

MINUTES OF GRIEVANCE REDRESSAL CELL

MELAMORA COLLEGE, MELAMORA, GOLAGHAT, ASSAM

SESSION- 2017/18 TO 2021/22



Office of the Principal
MELAMORA COLLEGE

VILL & P.O. MELAMORA
DIST. GOLAGHAT, PIN - 785 621 (ASSAM)

Phone No. : 94352 49789

E-mail : sanjibboruah6107@gmail.com



Ref. No. : MMC/GRC/24

Date : 7/02/2016

GRIEVANCE REDRESSAL CELL

MELAMORA COLLEGE
MELAMORA, GOLAGHAT, ASSAM-785702

CONVENOR : MR. LUHIT NATH
MEMBERS : MRS. MITALI BORA
: MRS. DIPAMONI DUTTA
CHAIRPERSON : PRINCIPAL

Approved

Principal
Melamora College
Melamora, Golaghat

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Phone No. : 94352 49789

E-mail : sanjibboruah6107@gmail.com

Ref. No. : M.M.C./G.R.C./2017...

Date : 11-09-2017..

NOTICE

This is hereby notified to all the members of Grievance Redressal Cell that a meeting will be held in the Principal's Room on 15/09/2017 at 3 p.m. All members of the Cell are requested to attend in the meeting without fail.

Principal
Melamora College
Melamora, Golaghat

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Phone No. 94352 49789

E-mail . sanjibboruah6107@gmail.com

Ref. No. : MMC/GRC/2018..

Date ; ...04-08-2018.

NOTICE

This is hereby notified to all the members of Grievance Redressal Cell that a meeting will be held in the Principal's Room on 07/08/2018 at 3 p.m. All members of the Cell are requested to attend in the meeting without fail.

Principal
Melamora College
Melamora, Golaghat

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Phone No. 94352 49789

E-mail : sanjibboruah6107@gmail.com

Ref. No. : MHC/GRE/2019..

Date : ..03-09-2019..

NOTICE

This is hereby notified to all the members of Grievance Redressal Cell that a meeting will be held in the Principal's Room on 07/09/2019 at 3 p.m. All members of the Cell are requested to attend in the meeting without fail.

Principal
Melamora College
Melamora, Golaghat

Office of the Principal
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Phone No. 94352 49789

E-mail : sanjibboruah6107@gmail.com



Ref. No. : M.M.C./G.R.C./2020..

Date : 21-12-2020.....

NOTICE

This is hereby notified to all the members of Grievance Redressal Cell that a meeting will be held in the Principal's Room on 24/12/2020 at 3 p.m. All members of the Cell are requested to attend in the meeting without fail.

Principal
Melamora College
Melamora, Golaghat

Office of the Principal
MELAMORA COLLEGE

VILL & P.O. MELAMORA
DIST. GOLAGHAT, PIN - 785 621 (ASSAM)



Phone No 94352 49789

E-mail . sanjibboruah6107@gmail com

Ref. No. : MMC/GRC/ 2021.....

Date : ...08-10-2021....

NOTICE

This is hereby notified to all the members of Grievance Redressal Cell that a meeting will be held in the Principal's Room on 10/11/2021 at 3 p.m. All members of the Cell are requested to attend in the meeting without fail.

Principal
Melamora College
Melamora, Golaghat


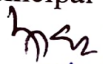
MINUTES OF THE MEETING OF THE GRIEVANCE REDRESSAL CELL
MELAMORA COLLEGE, P.O.-MELAMORA, GOLAGHAT.

DATE: - 15-09-2017

AGENDA:

1. Seat taking
2. Introductory speech
3. Discussion
4. Resolutions
5. Vote of thanks

MEMBERS PRESENT:

1. Mr. Sanjib kr. Boruah-Chairperson, principal 
2. Mr. Luhit Nath- Convener 
3. Mrs. Mitali Borah- Member *Mitali Borah.*
4. Mrs. Dipamoni Dutta- Member . *Dipamoni*


A meeting of Grievance Redressal Cell was held in the Principal's Room under the chairmanship of Mr. Sanjib kr. Boruah, Chairperson cum Principal to discuss about the issues relating to grievances.

After detail discussion, the following decisions were taken.

1. Grievance Redressal Cell members will monitor the activities of the students.
2. Maintenance of classrooms infrastructures such as door latch, window stoppers, fan regulators, sufficient lighting and broken floor.

After vote of thanks extended by the convener, the meeting was adjourned.


Sign of the Convener


Sign of the Principal
Principal
Melamora College
Melamora, Golaghat


Co-ordinator
IQAC
Melamora College
Golaghat



MINUTES OF THE MEETING OF THE GRIEVANCE REDRESSAL CELL
MELAMORA COLLEGE, P.O.-MELAMORA, GOLAGHAT.

DATE: -07-08-2018

AGENDA:

- 1.Seat taking
- 2.Introductory speech
- 3.Discussion
- 4.Resolutions
- 5.Vote of thanks

MEMBERS PRESENT:

- 1.Mr. Sanjib kr. Boruah-Chairperson, principal 
- 2.Mr. Luhit Nath- Convener 
- 3.Mrs. Mitali Borah- Member *mitali borah*
- 4.Mrs. Dipamoni Dutta- Member . *Dutta*

A meeting of Grievance Redressal Cell was held in the Principal's Room under the chairmanship of Mr. Sanjib kr. Boruah, Chairperson cum Principal to discuss about the issues relating to grievances.


