students must be well mannered towards their fellow students.
5. The students must maintain perfect silence in the classroom, seminars, examination room and any other functions held in the college.
6. The students must keep their bicycles/bikes in the proper place set for the purpose.
7. Ragging in any form in the college is strictly prohibited. Any student found indulging in such activities will be strictly dealt with as per guidelines recommended by the Supreme Court.
8. The students must follow the Supreme Court guideline in the election of student union.
9. Students' activities, functions, picnic and excursion will be organized only with prior permission of the college authorities.
10. Use of mobile phone by students within the college office, class room, Library examination room is not permitted.

DISCIPLINARY ACTION FOR THE VIOLATION OF THE RULES AND REGULATION OF THE COLLEGE


The disciplinary action shall be taken according to the nature of violation which may be in the form of—

1. Warning
2. Written apology
3. Expulsion from classroom
4. Expulsion from examinations
5. In case of damages or loss of college property, the college authority reserves the right to impose fines either individually or on per capita basis.
6. Expulsion from the college.
7. Rusticate

Attendance:

Attendance of the Students in lecturers, practical, tutorials, seminars, unit test is compulsory. A student must have 80% attendance to be eligible as a regular candidate in the Degree and Examinations.

A student who attends more than 70% but less than 80% of the classes shall however be allowed to appearing Examination as non-collegiate candidate on payment of


Principal
Melamora College
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prescribe fee to the College/University whichever is applicable. No candidate shall be allowed to appear in the Examination with below 60% of attendance in the classes. In addition to the requirements regarding attendance, every student must Satisfactory performances in the test / tutorials /seminars that may be held during the academic session by the departments or centrally. Failure to do so shall render the student ineligible to appearing the University Examination.

The Principal may consider condoning the attendance requirements in exceptional cases of very serious illness or accident. In such case application countersigned by a parent and duly supported by medical certificate must be submitted within one week of return to the college, where after such application shall not be considered. The Principal may also consider condoning the attendance requirements for the student who is selected for NCC cam participate in sports, debates, Seminars, musical and cultural pro game organized by University, any college Orin national and international fixture singames and sports.

A student who is unable to appear in the college / departmental tests, seminars, tutorials etc. on account of his/her participation in such aforesaid activities may be assessed through an alternative mode by the college/departments.

Examination Rules:


There are examination committees headed by convener for the conduction of College/DU examinations. The Principal will take decision on any dispute asper advice of the committee.

All students must appear in all the examinations conducted by the college during the academic year. Sick bed will be provided to the sick students during Examination.

The following internal examinations will be conducted by the college during the academic year—

- a. Unit Tests
- b. Terminals.

A student not appearing in any examination shall be deemed to have secured zero in that examination. If the attendance of such candidate is below 70%classes in respect Semester courses, the students will be declared as dis collegiate and will be debarred from filling up the examination form.


Principal
Melamora College
Melamora, Golaghat

INFRASTRUCTURE AND LEARNING RESOURCES

Central Library: GANGADHAR SAIKIA LIBRARY

Library Profile:

The College Central Library has an excellent collection of 7000 old and new Books. Two Daily Newspaper, One Print Journal and One Magazine. The library has a Readers' Club, All the students and teachers are members in this club. Group discussion, Book Review, Essay Competition, Quiz are organized to motivate the students and to create reading habit. The library has adjudged the Best Reader Award in each session. It encourages each reader to be sincere, punctual in library environment and to use the library maximum.

RULES AND REGULATIONS OF CENTRAL LIBRARY:

- ➔ All personal belongings except purse, mobile phone, note book and library card will have to be deposited in the property counter.
- ➔ The borrower's card will be tenable for three academic years for Degree students will be renewed and shall be non-transferable.
- ➔ Two books are issued for 15 days for Major students/ subject. An overdue charge (fine) is levied per day per volume if a book is kept beyond the due date.
- ➔ Readers should carefully examine the book issued to them before leaving library counter. They will bring immediately to the notice of the library staff if damage or mutilation of the book issued. Otherwise the borrower will be held responsible for such damage or mutilation and is required to place it along with fine or triple cost of the book.
- ➔ At the end of academic year all books must be returned to the library. Otherwise he or she will not get his/her admit card of any University examination.
- ➔ If the card is lost, duplicate card will be issued on receipt of application duly made to the librarian.



