

E-PROSPECTUS

Year: 2021-22

Affiliated to Dibrugarh University



MELAMORA COLLEGE

**P.O. MELAMORA
GOLAGHAT-785702, ASSAM**

ESTABLISHMENT YEAR : 1987

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MESSAGE FROM THE PRINCIPAL'S DESK:

Melamor College is a premier seat of learning in upper Assam, situated in a rural area of Golaghat District. It was established under the leadership of Late Gangadhar Saikia with the full support of the people of greater Melamora in 1987. The college received permission from Dibrugarh University on 30th Oct, 1987. The college is affiliated to Dibrugarh University and received provincialization from Govt. of Assam on 14-08-2013. Since the time of establishment the college, with tireless effort of team of experienced well qualified an enthusiastic teaching and non-teaching staff has been able to occupy a place of pride in the field of higher education. The college has able to receive 2(f) of UGC. The college is able to provide quality education to the students in B.A. level.



I wish every success of the college in future.

1. THE INSTITUTION

A) About the College:

Melamora College is a pioneer coeducational institution of higher education located in a rural environment surrounded by tea garden community. Melamora college was established in 1987 representing the mass populated rural area of greater Melamora of Golaghat, Assam. It is located at a distance of 15 k.m away from Golaghat town, 11 k.m away from N.H 37. and 25 k.m away from Dergaon town. The people of Melamora and its adjoining area with great enthusiasm and co-operation resolved to established an institution of Higher Education at Melamora under the leadership of Late Gangadhar Saikia. The land for the college was donated by an Agarwal family known as Bhimraj-Debraj Agarwal family. The college was started at “Bhimraj-Debraj Natyamancha” and later it was shifted to its own building. The college is affiliated to Dibrugarh university w.e.f 31/12/1998. It has been offering BA Honours and Non-Honours programme in Arts stream. After a long year of persistent effort and sacrifice of a group of well-wishers and dedicated teachers, non-teaching staff the college was provincialised on 14-08-2013. The college received UGC 2F recognition on 20th September 2012 under UGC ACT 1956. Presently with the guidance of present principal, a group of dedicated teaching staff, energetic office staff the college is educating a number of pupils of this rural area under



graduate level. The college is always thankful to Late Kiron ch. Bora, Mr Romesh saikia and all the well-wishers of this locality and the president of the Governing Body including members of this college.

We the college authority always tries to develop the college in all sides with the help of the locality.

A. Departments:

- ❖ Department of Assamese.
- ❖ Department of English.
- ❖ Department of Political Science.
- ❖ Department of Education.
- ❖ Department of Economics.
- ❖ Department of History.
- ❖ Department of Sociology.
- ❖ Department of Philosophy.

B. Mission:

Melamora College was established with a mission to impart quality Higher Education for all sections of society especially to the socially, economically and educationally disadvantage students of rural areas and TGL (Tea Garden Lab ours) communities. We aspire to equip students for life, making them not only competent job seekers but also to be self-employed socially committed citizens well equipped with a sense of tolerance and justice by making them aware of their rights and duties for the betterment of the society.

- ❖ To create an academic environment for promotion of quality education.
- ❖ To arrange for periodic assessment of students' progression and development.
- ❖ To promote quality research and innovate practices.
- ❖ To work together with the other stake holders for quality evaluation, promotion and sustenance.

C. Vision:

To bring an overall improvement in the society by imparting quality higher education (value based and skill based education) to make our students responsible, knowledgeable and competent citizens of society.



D. Internal Quality Assurance Cell (IQAC):

The Internal Assurance Cell(IQAC) has been setup in the college in order to trigger action plan for quality evaluation, quality sustenance and quality up gradation of the institution. Accordingly, the cell has been making untiring effort to motivate and guide the students, teacher, non-teaching staff of college to achieve quality excellence.

1. ACADEMIC INFORMATION

A. COURSE OFFERED:

The college offers three years Degree Course of study in streams Arts.(CBCS)

B. ARTS STREAM:

Assamese, English, Political Science, Education, Economics, History, Sociology, Philosophy.

A. Programme Registration:

- The candidates shall have to register themselves to the University at the time of admission clearly mentioning their course/ subject combinations.
- The colleges/ institutes concerned shall submit to the University the detailed Registration List of their enrolled students using the software provided by the University within one month from the date of admission or as prescribed in the University Academic Calendar.
- The students registered by the University as per the information provided by the college shall be treated as final. In circumstances, change of subject combination and switching from major programme to general programme and vice versa shall be allowed.
- There shall be no provision for giving permission by the University for admission after submission of detailed Registration List of their enrolled students by the colleges concerned to the University.

B. ATTENDANCE:

- A student who has less than 80% attendance shall not be permitted to sit for the End



semester examination in the course in which the short fall exists, provided that it shall be open to the University to grant exemption to a student who has attended a minimum of 70% classes but failed to obtain the prescribed 80% attendance for valid reasons on recommendation on the Head of the Department on payment of a prescribed fee(s).

- The Principal of the college with recommendation of the Heads of the Departments shall announce the names, of all students who shall not be eligible to appear in the End semester examinations in the various courses due to non-fulfillment of the criteria of internal assessment and attendance, and send a copy of the same to the University. In such cases, the student shall have to re-enroll in the relevant course(s) with the next batch.

C. Examination and evaluation:

- Examination and evaluation shall be done on a continuous basis, at least three times during each semester.
- There shall be 20% marks for internal assessment and 80% marks for End-semester.
- There shall be no provision for re-evaluation of the answer-scripts of the end semester examinations. However, a candidate may apply for re-scrutiny.