After detail discussion, the following decisions were taken.

- 1.Grievance Redressal Cell members will monitor the activities of the students.
2. Awareness program will be conducted in the college.

The meeting was ended after the vote of thanks.


Sign of the Convener


Sign of the Principal
Principal
Melamora College
Melamora, Golaghat


Co-ordinator
IQAC
Melamora College
Golaghat


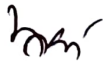
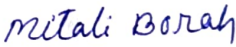
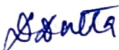
MINUTES OF THE MEETING OF THE GRIEVANCE REDRESSAL CELL,
MELAMORA COLLEGE, P.O.-MELAMORA, GOLAGHAT

DATE: - 07-09-2019

AGENDA:

- 1.Seat taking
- 2.Introductory speech
- 3.Discussion
- 4.Resolutions
- 5.Vote of thanks

MEMBERS PRESENT:

- 1.Mr. Sanjib kr. Boruah-Chairperson, principal 
- 2.Mr. Luhit Nath- Convener 
- 3.Mrs. Mitali Borah- Member 
- 4.Mrs. Dipamoni Dutta- Member . 


A meeting of Grievance Redressal Cell was held in the Principal's Room under the chairmanship of Mr. Sanjib kr. Boruah, Chairperson cum Principal.

The meeting reviewed the previous action taken regarding grievance of the students.

It was unanimously decide that the shortage of sports facilities in the college will be resolved very soon.

The meeting was ended after the vote of thanks.


Sign of the Convener


Sign of the Principal
Principal
Melamora College
Melamora, Golaghat


Co-ordinator
IQAC
Melamora College
Golaghat



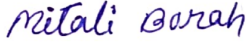

MINUTES OF THE MEETING OF THE GRIEVANCE REDRESSAL CELL
MELAMORA COLLEGE, P.O.-MELAMORA, GOLAGHAT

DATE: - 24-12-2020

AGENDA:

- 1.Seat taking
- 2.Introductory speech
- 3.Discussion
- 4.Resolutions
- 5.Vote of thanks

MEMBERS PRESENT:

- 1.Mr. Sanjib kr. Boruah-Chairperson, principal 
- 2.Mr. Luhit Nath- Convener 
- 3.Mrs. Mitali Borah- Member 
- 4.Mrs. Dipamoni Dutta- Member . 

A meeting of Grievance Redressal Cell was held in the Principal's Room under the chairmanship of Mr. Sanjib kr. Boruah, Chairperson cum Principal to discuss about the issues relating to grievances of the students on various issues.

The meeting decided to resolved the drinking water facility problem after discussing with the authority.

The meeting was ended after the vote of thanks.


Sign of the Convener


Sign of the Principal
Principal
Melamora College
Melamora, Golaghat


Co-ordinator
IQAC
Melamora College
Golaghat



MINUTES OF THE MEETING OF THE GRIEVANCE REDRESSAL CELL,
MELAMORA COLLEGE, P.O.-MELAMORA, GOLAGHAT

DATE: - 10-11-2021

AGENDA:

1. Seat taking
2. Introductory speech
3. Discussion
4. Resolutions
5. Vote of thanks

MEMBERS PRESENT:


1. Mr. Sanjib kr. Boruah-Chairperson, principal 
2. Mr. Luhit Nath- Convener 
3. Mrs. Mitali Borah- Member *mitali borah*
4. Mrs. Dipamoni Dutta- Member *Dipamoni*

A meeting of Grievance Redressal Cell was held in the Principal's Room under the chairmanship of Mr. Sanjib kr. Boruah, Chairperson cum Principal to discuss about the issues relating to grievances of the students on various issues.

The meeting decided to resolved the Boy's common problem after discussing with the authority.

The meeting was ended after the vote of thanks.


Sign of the Convener


Sign of the Principal
Principal
Melamora College
Melamora, Golaghat


Co-ordinator
IQAC
Melamora College
Golaghat

Report on the Activities of Grievance Redressal Cell MELAMORA COLLEGE

The Grievances Redressal Cell is an important unit of any institution, particularly in an higher education This Cell arranges to redress the grievances of its stakeholders, if there are any such issues among them. Therefore, main aim of the Cell is to find out solution to the grievances

Some of the Grievances Redressal Cell of our institution during last five years are mentioned below:

2017-18:

The problem of defective fans in some classroom was reported to the authority for solution and accordingly authority took necessary steps in this regard

2018-19

Grievance relating to shortage of Girls' Common Room was reported to the authority for solution and accordingly authority took necessary steps in this regard.

2019-2020

Grievance relating to shortage of Boys Common Room was reported to the authority for solution and accordingly authority took necessary steps in this regard.

2020-21:

The problem of drinking was reported to the authority for solution and accordingly authority took necessary steps in this regard.

2021-22

The shortage of indoor and outdoor sports facilities was reported to the in charge and accordingly the College authority taken the initiative to provide facilities.

Principal
Melamora College
Melamora, Golaghat

Convener
Grievance Redressal Cell

Co-ordinator
IQAC
Melamora College
Golaghat