Permanent teachers will be entitled to take ten volume sate time. (Text Book for one month).

Mobile phones are strictly prohibited at the library premises.

Students should be entering library wearing college uniform.

User of the library may suggest the librarian any book or journal for acquiring

The Library Services:

1. Book Circulation.
2. Reservation of books.
3. Reading facilities

Library Hour:

Office Hours:

Monday to Friday : 9 am to 4 pm
Saturday : 9 am to 4 pm.

Issue Hour:(books)

Monday to Friday :11am to 4pm
Saturday :11am to 4pm

Membership:

Membership is open to students of all classes, teachers and offers members of the office staff of the college.

Departmental Library:


Each and every department has a library of its own with a good collection of textbook and journals. Students can also use those books in consultation with the in-charge of that library of the department.

Sports Facilities:

The college has necessary infrastructure for various sports and games such as Football Cricket. Volleyball, Kabaddi, Badminton, carom, Chess and other outdoor games. It offers games and sports facilities to the students.

Boys' and Girls' Common Room:

The college has separate boys' common room and Girls' common room with the requisite facilities.


Principal
Melamora College
Melamora, Golaghat

A. Scholarship:

The different Scholarships availed by the students of the college are: -

- National Merit Scholarship.
- State Merit Scholarship
- ST/SC Scholarship.
- OBC/MOBC scholarship.
- TGL Scholarship

Besides these the students coming from other state avail the respective State Government scholarship. The college offers scholarship to the meritorious and economically poor students from SAF

B. Awards for Students:

1. Best Graduate Award
2. Best Library User Awards

CO-CURRICULAR AMENITIES


A. Students' Union:

Every year, a student's 'Union is formed to promote welfare of the students. The college students' Union is the general body of the students of Melamora college. The membership is compulsory for every student. The office bearers of the union are elected annually. The Principal is the permanent president of this Union.

ASSOCIATIONS AND OTHER ORGANISATIONS

A. Melamora College Teachers' Unit:

The Melamora college teachers' association is the general body of all the teachers of the college. Each and every teacher of the college is the member of this association. Office bearer of this association are selected or elected annually in the general meeting.


Principal
Melamora College
Melamora, Golaghat

**PRINCIPAL, VICE-PRINCIPAL, TEACHING STAFF,
NON-TEACHING STAFF**

Principal:

Mr. Sanjib Kumar Boruah

Vice-Principal:

Mrs. Juri Baruah

Faculty Members:

Department of English:

1. Mr. Dibakar Barman.
2. Mrs. Chumi Bora.

Department of Assamese:

1. Mrs Dipti Saikia
2. Mr. Protim Saikia.
3. Mrs. Aparna Hazarika
4. Mrs. Nabanita Saikia
5. Mrs. Anjumoni Nath.

Department of Political Science:

1. Mr. Luhit Nath
2. Mrs. Swapnali Borah
3. Mr. Biswajit Bora
4. Mrs. Pollavi Saikia.

Department of Economics:

1. Mrs. Juri Baruah.
2. Mr. Bhaskar Jyoti Nath.
3. Mr. Romesh Bori.

Department of Sociology:

1. Mrs. Rakhi Bora.
2. Mrs. Krishna Borah.
3. Mrs. Protiva Borbora



Principal
Melamora College
Melamora, Golaghat

Department of Education:

1. Mr. Mohendra Nath
2. Mrs. Swapnajyoti Saikia.
3. Mr. Ajit Bori.

Department of History:

1. Mr. Durlabh Bori.
2. Mr. Ananta Kumar Borah.
3. Mrs. Mitali Borah.

Department of Philosophy:

1. Mrs. Lakhima Bora.
2. Mrs. Dipamoni Dutta.

Library Staff:

1. Mrs. Gitanjali Saikia, Librarian.
2. Mrs. Ila Bora, Assistant Librarian.
3. Mrs. Jonali Devi, Library Assistant.
4. Mr. Jiten Saikia, Bearer.