D. Internal Assessment:

- Internal assessment, different assessment tools such as objectives tests, written assignments, paper presentation etc. may be employed suitable to the courses. The Procedure for Internal Assessment is prescribed in Annexure V.
- The students shall be informed in advance about the nature of assessment. Students shall compulsorily attend internal assessment, failing which they will not be allowed to appear for the End-semester examination. A Student cannot repeat In-semester examinations. The department may arrange special in-semester examination whenever necessary.

E. End Semester Examination:

- There shall be one End semester examination carrying 80% Marks in each course of a Semester covering the entire syllabus prescribed for the course. The end semester examination is normally a written /laboratory-based examination /Project Work/ Dissertation.
- The Controller of Examinations shall then make necessary arrangements for notifying the dates of the end semester examinations and other procedures as per Dibrugarh University Rules (at least 20 days in advance) and the Academic Calendar notified by the University.



- Normally, the end-semester examination for each course shall be of three hours' duration.

F. QUESTION PAPERS:

- Setting of question papers, moderation of question papers, evaluation of answer scripts, scrutiny, tabulation of marks, etc. and announcement of results, shall be governed by the Dibrugarh University Examination Ordinance 1972 (as amended up to date).

G. PRACTICAL EXAMINATION:

- Practical Examinations of Semester shall normally be held prior to the End Semester Examinations.

H. BETTERMENT EXAMINATIONS:

- A student shall be entitled to take the "betterment examinations" in any two theory courses of any of the six semesters after passing the Sixth Semester examination only once. In this case, the higher marks secured by the student shall be retained. The candidates shall have to apply for betterment examination within one year of passing the Sixth Semester examination.
- No betterment shall be allowed in the practical examinations.
- Any difficulty which may arise in the course of operation of these regulations relating to holding of examinations shall be removed by the Examination Committee of the Dibrugarh University.

I. RESULTS AND PROGRESSION:

- A candidate, shall be declared as passed a course, provided he/she secures.
- At least 40% marks in each course in the end semester examinations.
- At least 40% marks in each course in aggregate in the in-and end-semester examinations.
- A candidate shall be declared as passed a semester, provided he/she passes all the courses of a semester independently.
- The marks of in-semester examinations obtained by the candidate shall be carried over for declaring any result.
- A candidate who fails or does not appear in one or more courses of any end semester



reexamination up to Sixth Semester shall be provisionally promoted to the next higher semester with the failed course as carry over course (s). Such candidates will be eligible to appear in the carry over course in the next regular examinations of those courses. However, the following restrictions shall be applicable.

- The degrees shall be offered to each candidate, who has passed the Six-Semester Degree B.A. programme in the following manner semester examination before clearing all the courses of the previous semesters, the result of the sixth semester examination of that candidate shall be withheld and his/her results shall be announced only after he/ she clears the courses of the previous semesters.
- A student must pass all his/her semester examinations within Six (6) years from the date of admission to the First Semester of any programme.
- Since the Semester system involves continuous assessment, there shall be no scope for a student to appear as a private candidate in any programme in this system.
- A candidate shall be declared to have passed the Six-Semester Degree B. A. programme provided he/ she has passed all the Semesters and in all the Courses separately.

Course Structure of Bachelor of Arts (B.A)

Programme in the Semester System

- 1) The syllabus for each course will be divided into modules or units and questions shall be set from each unit and students shall be required to answer questions in each unit. Unit-wise distribution of marks shall be shown in the syllabus.
- 2) In case of major/non-major courses having practical components, marks shall be divided in to two courses as-60 marks for theory and 40 marks for practical.
- 3) The Theory and Practical courses of a particular subject shall be separate and independent.
- 4) The allocation of marks for the practical components in all subjects may not be exactly 40% of the total marks of the course. However, such allocations shall be complied with the main course structure of the programme.
- 5) The General Course Structure for the Bachelor of Arts(B.A.) Programmes



Rules for Internal Assessment in B.A./B.Sc./ B.Com.



Programmes in Semester System



OFFICE OF THE REGISTRAR:: DIBRUGARH UNIVERSITY:DIBRUGARH

Memo No.: DU/DR-A/8-1/12/1552

Date: 18.01.2013

NOTIFICATION

As recommended by the 110th meeting of the Under Graduate Board, Dibrugarh University held on 07.12.2012 the 101st Meeting of the Academic Council, Dibrugarh University held on 24.12.2012 vide Resolution No. (7) has approved the following modifications in the Annexure: V of the Dibrugarh University Regulations for the B.A. / B.Sc. / B.Com. Programmes in the Semester System, 2010:

Clause 1:

The marks allotted for Internal Assessment (20%) in each course shall be based on the following:

- (a) *Sessional Examination I (Written): 25% of the marks allotted for Internal Assessment*
- (b) *Sessional Examination II (Written): 25% of the marks allotted for Internal Assessment*
- (c) *Seminar/ Group Discussion etc.: 25% of the marks allotted for Internal Assessment*
- (d) *Attendance : 25% of the marks allotted or Internal Assessment*

The marks of Internal Assessment for Attendance shall be awarded as below:

Range of % of Attendance	Marks to be awarded
80% to less than 85%	2
85% to less than 90%	3
90% to less than 95%	4
95% to 100%	5

Provided that one (1) mark for attendance shall be awarded to the candidates falling under Non-collegiate category within the range of 70% to less than 80% attendance, who are allowed to appear in the end-semester examination of the concerned semester.

The above shall be effective from 2013-14 academic session.

(B.C. Borah)

Deputy Registrar (Academic)

মুখ্য কার্যালয় : মেচাৰ্চ জি. বৰদলৈ এণ্টাৰপ্ৰাইজ, ডি ডি বোড, লক্ষীমপুৰ, মেলন : ৮০১১১৪৪৪১৮
 মেলামবা মহাবিদ্যালয়ৰ উদ্যোগত আৰু মহাবিদ্যালয়ৰ আভ্যন্তৰীণ মান নিকপন কোষৰ সৌজন্যত
 (আন্তর্জাতিক মাতৃ দিবসৰ লগত সঙ্গতি বান্ধি)
 লক্ষীমপুৰ স্থিত মেচাৰ্চ জি. বৰদলৈ এণ্টাৰপ্ৰাইজৰ স্বত্বাধিকাৰী গোবিন বৰদলৈৰ পৃষ্ঠপোষকতাত

‘মা অনুষ্ঠান’ৰ

সজাগতা সভা তথা সেৱা অনুষ্ঠান

স্থান : মহাবিদ্যালয় প্ৰেক্ষাগৃহ দিনাকাৰ : ০৯ মে' ২০১২ (সোমবাৰ) সময় : দিনৰ ১০ বজাত



- 1) After evaluation, the answer scripts should be shown to the students and corrections should be made if necessary. After this, the answer scripts should be collected back from the students.
- 2) There shall be no provision for "repeat"/"betterment" in the sessional examination. If a student misses any sessional examination for unavoidable reasons, the concerned teacher may allow the student to appear in a separate examination at his/her own discretion.
- 3) The marks of internal assessment secured by a candidate shall be carried over to next legitimate chances.
- 4) If a course is taught by more than one teacher, then the concerned teachers shall combine and conduct the process of internal assessment.
- 5) If any student fails to appear for internal assessment, he/she shall not be eligible to appear in the end semester examinations of the course(s) concerned. The colleges/institutes shall notify the same prior to filling up forms for examinations.
- 6) At the end of the semester (before the end-semester examinations begin) the concerned College shall submit the internal assessment marks in proper marksheets to the University. The University may call the answer scripts from the colleges/institute at any time during the academic sessions.

GENERAL INFORMATION:

1. Admission:

Application for admission into the college should be made in prescribed form issued by the college office.

Eligibility:

For admission to the Six Semester Degree Course a student must have duly passed the Higher Secondary Examination conducted by AHSEC/CBSE or any equivalent examinations.

Students passing the qualifying examination earlier than the current year will have to submit court affidavit for the gap period. Students having more than three years' gap will not be eligible for admission.

ADD-ON COURSES:

- A. Spoken English.
- B. Yoga & Meditation
- C. Human Rights in India
- D. Historical Tourism in North East India.



College Uniform:

It is strictly compulsory for the students to come to the college with full uniform along with the college badge

Boys

1. **Shirt** : White
2. **Trouser:** Blue Blackish (Jeans not allowed)

Girls

3. **Kurta** : White
4. **Pyajama:** Blue Blackish (Leggings not allowed)
5. **Dupatta:** Blue with White Spot

Identity card:

An identity card will be issued to each student at the time of admission in the college. The identity card will have information of the student with a recent passport size photograph duly endorsed by the Principal. The student must carry the card while coming to the college.

Rules and Regulations:

The following rules and regulations of the college must be followed by all the students–

1. The students must be of well-behaved towards the Principal, Vice-Principal, teachers and the staffs of the college inside and outside the college.
2. The student must be in full uniform with the college badge and the identity card with in the college campus.
3. The students must take proper care of the college properties. They must not damage college properties, furniture and any fittings.
4. The students must be well mannered towards their fellow students.
5. The students must maintain perfect silence in the classroom, seminars, examination room and any other functions held in the college.
6. The students must keep their bicycles/bikes in the proper place set for the purpose.
7. Ragging in any form in the college is strictly prohibited. Any student found indulging in such activities will be strictly dealt with as per guidelines recommended by the Supreme Court.
8. The students must follow the Supreme Court guideline in the election of student union.
9. Students' activities, functions, picnic and excursion will be organized only with prior permission of the college authorities.



10. Use of mobile phone by students within the college office, class room, Library examination room is not permitted.

DISCIPLINARY ACTION FOR THE VIOLATION OF THE RULES AND REGULATION OF THE COLLEGE

The disciplinary action shall be taken according to the nature of violation which may be in the form of–

2. Warning
3. Written apology
4. Expulsion from classroom
5. Expulsion from examinations
6. In case of damages or loss of college property, the college authority reserves the right to impose fines either individually or on per capita basis.
7. Expulsion from the college.
8. Rusticate

Attendance:

Attendance of the Students in lectures, practicals, tutorials, seminars, unit test is compulsory. A student must have 80% attendance to be eligible as a regular candidate in the Degree and Examinations.

A student who attends more than 70% but less than 80% of the classes shall however be allowed to appear in Examination as non-collegiate candidate on payment of prescribed fee to the College/University whichever is applicable. No candidate shall be allowed to appear in the Examination with below 60% of attendance in the classes. In addition to the requirements regarding attendance, every student must have satisfactory performances in the test / tutorials / seminars that may be held during the academic session by the departments or centrally. Failure to do so shall render the student ineligible to appear in the University Examination.

The Principal may consider condoning the attendance requirements in exceptional cases of very serious illness or accident. In such case application countersigned by a parent and duly supported by medical certificate must be submitted within one week of return to the college, where after such application shall not be considered. The Principal may also consider condoning the attendance requirements for the student who is selected for NCC camp to participate in sports, debates, Seminars, musical and cultural programs organized by University, any college or national and international fixtures, games and sports.