Office Staff:

1. Mr. Rudra Kanta Keot, Senior Assistant
2. Mr. Khogen Saikia, Senior Assistant
3. Mr. Sujit Sawra, Junior Assistant
4. Mrs. Ruplekha Kalita, Junior Assistant
5. Mr. Pranab Saikia, Grade-IV
6. Mr. Arup Saikia, Grade-IV
7. Mr. Budheswar Bora, Grade-IV
8. Mr. Heramba Saikia, Grade-IV
9. Mrs. Junmoni Gogoi, Grade-IV

Contact Details:

7002965716, 9385071112, 8638379795, 9101319556



Principal
Melamora College
Melamora, Golaghat

MELAMORA COLLEGE
 MELAMORA
 DIST. GOLAGHAT (ASSAM)
 PIN-785702
 (REVISORIAL CALENDAR OF EVEN SEMESTER)
 (Approved by the Board of Studies, Dibrugarh University, Assam, dated 20.04.2020)

Sl. No.	Month	Days	Activities	Institutions		University	Semester		College	Activities	Semester	
				NA	Purpose		Date	Activity			Date	Activity
11	MAY	30	20.04.2020 30	20	20	20.04.2020	20	20	20	20	20	20
12	MAY	31	20.04.2020 31	20	20	20.04.2020	20	20	20	20	20	20

OFFICE OF THE REGISTRAR, DIBRUGARH UNIVERSITY, DIBRUGARH
 Memo No.: DUNDR-A/AC/20/134 Date: 14.05.2020


NOTIFICATION


Revised Academic Schedule for the Ongoing (Even) Semester, 2020

On the basis of recommendation of the Committee constituted by Dibrugarh University vide Memo No. DUNDR/AC/01.01/2020/379 dated 30.04.2020 and subsequent intimation to all Learned Members of the Academic Council, the Hon'ble Vice-Chancellor has approved the Revised Tentative Academic Schedule of the ongoing Semester of the University Departments, Centers for Studies, DITEI and General Degree colleges/institutes affiliated to/ permitted by Dibrugarh University with immediate effect.

DATE(S)	DETAILED ACTIVITIES
01 st May - 31 st May, 2020	Summer Vacation
1 st week of June, 2020	Resumption of classes of ongoing Semester subject to the intensity of the situation of Pandemic COVID-19.
1 st July to 31 st July, 2020	Admission process of the 1 st Semester Undergraduate Programmes of the University Colleges/institutes (through online system).
15 th July, 2020 -	Start of 1 st Semester Examinations including Practical Examinations.
1 st August, 2020 -	Commencement of classes of all odd Semesters except 1 st Semester Post Graduate Programmes.
1 st August - 21 st August, 2020	All Entrance Examinations for Admission to various Academic Programmes of the University (wherever required).
22 nd August - 31 st August, 2020	Admission Process of the various Academic Programmes of the University.
1 st September, 2020	Commencement of the 1 st Semester Classes of the Post Graduate Programmes.

N.B. - The above Revised Academic Schedule is notified in compliance with the recent HOC and Government of Assam Notifications with slight adjustment and is subject to change with any such notifications / advisories issued by the HOC and Government of Assam.


Principal
 Melamora College
 Melamora, Golaghat


 (Dr. B. C. Borah)
 Joint Registrar (Academic)
 Dibrugarh University

NOTIFICATION

The Meeting of the Academic Planning Committee held on 04.01.2019 has approved the draft of the *Academic Calendar for the General Degree Colleges/ Institutes affiliated to Dibrugarh University for the period from January, 2019 to July, 2020* under report to the Academic Council and the Executive Council, Dibrugarh University, having immediate effect.

The same is given with this Notification as *Enclosure 1*, issued with due approval.


(Dr. B.C. Borah)
 Joint Registrar (Academic)
 Dibrugarh University

Copy to:

1. The Vice-Chancellor, D.U. for favour of information.
2. The Deans, Dibrugarh University.
3. The Registrar, D.U. for Record of Information.
4. The Controller of Examinations, D.U. for favour of information and necessary action.
5. All Heads and Chairpersons of the Teaching Departments and Centres for Studies, D.U. for favour of information.
6. The Principals, Directors of the Colleges/ Institutes affiliated to/ permitted by D.U. for favour of information.
7. The Director, College Development Council, D.U. for favour of information.
8. The Director, Directorate of Open and Distance Learning, D.U. for favour of information.
9. The Joint Registrar (Admin.) D.U. for favour of information and record.
10. The Joint/Deputy Controllers of Examinations (A, B & C), D.U. for favour of information.
11. The Programmer, D.U. for kind information and with a request to upload the Notification in the University website for all concerned.
12. File.

(Dr. B.C. Borah)
 Joint Registrar (Academic)
 Dibrugarh University

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DIBRUGARH UNIVERSITY REGULATIONS FOR THE UNDER GRADUATE ACADEMIC PROGRAMMES IN THE CHOICE BASED CREDIT SYSTEM (CBCS), 2018

With modifications in 2018 Regulations as recommended by the 121st Meeting of the Under Graduate Board held on 16.11.2018 and approved by the 113th Meeting of the Academic Council, Dibrugarh University held on 21.11.2018.

(1) Short title, definitions and commencement:

These Regulations shall be called the Dibrugarh University Regulations for the Under Graduate Academic Programmes in the Choice Based Credit System, 2018. These Regulations shall be effective for the Courses of Study leading to the Bachelor Degrees in Arts (BA), Science (B.Sc.) and Commerce (B.Com), which shall be of three years' duration comprising of six semesters. Hereinafter, it will be referred to as CBCS Regulations, 2018.

The Regulations shall come into effect from the Academic Session, 2019-2020.

The Regulations shall be applicable to the students enrolled in the aforementioned Academic Programmes under CBCS conducted by the Colleges/ Institutes affiliated to/ permitted by Dibrugarh University from the Academic session 2019-2020.

2. Short Title, Definitions and Commencement

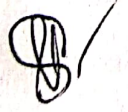
2.1. Definitions

a) CBCS/ CBCS means Choice Based Credit System. Choice Based Credit System is a flexible system of learning. 'Credit' defines the quantity of contents/ syllabus prescribed for a course and determines the number of hours of instruction required. This system permits students to-

- learn at their own pace
- choose electives from a wide range of flexible clusters offered for the programme
- undertake additional courses and acquire more than the required number of credits
- adopt an inter-disciplinary approach in learning
- make best use of the expertise of available faculty.

b) College: The term 'College' means the Colleges and Institutes affiliated to or permitted by Dibrugarh University for conducting different academic programmes.

c) Department: The term 'Department' is used to mean a Department of a College/ Institute affiliated to/ permitted by Dibrugarh University.


**Principal
 Melamora College
 Melamora, Golaghat**

ANNEXURE III

Rules for Internal Assessment in B.A/B.Sc./B.Com. Programmes in Semester System

1. The marks allotted for Internal Assessment (70%) in each course shall be based on the following:

- a) Seasonal Examination I (30 marks) 15% of the marks allotted for internal assessment
- b) Seasonal Examination II (30 marks) 15% of the marks allotted for internal assessment
- c) Seminar/Group Discussion: 25 % of the marks allotted for internal assessment
- d) Attendance: 10 % of the marks allotted for internal assessment

2. Each seasonal examination shall be conducted by the concerned teachers of the course. The setting of question paper, organization duty, evaluation and answer scripts for each paper shall be done by the concerned teachers as a part of his/her normal duty. The teacher concerned shall be the one of the seasonal examination of each course completed with the Academic Calendar of the University.

3. The students shall have to write the answers in the scripts provided and shall be accompanied by the college teacher concerned.

4. After completion, the answer scripts should be shown to the deans and department heads, as far as possible. If necessary, after this, the answer scripts should be collected back from the students.

5. There shall be no provision for 'repeat' requirement in the seasonal examination. If a student misses any seasonal examination for unavoidable reasons, the concerned teacher may allow the student to appear in a special examination at his/her own discretion.

6. The marks of internal assessment secured by a candidate shall be entered into a result statement for each course.

7. If a course is taught by more than one teacher then the concerned teachers shall conduct the internal assessment together.

8. If any student fails to appear in internal assessment, he/she shall not be eligible to appear in the end-semester examination of the course concerned. The college authorities will verify the status prior to filling up forms for examination.

9. At the end of the semester, before the end-semester examinations begin, the concerned college shall submit the internal assessment marks to the Department of the University.

10. The University may call the answer scripts from the colleges' website at any time during the academic session.

Melamra College
Golaghat