A student who is unable to appear in the college / departmental tests, seminars, tutorials etc. on account of his/her participation in such aforesaid activities may be assessed through an alternative mode by the college/departments.

Examination Rules:

There are examination committees headed by convener for the conduction of College/DU examinations. The Principal will take decision on any dispute as per advice of the committee.

All students must appear in all the examinations conducted by the college during the academic year. Sick bed will be provided to the sick students during Examination.

The following internal examinations will be conducted by the college during the academic year–

- a. Unit Tests
- b. Terminals.

A student not appearing in any examination shall be deemed to have secured zero in that examination. If the attendance of such candidate is below 70% classes in respect Semester courses, the students will be declared as dis collegiate and will be debarred from filling up the examination form.

Defaulters on account of college, NCC, NSS, student union, library matters will be debarred from filling up the examination form.

3.INFRASTRUCTURE AND LEARNING RESOURCES

Central Library: GANGADHAR SAIKIA LIBRARY

Library Profile:

The College Central Library has an excellent collection of 7000 old and new Books. Two Daily Newspaper, One Print Journal and One Magazine. The library has a Readers' Club, All the students and teachers are members in this club. Group discussion, Book Review, Essay Competition, Quiz are organized to motivate the students and to create reading habit. The library has adjudged the Best Reader Award in each session. It encourages each reader to be sincere, punctual in library environment and to use the library maximum.

Library Facilities:

SOUL3.0, N-LIST & Wi-fi



RULES AND REGULATIONS OF CENTRAL LIBRARY:

- ➔ All personal belongings except purse, mobile phone, note book and library card will have to be deposited in the property counter.
- ➔ The borrower's card will be tenable for three academic years for Degree students will be renewed and shall be non-transferable.
- ➔ Two books are issued for 15 days for Major students/ subject. An overdue charge (fine) is levied per day per volume if a book is kept beyond the due date.
- ➔ Readers should carefully examine the book issued to them before leaving library counter. They will bring immediately to the notice of the library staff if damage or mutilation of the book issued. Otherwise the borrower will be held responsible for such damage or mutilation and is required to place it along with fine or triple cost of the book.
- ➔ At the end of academic year all books must be returned to the library. Otherwise he or she will not get his/her admit card of any University examination.
- ➔ If the card is lost, duplicate card will be issued on receipt of application duly made to the librarian.
- ➔ Permanent teachers will be entitled to take ten volume sate time. (Text Book for one month).
- ➔ Mobile phones are strictly prohibited at the library premises.
- ➔ Students should be entering library wearing college uniform.
User of the library may suggest the librarian any book or journal for acquiring

The Library Services:

1. Book Circulation.
2. Reservation of books.
3. Reading facilities

Library Hour:

Office Hours:

Monday to Friday : 9 am to 4 pm
Saturday : 9 am to 4 pm.



Issue Hour:(books)

Monday to Friday :11am to 4pm
Saturday :11am to 4pm

Membership:

Membership is open to students of all classes, teachers and offers members of the office staff of the college.

Departmental Library:

Each and every department has a library of its own with a good collection of textbook and journals. Students can also use those books in consultation with the in-charge of that library of the department.

Sports Facilities:

The college has necessary infrastructure for various sports and games such as Football Cricket. Volleyball, Kabaddi, Badminton, carom, Chess and other outdoor games. It offers games and sports facilities to the students.

Boys' and Girls' Common room:

The college has separate boys' common room and Girls' common room with the requisite facilities.

Hostel Facility:

The college has limited hostel facility for boys'. At present the number of seats is 20. Application form for hostel admission may be collected from college office at the time of admission and must be submitted to the college office within a week of admission. The hostel management committee will finalize the list of candidates.

ICT Facility:

- The college has a smart class room.
- The college has one Projector room.

All the seminar workshop group discussion and meeting are held here.

Canteen Facility: The college has a Canteen for the students and staffs



4. STUDENTS SUPPORT

A. Career Counseling & Guidance Cell:

The college has a Career Counseling & Guidance Cell, under the supervision of the Principal. It is designed chiefly for monitoring the students' academic interest and to disseminate information from time to time to help the student community to choose a career suitable to their needs, interest and aptitude. Students are also free to meet their teachers whenever they face any problem relating to academic or otherwise.

B. Scholarship:

The different Scholarships availed by the students of the college are: -

- National Merit Scholarship.
- State Merit Scholarship
- ST/SC Scholarship.
- OBC/MOBC scholarship.
- TGL Scholarship

Besides these the students coming from other state avail the respective State Government scholarship. The college offers scholarship to the meritorious and economically poor students from SAF

C. Awards for Students:

1. Best Graduate Award
2. Best Library User Awards



5.CO-CURRICULAR AMENITIES

A. N.S.S.:

The college has National Service Scheme which teaches the students the value of discipline, social consciousness and dignity of labour. The students are enrolled as volunteers. All the volunteers must attend the different programme and camps.

B. Students' Union:

Every year, a student's 'Union is formed to promote welfare of the students. The college students' Union is the general body of the students of Melamora college. The membership is compulsory for every student. The office bearers of the union are elected annually. The Principal is the permanent president of this Union.

6. ASSOCIATIONS AND OTHER ORGANISATIONS

A. Melamora College Teachers' Unit:

The Melamora college teachers' association is the general body of all the teachers of the college. Each and every teacher of the college is the member of this association. Office bearer of this association are selected or elected annually in the general meeting.

B. Melamora College Alumni Association:

Melamora college teachers' association was formed to create a network of the alumni of the college. All those who have passed out of this college are invited to join the Alumni network. They can do so by filling up the alumni database form.

C. Melamora College Women Cell:

Melamora college women cell was formed to create awareness among the students about the social, legal and constitutional rights of women in order to prevent the exploitation based gender. Its goal is the overall development of women in all spheres of their life.



**PRINCIPAL, VICE-PRINCIPAL, TEACHING STAFF,
NON-TEACHING STAFF**

Principal:

Mr. Sanjib Kumar Boruah

Vice-Principal:

Mrs. Juri Baruah

Faculty Members:

Department of English:

1. Mr. Dibakar Barman.
2. Mrs. Chumi Bora.

Department of Assamese:

1. Mrs Dipti Saikia
2. Mr. Protim Saikia.
3. Mrs. Aparna Hazarika
4. Mrs. Nabanita Saikia
5. Mrs. Anjumoni Nath.

Department of Political Science:

1. Mr. Luhit Nath
2. Mrs. Swapnali Borah
3. Mr. Biswajit Bora
4. Mrs. Pollavi Saikia.

Department of Economics:

1. Mrs. Juri Baruah.
2. Mr. Bhaskar Jyoti Nath.
3. Mr. Romesh Bori.

Department of Sociology:

1. Mrs. Rakhi Bora.
2. Mrs. Krishna Borah.



Department of Education:

1. Mr. Mohendra Nath
2. Mrs. Swapnajyoti Saikia.
3. Mr. Ajit Bori.

Department of History:

1. Mr. Durlabh Bori.
2. Mr. Ananta Kumar Borah.
3. Mrs. Mitali Borah.

Department of Philosophy:

1. Mrs. Lakhima Bora.
2. Mrs. Dipamoni Dutta.

Library Staff:

1. Mrs. Gitanjali Saikia, Librarian.
2. Mrs. Ila Bora, Assistant Librarian.
3. Mrs. Jonali Devi, Library Assistant.
4. Mr. Jiten Saikia, Bearer.

Office Staff:

1. Mr. Rudra Kanta Keot, Senior Assistant
2. Mr. Khogen Saikia, Senior Assistant
3. Mr. Sujit Sawra, Junior Assistant
4. Mrs. Ruplekha Kalita, Junior Assistant
5. Mr. Pranab Saikia, Grade-IV
6. Mr. Arup Saikia, Grade-IV
7. Mr. Budheswar Bora, Grade-IV
8. Mr. Heramba Saikia, Grade-IV
9. Mrs. Junmoni Gogoi, Grade-IV

Contact Details:

7002965716, 9385071112, 8638379795, 9101319556




**DIBRUGARH UNIVERSITY REGULATIONS FOR THE UNDER
 GRADUATE ACADEMIC PROGRAMMES IN THE CHOICE BASED
 CREDIT SYSTEM (CBCS), 2018**

(With modifications in 2016 Regulations as recommended by the 120th Meeting of the Under Graduate Board held on 19.11.2018 and approved the 115th Meeting of the Academic Council, Dibrugarh University held on 21.11.2018)

(1) Short title, definitions and commencement:

These Regulations shall be called the Dibrugarh University Regulations for the Under Graduate Academic Programmes in the Choice Based Credit System, 2018. These Regulations shall be effective for the Courses of Study leading to the Bachelor Degree(s) in Arts (BA), Science (B.Sc.) and Commerce (B.Com), which shall be of three years duration comprising of six semesters. Hereinafter, it will be referred to as DU-UGCBCS Regulations, 2018.

The Regulations shall come into effect from the Academic Session, 2019-2020.

The Regulations shall be applicable to the students enrolled in the aforementioned Academic Programmes under CBCS conducted by the Colleges/ Institutes affiliated to/ permitted by Dibrugarh University from the Academic session 2019-2020.

2 Short Title, Definitions and Commencement:

2.1 Definitions:

- a) **CBCS:** CBCS means Choice Based Credit System. Choice Based Credit System is a flexible system of learning. 'Credit' defines the quantum of contents/ syllabus prescribed for a course and determines the number of hours of instruction required. This system permits students to-
- learn at their own pace
 - choose electives from a wide range of Elective Courses offered for the programme
 - undergo additional courses and acquire more than the required number of credits.
 - adopt an inter-disciplinary approach in learning.
 - make best use of the expertise of available faculty.
- b) **College:** The term 'College' means the Colleges and Institutes affiliated to or permitted by Dibrugarh University for conducting different academic programmes.
- c) **Department:** The term 'Department' is used to mean a Department of a College/ Institute affiliated to/ permitted by Dibrugarh University.

3

8. Grading System

8.1 The absolute grading system shall be applied in evaluating performance of the students.

8.2 The following scale of grading system shall be applied to indicate the performances of students in terms of letter grade and grade points as given below:

Letter Grade with meaning	Grade Point*
O Outstanding	10 (Marks securing above 90%)
A+ Excellent	9 (Marks securing 80%-90%)
A Very Good	8 (Marks securing 70% -80%)
B+ Good	7 (Marks securing 60% -70%)
B Above Average	6 (Marks securing 50% -60%)
P Pass	5 (Marks securing 40% -50%)
F Fail	0 (Marks securing below 40%)
Abs Absent/ Incomplete	0

Grade Point 4 is replaced)

**SEMESTER-WISE DISTRIBUTION OF COURSES IN BA/ B.COM
HONOURS (CBCS)**

Sem	CORE COURSE (14)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (2)	Elective: Discipline Specific DSE (4)	Elective: Generic (GE) (4)
I	C 1 (6C)	AECC 1 Communicative English (2C)			GE-1(6C)
	C 2 (6C)	AECC 2 MIL/ Communicative Hindi/ Alternative English (2C)			
II	C 3 (6C)	AECC 3 Environmental Science/ Studies (2C)			GE-2(6C)
	C 4 (6C)				
III	C 5(6C)		SEC-1.1 (2C)		GE-3(6C)
	C 6(6C)				
	C 7(6C)				
IV	C 8(6C)		SEC-2.1 (2C)		GE-4(6C)
	C 9(6C)				
	C 10(6C)				
V	C 11(6C)			DSE-1 (6C)	
	C 12 (6C)			DSE-2(6C)	
VI	C 13(6C)			DSE-3(6C)	
	C 14(6C)			DSE-4(6C)	

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F. Details of Courses of the B.A./B.Com. Non-Honours Programmes in CBCS

Course *Credits

Course + Practical Course - Tutorial

I. Core Course (6 Credits)
(12 Courses)
Two Courses - English 12X (4+2) - 72
Two Courses - Hindi/MIL. 12X (5-1) - 72
Four Courses- Discipline 1.
Four Courses- Discipline 2.

II. Elective Course (6 Credits)
(6 Courses) 6X (4-2) - 36 6X (5-1) - 36

Two Courses- Discipline 1 specific
Two Courses- Discipline 2 specific
Two Courses- Inter disciplinary
Two Courses from each discipline of choice and two Courses of interdisciplinary nature.

Elective Course Practical / Tutorials

Optional Dissertation or project work in place of one elective Course (6 credits) in 6th Semester

III. Ability Enhancement Courses

AECC		SEC	
Course Title	Credit	Course Title	Credit
Environmental Studies/ Science	2	SEC 1.1	2
Multi-disciplinary Course	4	SEC 2.1	2
		SEC 1.2	2
		SEC 2.2	2
Total= 6 Credit		Total= 8 Credit	



ANNEXURE III**Rules for Internal Assessment in B.A./B.Sc./ B.Com. Programmes in Semester System**

1. The marks allotted for Internal Assessment (20%) in each course shall be based on the following:
 - a) Sessional Examination I (Written): 25% of the marks allotted for internal assessment.
 - b) Sessional Examination II (Written): 25% of the marks allotted for internal assessment.
 - c) Seminar/ Group Discussion: 25 % of the marks allotted for internal assessment.
 - d) Attendance: 25 % of the marks allotted for internal assessment.
2. Each sessional examination shall be conducted by the concerned teacher(s) of the course. The setting of question paper, invigilation duty, evaluation of answer scripts for each paper shall be done by the concerned teacher(s) as a part of his/her/their normal duty. The teacher concerned shall fix the date of the sessional examination of each course complying with the Academic Calendar of the University.
3. The students shall have to write the answers in the scripts provided and duly authenticated by the college/ institute concerned.
4. After evaluation, the answer scripts should be shown to the students and corrections should be made if necessary. After this, the answer scripts should be collected back from the students.
5. There shall be no provision for "repeat"/ "betterment" in the sessional examination. If a student misses any sessional examination for unavoidable reasons, the concerned teacher may allow the student to appear in a separate examination at his/her own discretion.
6. The marks of internal assessment secured by a candidate shall be carried over to next legitimate chances.
7. If a course is taught by more than one teacher then the concerned teachers shall conduct the process of internal assessment together.
6. If any student fails to appear in internal assessment, he/she shall not be eligible to appear in the end semester examinations of the course(s) concerned. The colleges/ institutes shall notify the same prior to filling up forms for examinations.
7. At the end of the semester (before the end-semester examinations begin) the concerned College shall submit the internal assessment marks in proper format to the University.
8. The University may call the answer scripts from the colleges/ institute at any time during the academic sessions.




OFFICE OF THE REGISTRAR :: DIBRUGARH UNIVERSITY :: DIBRUGARH
 Ref. No: DU/DK-A/APC/22/387 Date: 12.04.2022

NOTIFICATION

As recommended by the Special Meeting of the Academic Planning Committee, Dibrugarh University held on 12.04.2022 vide Resolution No.01, Hon'ble Vice-Chancellor i/c, Dibrugarh University is pleased to approve the draft of the *Revised Academic Calendar for the General Degree Colleges/ Institutes affiliated to/ permitted by Dibrugarh University for the period from March, 2022 to January, 2023* under report to the Academic Council, Dibrugarh University giving immediate effect.


The same is given with this Notification as *Annexure I*.

Issued with due approval.


 (Dr. B.C. Borah)
 Joint Registrar (Academic)
 Dibrugarh University

Copy to:

1. The Vice-Chancellor i/c, D.U. for favour of information.
2. The Deans, Dibrugarh University.
3. The Registrar, D.U. for favour of information.
4. The Controller of Examinations, D.U. for favour of information and necessary action.
5. The Inspector of Colleges i/c, D.U. for favour of information.
6. The Director i/c, Directorate of Open and Distance Learning, D.U. for favour of information.
7. All Heads and Chairpersons of the Teaching Departments and Courses for Studies, D.U. for favour of information.
8. The Principals/ Directors of the Colleges/ Institutes affiliated to/ permitted by Dibrugarh University for favour of information.
9. The Joint Registrar (Admin.) D.U. for favour of information and needful.
10. The Joint/Deputy Controllers of Examinations (A, B i/c & C), D.U. for favour of information.
11. The Programmer, D.U. for kind information and with a request to upload the Notification in the University website for all concerned.
12. File


 (Dr. B.C. Borah)
 Joint Registrar (Academic)
 Dibrugarh University





Annexure I

REVISED ACADEMIC CALENDAR FOR THE GENERAL DEGREE COLLEGES/ INSTITUTES AFFILIATED TO/ PERMITTED BY DIBRUGARH UNIVERSITY (FROM MARCH, 2022 TO JANUARY, 2023)

(Notified vide Ref. No: DU/DR-A/APC/22/382 dated 12.04.2022)


EVEN SEMESTERS	
Dates/s	Events/ Activities
25 th March, 2022	Commencement of Even Semester classes
2 nd – 7 th May, 2022	1 st Sessional Examination of the Even Semester Classes
16 th – 21 st May, 2022	Completion of the Internal Assessment of the Even Semester Classes through Seminar/ Group Discussion etc.
By 20 th May, 2022	1. Notification of First Sessional Examination Marks of the Even Semester Classes on the Departmental Notice Boards. 2. Counselling for the Students and Mid Semester Feedback Assessment (any one day).
31 st May, 2022	Last date for submission of filled in Examination Forms of the Even Semester Examinations by the Colleges at the University
1 st – 6 th June, 2022	2 nd Sessional Examination of the Even Semester Classes
13 th June, 2022	1. Last date for submission of Assignment by the students (if any) 2. Completion of the Even Semester classes
13 th June, 2022	Last date for notification of 2 nd Sessional Examinations and Practical Examination Marks on the Departmental Notice Boards
14 th – 19 th June, 2022	Preparatory Break for the students for the B.A./ B.Sc./ B.Com. (CBCS) End Semester Examinations
20 th June- 25 th July, 2022	End Semester Examinations (Even Semester) of the B.A./ B.Sc./ B.Com. Programmes (CBCS and Non CBCS Backlog)
7 th July, 2022	Last date for submission of Internal Assessment marks of the Even Semester Students at the University
31 st July, 2022	B.Ed.CBE, 2022
6 th & 7 th August, 2022	DUPLET 2022
26 th July- 4 th August, 2022	Summer Semester Vacation for the Faculty members of the Colleges
ODD SEMESTERS	
31 st July, 2022	1. Completion of the Admission Process to the B.A./B.Sc./B.Com. 1 st Semester Classes (CBCS) Completion of the Admission Process in the B.A./B.Sc./B.Com. 3 rd and 5 th Semester Classes (CBCS)
8 th August, 2022	1. Commencement of Odd Semester Classes of B.A./B.Sc./B.Com. Programmes (CBCS) 2. Notification of Class Routine in the Colleges. 3. Notification of Course Plan/ Departmental Class Routine in the Dept. Notice Boards of the Colleges.
8 th – 13 th August, 2022	Induction Programme (Any one day)
By 30 th August, 2022	Declaration of the B.A./ B.Sc./B.Com. End Semester Examination Results (CBCS and Non CBCS Backlog)
5 th – 10 th September, 2022	1 st Sessional Examination of the Odd Semester Classes

Page 2 of 3

15 th – 20 th September, 2022	Student Union Election (any ONE day)
26 th – 30 th September, 2022	1. Internal Assessment of the Even Semester Classes through Seminar/ Group Discussion etc.(any one day) 2. Notification of 1 st Sessional Examination Marks 3. Counselling for the Odd Semester Students and Mid Semester Feedback Assessment (any one day)
1 st – 7 th November, 2022	2 nd Sessional Examinations of the Odd Semester Classes of the B.A./B.Sc./B.Com. Programmes (any four days)
7 th November, 2022	1. Last date for Notification of 2 nd Sessional Examinations and Practical Examination Marks on the Departmental Notice Boards 2. Last date for submission of Assignment by the students (if any) 3. Completion of the Even Semester classes
8 th to 14 th November, 2022	Preparatory Break for the students for the B.A./ B.Sc./ B.Com. (CBCS) End Semester Examinations
15 th November- 21 st December, 2022	End Semester Examinations (Odd Semester) of the B.A./ B.Sc./ B.Com. Programmes (CBCS and Non CBCS Backlog)
20 th December 2 nd January 2023	Winter Semester Vacation for the Faculty members of the Colleges (Evaluation duties shall have to be adjusted)
4 th – 12 th January, 2023	Commencement of Even Semester Classes College Week (Any Seven Days)


N.B: (1) The University may adopt, alter or modify any such Academic Calendar/ Guidelines if the situation demands or to comply with the Guidelines/ Advisories/ Notifications of the UGC and the Government of Assam.

(2) Academic Calendars for the B.Tech., B.Ed. and Law Programmes shall be notified separately.


 (Dr. B.C. Borah)
 Joint Registrar (Academic)
 Dibrugarh University

Copy to:

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- The Deans, Dibrugarh University
- The Registrar, D.U. for favour of information.
- The Controller of Examinations, D.U. for favour of information and necessary action.
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- The Programmer, D.U. for kind information and with a request to upload the Notification in the University website for all concerned.
- File


 (Dr. B.C. Borah)
 Joint Registrar (Academic)
 Dibrugarh University

Page 3 of 3



MELAMORA COLLEGE
P.O-MELAMORA DIST-GOLAGHAT(ASSAM)
PIN-785702
(ACADEMIC CALENDAR 2021- 22)
(From sept -2021 to Aug 2022)

Sl. No	Month	Days	Sundays	University	Holidays	University	Activities	College	Activities	Working Days	Teaching Days
				Days	Purpose	Date	Events	Date	Events	Nos	Nos
01	SEPTEMBER.	30	5,12,19,26	02	1.8th-Tithi of Sankardeva 2.17th- Viswakarma puja	13th-	Commencement of 3rd and 5th semester classes of B.A programme (CBCS)	5th-	Teachers' Day celebration	24	15

OFFICE OF THE PRINCIPAL
MELAMORA COLLEGE
VILL & P.O.-MELAMORA
DIST.- GOLAGHAT, PIN-785702 (ASSAM)

Phone : 9435240789

Email : sanjibboruah6107@gmail.com

Ref. No. *MHC/AG/Certificate/2022*

Date: 05/11/2022

To,
The Joint Registrar (Academic)
Dr. B.C. Borah
Dibrugarh University
Dibrugarh, Assam

Sub: **Approval for Add-on Courses / Certificate Courses.**

Sir,

With reference to the subject cited above, I would like to inform you that Melamora College, Melamora, Golaghat, Assam has been offering the following courses as Add-on / Certificate Courses from the Academic session 2021-22. Therefore, I request you to give your valuable approval to the courses as Add-on / Certificate Courses.

This is for favour of your kind consideration and necessary action.

Sl. No	Title of the Add-on / Certificate courses	Duration	Department
1	Spoken English	60 Hours	English
2	Yoga and Meditation	60 Hours	Yoga Centre, Melamora College
3	Human Rights in India	60 Hours	Political Science
4	Historical Tourism in North East India	60 Hours	History

Yours faithfully


(S. K. Borah)
Principal
Melamora College,
Principal
Melamora College
Melamora, Golaghat



ADD-ON / CERTIFICATE COURSE
MELAMORA COLLEGE
DEPARTMENT : DEPARTMENT OF ENGLISH, MELAMORA COLLEGE
TITLE OF THE COURSE: SPOKEN ENGLISH
DURATION: 60 HOURS. EXAMINATION: 50 MARKS (Theory – 40 Marks)
Viva Voce – 10 Marks

Objective of the course:

1. To enhance the learner's communication skills.
2. To improve the learner's Grammar and pronunciation.
3. To build up learner's oral and interpersonal communication.
4. To acquire linguistic skill.

Course outcomes:

After completion of the course, the students will be able to improve their speaking ability in English both in terms of fluency and comprehensibility. Moreover, students will strengthen their ability in the correct usages of English grammar in writing and speaking.

Unit wise distribution of course:

Title of the course:	Course code	Unit	No of lectures/Hand on practice	Marks
Spoken English	SE101	Unit-1 Grammatical and comprehension, vocabulary, framing questions and answers, conversation.	40	40
		Unit-2 Phonetics	20	10


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Melamora, Golaghat

ADD-ON / CERTIFICATE COURSE
MELAMORA COLLEGE
DEPARTMENT : YOGA CENTRE, MELAMORA COLLEGE
TITLE OF THE COURSE: YOGA AND MEDITATION
DURATION: 60 HOURS
EXAMINATION: 50 MARKS (Theory – 30 Marks)
(Practical- 20 Marks)

Objective of the course:

1. To ensure the students to have good health.
2. To practice mental hygiene.
3. To possess emotional stability.
4. To integrate moral values.


Course outcomes:

After completion of the course, the students will be able to-

- Equip themselves with basic knowledge about their personality.
- Learn to handle themselves well in all situations of life.
- Learn techniques of gaining good physical and mental health.
- Employability as yoga instructor.

Unit wise distribution of course:

Title.	Course code	Unit	No of lectures/Hand on practice	Marks
Yoga and meditation	YOGA101	Unit 1 Yoga theory, principles of yoga, yoga and physical education, yoga therapy	35	30
		Unit-2 Session for practice: Pranayamas, kriyas, meditation and relaxation, experiential learning of various yogic concepts and posture	25	20


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**ADD-ON / CERTIFICATE COURSE
HUMAN RIGHTS IN INDIA
DEPARTMENT: DEPARTMENT OF POLITICAL SCIENCE
MELAMORA COLLEGE**

Duration: 60 Hours
Marks: 50

1. Course objectives:


- A. The course intends to make the learners to understand the need to know their Human Rights and responsibility to protect themselves.
- B. The course intends to develop awareness among the students for making Human Rights as a social reality.

2. Course outcomes:

After the completion of the course, the learners will be able to empower themselves to develop skills that would promote dignity and equality among themselves. Moreover, learners will be acquire eternal human values to present themselves as global citizens.

3. Unit wise distribution of course:

Title of the course	Course code	Unit	No of lecture	Marks
Human Rights in India	HRIG1	Unit-1 Basic concepts of Human Rights, meaning, nature, scope.	30	25
		Unit-2 Human Rights in Indian perspectives	30	25


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Melamora College
Melamora, Golaghat

**Add on / Certificate course
Department of History
Melamora College
Name of the Course: Historical Tourism in North East India**

Duration: 30 hrs
Examination: 30 Marks

Objective of the Course:

- 1. To give the students about the basic information of tourism of North East India.
- 2. To acquaint the students about the scope of historical tourism of North East India.
- 3. To acquaint the students about the archeological Ruins and remains, Forts and Ramparts, Monuments.
- 4. To acquaint the students about the historical, religious and cultural tourism of North East India.

Outcomes of the Course:

After the completion of this course the students shall able to understand that tourism industry has occupied an important place in the globalised world economy. In India context, North East has great potentiality for tourism due to its geographical and ethnological diversities. They will also come to know about the Historical places and ruins and remains of the North East India and how it will give various opportunities for livelihood.

Unit wise division of the syllabus

Sl. No.	Unit	Description	Number of lecture	Marks
1	Unit-1 Introduction	1.1 Meaning and significance of tourism	6	6
		1.2 Historical background of North east India		
		1.3 Scope of historical tourism of North East India		
2	Unit-2 Historical tourism of North East India	2.1 Important historical places of North East India	6	6
		2.2 Archeological Ruins and Remains, Forts and Ramparts, Monuments		


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Melamora College
Melamora, Golaghat



